



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

(563) 243-6210 ext. 4310
ccjcc@clintoncounty-ia.gov

MEETING MINUTES

Date: September 19, 2019 **Time:** 3 PM **Location:** Clinton Community College – Room 139

Members Present: Steve Diesch, Carol Dunkin, Bill Greenwalt, Kevin Gyron, Paul Hammond, Kim Hess, Rick Lincoln, Charlene Nicoletto, Tom Paarmann, Dave Porter, Kim Ralston, Dan Srp

Staff Present: Vacant (Coordinator), Amanda Schwartz (Secretary)

Quorum: No (8 present, 9 needed)

Press: Not present

I. Call to Order, Introductions and Approval of 7/18/19 Minutes

Chief Porter opened the meeting at 3:03 PM. Roll call was taken. A motion was not made to approve the July meeting minutes due to not having a quorum.

II. Financial Report

Lt. Paarmann provided an update of an expense on the CCJCC MasterCard. There was an annual automatic renewal in September for a \$100 charge from Justice Clearinghouse which is a site that offers a variety of training webinars. He also updated the group on the remaining CCJCC budget. Supervisor Srp and Sheriff Lincoln would like to see if the Justice Clearinghouse expense can be refunded and assess at a later date if the membership is needed. A financial report was not stated due to not having a quorum.

III. Committee Reports and Discussion

- Alternative Sanctions & Diversions: Not present
- Court Issues: The last meeting was August 13th topics discussed were fingerprinting issues, setting lower jail bonds, removing glass table tops in the court rooms, civil protective orders being sent to the civil office when criteria is not met. The next meeting is November 12th 3 PM.
- Jail Programming & Reentry: Discussed in item IV
- Mental Health/Substance Abuse: Kim updated the group from the September meeting about the services at the Vera French Crisis Residential Stabilization home in Davenport. As of August 29th the new mobile crisis team has been dispatched five times with a range of response times being 45 – 75 minutes. Supervisor Srp stated the Stepping Up Summit that is usually held in the fall time is going to be held in May. They are forming a new Steering Group and are asking for volunteers to help with summit in May. They are looking for law enforcement, counselors, community assistance, etc. This as an opportunity if anyone is interested.

IV. Jail Programming update

Sheriff Lincoln explained how resources from Scott and Polk County were used to draft the job description for the Jail Program Services Coordinator's position. The new jail has a classroom that contains tables, chairs and cameras. Last year's Byrne JAG grant with the City of Clinton will be used to purchase laptop computers and other equipment for the jail classroom. Once the classroom is setup, Sheriff Lincoln would like to have EICC present to help inmates with their high school equivalence testing along with Iowa Workforce to assist inmates draft a resume and apply for jobs. He would prefer to get the jail administration and staff up to speed with their job requirements in the new facility first before moving forward with the classroom course work. Chief Porter inquired if EICC could assist with funding for a classroom teacher or Program Services Coordinator. The Sheriff stated the Program Services Coordinator position is a specialty position based on the same position in Scott County. Supervisor Srp



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

(563) 243-6210 ext. 4310
ccjcc@clintoncounty-ia.gov

stated 7th Judicial District Waylyn McCulloh was planning on applying to the Byrne JAG grant from the 7th Judicial District side to make those resources available to Clinton County. Supervisor Srp stated he would reach out to Waylyn on sharing information to him about the grant for the county.

V. New Law Center Updates

Chief Deputy Diesch stated there are a few building leaks, electrical and door issues that are being repaired in the new law center. He stated moving the inmates went well. The first few days were stressful getting use to the new building. The new jail is a large improvement from the old jail.

VI. Discuss Coordinator's Position

Supervisor Srp discussed the need to possibly redefining the CCJCC Coordinator position; determine the purpose of the position and the priorities of using the CCJCC funds with the possibility of diverting those funds to the jail program services coordinator position. Srp stated the other board of supervisors thought last year that they could not fund both positions based on budget challenges and the limited growth of tax base in the county. He also does not want to abandon some of the resources and collaborations through CCJCC. Chief Porter stated he thinks both positions are needed being one position works outside the jail and the other position is inside the jail that are two distinct separate roles. He is concerned about the progress of CCJCC if there is not a CCJCC Coordinator. Supervisor Srp thinks the CCJCC can still function and coordinate with holding the committee and group meetings. Srp read the county attorney's email he wrote in support of deferring the decision to replace the CCJCC Coordinator to redefine to possibly include or replace with a jail programs position. Kim Hess stated the new jail was sold to the public that the jail would incorporate jail programming in the new facility. She is concerned that by not having a coordinator that some aspects of CCJCC would fall on the way side. She suggested changing the CCJCC position to be a part-time position. Chief Porter suggested seeking funding from other organizations. Sheriff Lincoln suggested re-defining the CCJCC goals. He stated that if only one position can be funded, which position can provide a larger impact. He does not want to see the CCJCC position eliminated but thinks the jail programming position to be a larger need at this time and to seek funding outside of the county to hire the CCJCC coordinator in the future. He thinks strategy planning is necessary in November for the commission to discuss the positions. Chief Porter is going to reach out to Aimee Wickman from the National Network of Criminal Justice Coordinating Councils to discuss the two positions during the November Strategic Planning meeting. Chief Deputy Diesch stated Clinton County would need to follow Scott County's process by having the program services coordinator teach the classes. Also discussed was a person to collect data which could be a full time position with just those responsibilities. Funding travel expenses for Aimee to attend the next meeting was discussed. Supervisor Srp stated funding for Aimee's travel does not require a commission vote based on the budget already approved with a line item already set for training services or travel expenses.

Adjournment

The meeting adjourned at 4:08 PM. The next meeting is scheduled for Thursday, November 14, 2019 at 12:30-3:30 PM, location to be determined. Further discussion will take place about the CCJCC Coordinator and Programs Services Coordinator position. Email agenda items to Amanda Schwartz.

Amanda Schwartz