



Clinton County Justice Coordinating Commission  
Clinton County Courthouse  
612 North Second Street, Suite 103  
Clinton, Iowa 52732  
  
(563) 243-6210 ext. 4310  
ccjcc@clintoncounty-ia.gov

## MEETING MINUTES

**DATE:** January 15, 2015

**TIME:** 3:30p.m.

**LOCATION:** CCC – Room 139

**Members Present:** Becky Eskildsen and Kim Ralston, MHSA; Rick Lincoln, Sheriff; John Staszewski, BOS; Jack Wolfe, Bar Assoc.; Tim McClimon, DOC; Craig Eberhart, Jail; Phil Tabor, Assoc. District Court; Mark Lawson, District Court; Kim Hess, Clerk; Mike Wolf, County Attorney; Wanda Wyatt, Citizen Rep.

**Members Not Present:** GAPA and Rural Citizen

**Staff and Guests Present:** Margaret Kuhl, CCJCC Coordinator; Tara Sbertoli, Sheriff's Office; Gabe Glubci, ASAC; Tom Determann, City of Clinton; Dave Vickers, KROS; John Rohlf, Clinton Herald; and Steve Napolitano.

**Quorum:** Present

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### I. **Call Meeting To Order by Mike Wolf, Chair**

The meeting was called to order by Mike Wolf at 3:30pm. A quorum was present. A motion was made to approve the Minutes from the October 25<sup>th</sup> and November 20<sup>th</sup> meeting by Tim McClimon and seconded by Phil Tabor.

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### II. **Committee Reports** (Please remember open meeting rules & posting)

Court Issues – meeting will be held on Feb 10<sup>th</sup> at 3:30pm 2<sup>nd</sup> floor  
Mental Health – Goals were set on Monday, January 12 which are: 1. Divert to drug court subcommittee – looking for judge and CA. 2. Re-entry coordinator after jail – what programs would be effective. Next meeting March 26<sup>th</sup>.  
Jail Planning – See Section V.

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### III. **Financial Report**

Balance: \$43,945.89

There was also a resolution approved by BOS for a pay increase for Margaret following her review.

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### IV. **National Association for Court Management conference.**

Margaret has requested to attend this school which is next month in Lost Pines, TX on February 8<sup>th</sup> – 10<sup>th</sup> and will include classes including drug court, mental health and using data to demonstrate. Sheriff Lincoln made a motion to approach the BOS with a

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resolution for approval to attend and Phil Tabor seconded that motion. Motion carried.

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**V. Jail Site Selection**

Committee has met every two weeks for past few months and made a great team effort in the evaluation of the many sites. Sites were eliminated if there were less than 3.5 – 5 acres with the exception of our current jail location. The sites have been narrowed down to four locations, two blueprints, a green area and our current location. These were based on location to hospital and courthouse, zoning, evacuation zones and flood zones (our current location is in a flood zone). Mike Morman of Shive-Hattery came to meetings and answered many questions. An analysis of these four sites from an engineer firm is the next step which costs between \$8-\$10,000. The Jail Sites Committee recommendation is that the funding come from jail room & board rollover fund with permission from the Board of Supervisors. Mike Wolf made a motion to approach the BOS to hire engineering firm to analyze the four remaining sites and seconded by Wanda Wyatt. Motion carried.

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**VI. CCJCC 2015**

Mark Lawson made a motion to approve the 2015 Calendar and Committees and Kim Hess seconded the motion. Motion carried. Sheriff Lincoln made a motion to approve the Strategic Plan and Budget for 2015-16 fiscal year and Mike Wolfe seconded the motion. Motion carried.

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**VII. Open Forum**

Rural Committee will be working together on possible rural citizen candidates.

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**VIII. Adjournment**

A motion was made by Rick Lincoln to adjourn and seconded by Tim McClimon. Meeting ended.

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Next meeting: February 19, 2015 3:30pm

Respectfully submitted by:

*Tara Sbertoli*

Commission Recorder