



Clinton County Emergency Management Commission Meeting

Wednesday, June 2, 2021 | 6:15 PM

Clinton County Law Center – EOC and Webex
241 7th Ave No, Clinton, Iowa

Attendees:

- Board of Supervisors: Supervisor Dan Srp
- Board of Supervisors: Tom Determann
- City of Camanche: Mayor Trevor Willis
- City of Clinton: Mayor Scott Maddasion
- City of Delmar: Patty Hardin
- City of DeWitt: Mayor Don Thiltgen
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Mayor Kurt Crosthwaite
- City of Low Moor: Councilperson Karna Rehr
- City of Welton: Mayor Dan Vosatka
- City of Wheatland: Councilperson Paul Stankee
- Sheriff's Office: Sheriff Bill Greenwalt
- Communications: Eric Dau
- Emergency Management:
 - Coordinator, Chance Kness
 - Operations Officer, Dan Howard
 - Plans Officer, Nancy Burns

Absent:

City of Andover
City of Calamus
City of Charlotte
City of Lost Nation
City of Toronto

Media: None

Public: None

-
1. Introductions – The meeting was called to order at 6:16 p.m. by Mayor Willis. Introductions were made.
 2. Approval of previous meeting minutes – February 4, 2021 – A motion to approve the previous meeting minutes as presented was made by Mayor Thiltgen and seconded by Mayor Crosthwaite. Motion passed with all ayes.
 3. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No public was present.
 4. Discussion and Possible action – Approval of amended EMA Bylaws.
 - a. This discussion and action were tabled due to not having the necessary quorum of 12 to vote on this item.
 5. Discussion and Possible action – Approval of the FY2022 wage increase percentages for the Operations Officer and Plans Officer positions.

- a. Kness explained that when the budget process was done in January and February a placeholder was put into the budget of a 3% increase for both the Operations and Plans Officer positions since the county had not yet decided on a final percentage increase for the coming year pending other budget discussions.
- b. Supervisor Srp discussed that the county is recommending 2%. There were some departments and positions that did receive 3% but they are recommending 2% for everyone else. Discussion occurred over the cost difference to the budget between 2 and 3%.
- c. Mayor Crosthwaite made a motion to make the wage increase for both the Operations Officer and the Plans Officer be 2.5%. Mayor Hardin seconded the motion. During discussion on the motion, Supervisor Srp stated that in the interest of full disclosure and to give the Commission all of the information they may need to consider the motion, he wanted to bring some recent information forward. On May 28, the Attorney General Office from the State of Iowa released a new report and clarification on interpretation of the State Code that does say that the Commission has the full autonomy to set their own budget and that the supervisors do not have the authority to reduce the budget. No other discussion occurred on the motion.
- d. Roll Call Vote for the Motion by Crosthwaite for 2.5% wage increase:
 - City of Camanche – No
 - City of Clinton – No
 - City of Delmar – Yes
 - City of DeWitt – Yes
 - City of Goose Lake – Yes
 - City of Grand Mound – Yes
 - City of Low Moor – Yes
 - City of Welton – Yes
 - City of Wheatland – Yes
 - Board of Supervisors – No
 - Sheriff's Office – YesMotion carried.

6. Discussion – Cooperative Generator Maintenance

- a. Kness stated that at a previous commission meeting he was directed to attempt to coordinate a cooperative generator maintenance plan and contract. Several times, Kness put out a survey to all cities and municipalities to try and obtain a list of generators in order to pursue a maintenance contract. Only 3 responses from the City of Clinton and 3 responses from the City of DeWitt were received. Because of the lack of participation, Kness believes that he cannot move forward with this. Supervisor Srp suggested that we take this off the table as a current project and just keep in mind that we can bring it up again in the future if a need is identified.

7. Discussion – Multi-Jurisdictional Multi-Hazard Mitigation Planning

- a. Kness explained that this is our 5 year update. In order to be eligible for FEMA Mitigation Funds, which can be quite substantial, we have to do a planning process. Currently every February we review incidents and try to capture information for this planning process. We are working ahead on this to try and limit the amount of time our contractor, who is working on this, is going to require from participants. Unfortunately, FEMA does require participation from every government jurisdiction within Clinton County in order to make them eligible for these funds as a part of this eventual plan. We do have these 3 meetings scheduled. We have sent an email and will send

reminders. The meeting dates are August 25, September 15, and October 6. The August 25 meeting will be a Webex. It will be an introduction to the process and requirements. The Risk Assessment meeting will be September 15 and a Mitigation Strategy Meeting on October 6. These will both be in person meetings. In order for your jurisdiction to be eligible for these funds, we do need you to have a representative from each of your jurisdictions present for these meetings. They will all be held at 6 pm. Once again, we will be sending out reminders.

8. Other Business – Kness informed the Commission that starting in 2009, Burt Simmons and Howard Paysen joined the EMA office as Radiological Officers. In May, both retired from their positions after 12 years of faithful service. Kness wanted to thank them for their service. EMA has hired two new Radiological Officers, Dave Bowman from Camanche and Andrew Smith from Clinton. They will be assisting with the upcoming Radiological Emergency Preparedness exercises.
9. With no other business Mayor Thiltgen made a motion to adjourn at 6:44 pm. Motion passed with all ayes.



Chance Kness, Coordinator

8/18/21

Date



Emergency Management Chairperson

8/18/21

Date