



Clinton County Emergency Management Commission Meeting

Wednesday, February 5, 2020 | 6:15 PM
Clinton County Law Center - EOC
241 7th Ave No, Clinton, Iowa

Attendees:

- Board of Supervisors: Supervisor Dan Srp
- City of Camanche: Mayor Trevor Willis
- City of Charlotte: Mayor Jim Keller
- City of Clinton: Mayor Scott Maddasion
- City of DeWitt: Mayor Don Thiltgen
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Mayor Kurt Crosthwaite
- City of Low Moor: Councilperson Karna Rehr
- City of Wheatland: Councilperson Paul Stankee
- City of Welton: Mayor Dan Vosatka
- Sheriff's Office: Sheriff Rick Lincoln
- Sheriff's Office: Chief Deputy Steve Diesch
- Communications: Eric Dau
- Communications: Brent Vogel
- Clinton Fire Department: Chief Joel Atkinson
- City of Clinton Water Superintendent: Bob Milroy
- Emergency Management:
 - Coordinator, Chance Kness
 - Operations Officer, Dan Howard
 - Plans Officer, Nancy Burns

Absent:

City of Andover
City of Calamus
City of Delmar
City of Lost Nation
City of Toronto

Media: None

Public: None

1. *Introductions* – The meeting was called to order at 6:16 p.m. by Mayor Willis. Introductions were made.
2. *Approval of previous meeting minutes* – January 15, 2020 – A motion to approve the previous meeting minutes as presented was made by Mayor Thiltgen and seconded by Supervisor Srp. Motion passed with all ayes.
3. *General Public* - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No public was present.
4. *Open Public Hearing for Fiscal Year 2020 Emergency Management Agency Budget Amendment.*
 - a. Public Hearing was opened at 6:19 pm.

- b. No comments were noted. Public Hearing was closed at 6:19 pm.
- 5. Discussion and Possible action – To approve Emergency Management Agency Budget Amendment (Fiscal Year 2020) in the amount of \$5,200.00.
 - a. A motion to approve the Emergency Management Agency Budget Amendment (FY 2020) in the amount of \$5,200.00 was made by Councilperson Stankee and seconded by Mayor Maddasion. Motion carried will all ayes.
- 6. Open Public Hearing for Fiscal Year 2021 Emergency Management Agency and Communications Budget.
 - a. Public Hearing was opened at 6:21 pm.
 - b. No comments were noted. Public Hearing was closed at 6:21 pm.
- 7. Discussion and Possible action – To approve 2020/2021 Budget (Fiscal Year 2021)
 - a. Funding Recommendations from EMA Grant:
 - Discussion ensued over the possible reduction in the total award amount to \$190,000.00. Reasons for this include overall budget reduction due to the decrease in tax funding for the county in general, moving toward making the fund balance more sustainable, and looking to the future in which further cuts may be needed and the funds may have to go back into replacing and maintaining sirens. A proposal was made to reduce each of the application amounts by the percentage of \$217,199.25 that each of these amounts is. If we were to go by this percentage then the awards would be reduced by the following amount: City of Clinton Lift Station by \$9384, Clinton Fire Department training facility by \$11,642.00, City of DeWitt Lift Station by \$2502.00, City of Grand Mound by \$1414.00, Clinton Police Department by \$1877.00 and DeWitt Fire Department by \$381.00. This will reduce the grant award amount by \$27,200.00. A motion to approve the grant awards with the above reductions in amounts requested was made by Mayor Crosthwaite and seconded by Mayor Thiltgen. Motion carried with all ayes.

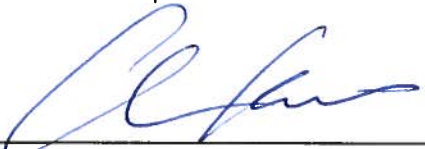
Application Summary FY 2021

Presented to Sub Committee						
Name	Project Summary	Amount Requested	Total Project Amount	Amount recommended for Funding	Amount Funded	
City of Clinton	City of Clinton-Lift Station Generator	\$ 75,000.00	\$ 500,000.00	\$ 75,000.00	\$ 65,616.00	
Clinton Fire Department	Public Service Training Area	\$ 93,000.00	\$ 213,000.00	\$ 93,000.00	\$ 81,358.00	
City of DeWitt	Sanitary Sewer Lift Station Generator	\$ 20,000.00	\$ 40,000.00	\$ 20,000.00	\$ 17,498.00	
City of Grand Mound	Sewer Lift Station Generator	\$ 11,249.25	\$ 20,600.00	\$ 11,249.25	\$ 9,835.00	
Clinton Police Department	Mobile Command & Tactical Vehicle Equip	\$ 14,950.00	\$ 25,000.00	\$ 14,950.00	\$ 13,073.00	
DeWitt Fire Department	Addition to Grain Bin Rescue Set	\$ 3,000.00	\$ 13,000.00	\$ 3,000.00	\$ 2,619.00	
Clinton County EMA	Drone Equipment	\$ 10,898.00	\$ 10,898.00	\$ 10,898.00		
EMA amount planned on different budget line item						
Totals		\$ 217,199.25	\$ 811,600.00	\$ 217,199.25	\$ 189,999.00	

- b. Overall Budget:
 - Discussions ensued over the overall budget. The changes to the grant awards just voted on will be put into the budget. Kness explained that the new budget documents reflect the changes after the last EM Commission meeting including the removal of the one-time salary increase to compensate for the loss of the cell phone reimbursement, the reduction of the Plans Officer raise from 3% to 2.25% as well as associated line items such as overtime, IPERS, etc. The 3% raise for the Operations Officer has been left in due to an increase in job responsibilities. As of today, there may be a change in the amount for the continuing coverage from CTI. It may be up to \$1000 more than previously expected. Discussion ensued about several of the line items and about EMA

funding. Mayor Thiltgen made a motion to approve the budget as presented including an additional \$1000 for additional CTI coverage. Motion was seconded By Councilperson Stankee. Motion was approved with all ayes.

8. Discussion – Follow up on Emergency Management cell phone use.
 - During discussion, it was determined that since Chance and Dan will no longer be receiving a cell phone reimbursement, they could choose whether or not to continue using their personal cell phones. Both have decided to continue using their personal cell phones and they are aware that those phones may be subject to FOIA requests. No further action is required.
9. Discussion – Mitigation Plan Review
 - a. Kness went over the incidents that occurred in Clinton County in 2019.
 - b. Kness asked for input into any other events that occurred that were not on the list. None were put forth by the group. Some discussion was had regarding the listed incidents.
 - c. Progress in Mitigation Efforts- Clinton is in the process of installing some back flow preventers in the flood area of Turtle Creek just off of Garfield and then they will also be running a pipe in FY 2021 to be able to drain the rest of the area out to the sewer. Mayor Willis will send in more information on efforts in Camanche.
 - d. Mitigation Funding Sources – Slides were in Power Point for this.
10. Discussion – Review of 2019 Davenport Hazmat Report
 - a. Kness discussed that we pay Davenport Hazmat every year for Hazmat coverage and for training. The report is an accounting from them of the services they have provided to the county for the year.
11. Other Business – Supervisor Srp thanked Chance for work that he and Clinton Fire had done to assist Clinton County Conservation in meeting some Corps of Engineers lease requirements of having absorbent boom available. Kness wanted to welcome the group to the new space since they had approved the budgeting for the technology. Kness directed the Commission to their packet which lists the major events that we have coming up. Kness also recognized volunteer Kay Bates who had the most CERT Volunteer hours last year. Our office could not do everything that we have to do without the hours that our volunteers give us.
12. With no other business Mayor Thiltgen made a motion to adjourn and it was seconded by Councilperson Stankee at 7:28 pm. Motion passed with all ayes.



Chance Kness, Coordinator

4/16/2020
Date



Emergency Management Chairperson

4/16/2020
Date