



Clinton County Emergency Management Commission Meeting

Wednesday, April 15, 2020 | 5:30 PM

Clinton County Law Center – EOC and WebEx Meeting
241 7th Ave No, Clinton, Iowa

Attendees:

- City of Andover: Councilperson Leslie Schroeder
- City of Camanche: Mayor Trevor Willis
- City of Charlotte: Mayor Jim Keller
- City of Clinton: Mayor Scott Maddasion
- City of DeWitt: Mayor Don Thiltgen
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Mayor Kurt Crosthwaite
- City of Low Moor: Councilperson Karna Rehr
- City of Welton: Mayor Dan Vosatka
- Sheriff's Office: Sheriff Rick Lincoln
- Emergency Management:
 - Coordinator, Chance Kness
 - Operations Officer, Dan Howard
 - Plans Officer, Nancy Burns
 - CERT volunteers: Sandy Howard, Nicole Kupfer, and Joe Kupfer

Absent:

Board of Supervisors
City of Calamus
City of Delmar
City of Lost Nation
City of Toronto
City of Wheatland

Media: None

Public: None

1. *Introductions* – The meeting was called to order at 5:30 p.m. by Mayor Willis. Introductions were done via Roll Call due to the virtual meeting environment. The roll call attendance is listed above.
2. Approval of previous meeting minutes – February 5, 2020 – A motion to approve the previous meeting minutes as presented was made by Mayor Thiltgen and seconded by Mayor Maddasion. Motion passed with all ayes.
3. Approval of previous meeting minutes – February 20, 2020 – A motion to approve the previous meeting minutes was presented by Councilperson Schroeder and seconded by Mayor Thiltgen. Motion passed with all ayes.
4. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No public was present.
5. Discussion – COVID-19 Update- Michele Cullen from Public Health gave a situational update for Iowa. 1995 positives with 908 recovered and 53 deaths. There are 7 Long Term Care outbreaks

in Iowa. 49% of the deaths in Iowa are from Long Term Care. In Clinton County, there are 38 positive cases with 24 recovered and no deaths (to date). We have tested 369 people in our county to date. So far in Iowa, and our area as well we do have the capacity to handle a surge. Both Genesis and MercyOne are going to be doing rapid testing within a few days once they have completed the validation phase for the machines. Both of these systems appear to be doing well in terms of PPE and staffing. The state IDPH website has been updated and you can now click on the categories across the top and see data from across the state in a lot more detail. Michele also explained the contact tracing process.

Chance Kness – From an EMA standpoint, one of our main tasks has been information sharing with our various partner groups. We set up a Virtual EOC through a platform called Slack. We have been sharing documents from local, state and federal through there since March 13th. We have had our physical EOC open during the day each day. We have had volunteer support for nearly the whole time as well and have logged around 800 volunteer hours donated to date. Our biggest task has been sourcing and disseminating PPE and other response resources and supplies to our healthcare partners, first responders, and other service agencies that need them. There has been a worldwide shortage of these resources. We have been encouraged by the state to resource these things on our own. For a while we were a bit overwhelmed by the pace of this emergency because things were changing almost hourly at times and there was a constant flow of new information. Things do appear to be leveling off some at this point. We have partnered with the social service agencies and have re-activated the DRCCC which is the Disaster Recovery Coalition of Clinton County. Through them we will have the Disaster Recovery Fund which will have the United Way as the fiscal agent. The idea is that local donations will go for local needs. We will be keeping detailed documentation in order to prepare for FEMA reimbursement. Also, Public Health has applied to the CDBG (Community Development Block Grant) for some funding for this disaster. Also looking to partner with law enforcement who are applying for grant funds for COVID response as well. Mayor Maddasion and Mayor Willis acknowledged the good work that EMA has done through this disaster.

6. Open Public Hearing for Fiscal Year 2020 Emergency Management Agency Budget Amendment.
 - a. A motion to open the public hearing was made by Mayor Thiltgen and seconded by Sheriff Lincoln. Public Hearing was opened at 5:55 pm.
 - b. No comments were noted. Public Hearing was closed at 5:56 pm.
7. Discussion and Possible action – To approve Emergency Management Agency Budget Amendment (Fiscal Year 2020) in the amount of \$100,000.00.
 - a. Kness explained that we are asking for the budget amendment at this time because we are currently spending a significant amount of money on the COVID-19 Pandemic response. Currently about \$62,500. We have for many years set aside \$100,000 within our Emergency Management fund as a disaster fund. We are asking for that amount to be released into our budget to cover these response costs. Mayor Maddasion asked where these funds would come from. Kness explained that the EMA has a rollover fund. We have operating funds in there and also unencumbered funds. The \$100,000 we are talking about are unencumbered and have been put aside for a disaster response such as this pandemic. It would have to be eventually replenished over time. We will be applying for FEMA reimbursement which could help in replenishing those funds. We don't know how soon we would receive those funds, however. The goal is to release these funds and be given the authority to spend what we have had to spend on this response.

- b. A motion to approve the Emergency Management Agency Budget Amendment (FY 2020) in the amount of \$100,000.00 was made by Mayor Thiltgen and seconded by Mayor Maddasion. Motion carried with a quorum after a roll call vote.

Roll Call Vote:

City of Andover – Yes
City of Calamus – Absent
City of Camanche – Yes
City of Charlotte – Yes
City of Clinton – Yes
City of Delmar – Absent
City of DeWitt – Yes
City of Goose Lake – Yes
City of Grand Mound – Yes
City of Lost Nation – Absent
City of Low Moor – Yes
City of Toronto – Absent
City of Welton – Yes
City of Wheatland – Absent
Sheriff's Office – Yes
Board of Supervisors - Absent

8. Other Business – None.
9. With no other business Mayor Thiltgen made a motion to adjourn and it was seconded by Sheriff Lincoln at 6:04 pm. Motion passed with all ayes.

Chance Kness, Coordinator

Emergency Management Chairperson

Date

Date