



Clinton County Justice Coordinating Commission  
Clinton County Courthouse  
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Clinton, Iowa 52732

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## MEETING MINUTES

**Date:** August 20, 2020 **Time:** 3:30 PM **Location:** Webex meeting

**Present:** Steve Diesch, Carole Dunkin, Bill Greenwalt, Kelly Greenwalt, Brian Grell, Marlita Greve, Kevin Gyrion, Paul Hammond, Kim Hess, Rick Lincoln, Charlene Nicoletto, Tom Paarmann, Kim Ralston, Greg Reckman, Dan Srp, Mike Wolf **Staff Present:** Vacant (Coordinator), Amanda Schwartz (Secretary)

**Quorum:** Yes (10 present, 9 needed)

**1. Call to Order, Introductions** - Supervisor Srp opened the meeting at 3:34 PM.

**2. Approval of 2/20/20 Minutes**

A motion to approve the February 20, 2020 minutes was moved by Judge Greve and seconded by Carole Dunkin. Motion passed - all ayes

**3. Financial Report**

Lt Paarmann reported the total budget for FY2021 is \$10,000. At this time there is still \$10,000 available in the budget. A motion to approve the balance was made by Sheriff Lincoln and seconded by Carole Dunkin. Motion passed – all ayes

**4. Committee Reports and Discussion**

- Alternative Sanctions & Diversions: The next meeting is scheduled for September 17. Kelly will send out further details closer to the date. Greg Reckman was introduced. He is a Probation/Parole Officer with the Dept. of Corrections. He will be taking on the job of the Community Treatment Coordinator, now available due to a grant. He will focus on the release of offenders and connecting them with available services. He will also be working on a mental health court. Further discussion took place on the mental health services and roles.
- Court Issues: A meeting was held July 29. Items discussed was EMP, mittimus needing to be pre-approved, recent law changes and handling violations of no contact orders.
- Jail Programming & Reentry: The jail was able to incorporate a Faith based decision making program. The Alcoholics Anonymous and Narcotics Anonymous program has also been setup. Along with a batterer's education program available in-house. At this time, all those programs have been put on hold due to COVID-19.
- Mental Health/Substance Abuse: Due to not having a lot of agenda items, the group has not met in a while. The next meeting is planned for October. Discussion occurred on moving up the October meeting to September and combining the MH/SA committee with the Court committee. Further meeting details will be sent out soon.

**5. Jail Quarantine Process**

Lt. Hammond stated most of the agencies have been helping with the cite and release process. Over the last two weeks, there has been a large uptick of people coming in which has caused a log jam. The issue with the increase of inmates being booked in has been challenging due to the limited space in each of the 9 holding cells due to the state COVID restrictions. Pre COVID, the state of Iowa allows a total of 42 people in those cells but now the jail is only allowed to hold 1 person per holding cell. Based on the jail also having some overflow security cells in the back and the 9 available holding cells, the jail can only hold 19 new people at one time. The problem the jail is experiencing is that

they are now receiving more people being booked in than they have space for because other people have not been released or has been ordered to stay, which then requires the person to stay in a holding cell for 14 days to quarantine before being moved to a different cell. This prevention has avoided a COVID outbreak in the facility. If the large number of people being booked in at once continues to increase then the jail will run out of available room. At this time, Oakdale is restricting taking new inmates for prison for a minimum of two weeks due to COVID restrictions.

#### **6. Updates on Action Plan for 2020 Initiatives**

- Adopt and implement a countywide cite & release policy: Sheriff Lincoln stated this has already been implemented due to the state COVID requirements. Further discussion with Chief Gyrion, Sheriff Lincoln, Mike Wolf and Supervisor Srp took place on the progress of the policy and the type of arrests being made. Further research and discussion is still needed.
- Expedite plea offers on criminal cases: Mike Wolf stated his office is working on improving communication and reviewing cases quickly.
- Conduct an analysis of available community services and identify service gaps: Kim Ralston stated there are multiple resources/brochures already available.

#### **7. Discussion and Approval of 2020 Commission Documents**

- A. By-Laws: Discussion took place between Supervisor Srp and Chief Gyrion on including a city of Clinton at large member. Chief Gyrion stated Clinton Administration is interested in being a member of the commission. A motion to amend the membership listed in the By-Laws to include the City of Clinton Mayor or designee was made by Chief Gyrion and seconded by Carole Dunkin. Motion passed – all ayes. This change would increase the commission membership from fourteen to fifteen. Supervisor Srp suggested changing the word “city” to “county” in the first paragraph after the membership list in Section A. He also suggested removing the second sentence in that paragraph. A motion to accept the suggested verbiage changes was motioned by Kim Hess and seconded by Chief Gyrion. Motion passed – all ayes. A motion to approve the amended By-Law changes with the two additional changes was made by Chief Gyrion and seconded by Kim Hess. Motion passed – all ayes
- B. Committees: Supervisor Srp stated all members listed on the Committee Member list are still available in their listed capacities with the exception of Gabe Gluba. The group discussed listing the position of “Substance Abuse Prevention/Rehabilitation” instead of identifying an individual. Kim Hess asked if the new City of Clinton position should be added to the committee list. Chief Gyrion suggested adding the new member to the Mental Health/SA and the Jail Reentry Committees. A motion to approve replacing Gabe Gluba in the Jail Programming/ Reentry and Mental Health/SA Committees with the Substance Abuse Prevention/Rehabilitation member was made by Sheriff Lincoln. A motion to amend his first motion to include the addition of City of Clinton Mayor/Designee to the Jail Reentry and Mental Health/Substance Abuse Committee was made by Sheriff Lincoln and seconded by Chief Gyrion. Motion passed – all ayes.

#### **8. Open Forum**

No updates

#### **9. Adjournment**

Sheriff Lincoln made a motion to adjourn the meeting at 4:43 PM. Motion passed – all ayes. The next meeting is scheduled for Thursday, October 15, 2020 at 3:30 PM. The location will either be at the Law Center or by Webex. Agenda items can be emailed to Amanda Schwartz.