

Clinton County Board of Supervisors

Jim Irwin, Chairman

Dan Srp, Vice Chairman

Erin George

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, May 15, 2023, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

- 9:00 a.m.** Review Correspondence & Claims
 Call to Order – Pledge of Allegiance
- 9:15 a.m.** Formal Action & Motions
 Claims Approval

CONSENT AGENDA

- RESOLUTION 2023-104: Resignation – Conservation
- RESOLUTION 2023-105: Appointment – Secondary Road Department
- RESOLUTION 2023-106: Appointment – County Attorney’s Office
- MOTION: Utility permit 8-55 for Alliant Energy

RESOLUTIONS

- RESOLUTION: Update the County Vehicle/Equipment Use Policy
- RESOLUTION: Adopt the County Employee Travel Policy
- RESOLUTION: Set County holidays for fiscal year 2024

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Solar project application update

10:00 a.m. Public Hearing with Possible Action to Follow

The Supervisors will solicit public comment on a proposed fiscal year 2023 County budget amendment.

May 15, 2023

RESOLUTION 2023-104

RESOLUTION ACCEPTING THE RESIGNATION OF DILLON PEYTON
FROM THE CLINTON COUNTY CONSERVATION BOARD

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Accept the resignation of Dillon Peyton as a Park Supervisor with the Clinton County Conservation Board effective May 15, 2023.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to stop issuance of bi-weekly paychecks on the Conservation Maintenance General Fund –Salaries of Regular Employees to Dillon Peyton.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

May 15, 2023

RESOLUTION 2023-105

RESOLUTION TO HIRE PART-TIME SUMMER
SECONDARY ROAD DEPARTMENT EMPLOYEE

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Engineer’s Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Steven Olson for the position of temporary summer labor, at the rate of \$18.75 per hour, effective June 5, 2023.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

May 15, 2023

RESOLUTION 2023-106

RESOLUTION TO HIRE A FULL-TIME TEMPORARY SUMMER INTERN
FOR 2023 FROM THE COUNTY ATTORNEY BUDGET

WHEREAS, the Clinton County Attorney plans to employ a full-time, temporary summer intern; and

WHEREAS, the Clinton County Attorney has approved the application of Seung Woo Ban as a summer intern law student which meets standard qualifications; now

THEREFORE, BE IT RESOLVED, that the County Attorney's Office shall employ Seung Woo Ban for 40 hours per week, at \$15.00 per hour, starting on May 31, 2023, and ending on August 4, 2023; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay warrants on the General Basic Fund without further action of this Board, should the matching funds be approved by the Iowa Attorney General's Office.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

May 15, 2023

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 8-55 for Alliant Energy to replace a 350 section of six-inch PE gas main that is exposed at a creek crossing along 230th Street in the county right-of-way located in Sections 2 T81 R2E of Orange Township.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

May 15, 2023

RESOLUTION 2023-_____

RESOLUTION TO UPDATE THE CLINTON COUNTY VEHICLE/EQUIPMENT
USE POLICY AND RESCIND THE COUNTY CAR POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Board of Supervisors desires to update its vehicle and equipment use policy for its employees; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Vehicle/Equipment Use Policy filed in the County Auditor's Office be and is hereby adopted effective this date; and

BE IT FURTHER RESOLVED that the Clinton County Car Policy is hereby rescind upon approval of this resolution; and

BE IT FURTHER RESOLVED that this policy is updated by the County Auditor in the County PolicyStat program.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

May 15, 2023

RESOLUTION 2023-_____

RESOLUTION TO ADOPT THE CLINTON COUNTY EMPLOYEE TRAVEL POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Board of Supervisors desires to adopt rules for County employee travel for County business; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Employee Travel Policy filed in the County Auditor's Office be and is hereby adopted effective this date; and

BE IT FURTHER RESOLVED that this policy is updated by the County Auditor in the County PolicyStat program.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

May 8, 2023

RESOLUTION 2023-_____

RESOLUTION SETTING THE COUNTY HOLIDAY SCHEDULE FOR FISCAL YEAR 2024

BE IT RESOLVED by the Clinton County Board of Supervisors that the official holidays for FY 2024, for which County offices of the Administration Building and other off premises County offices will be closed are as follows:

2023: Independence Day	Tuesday, July 4 th
Labor Day	Monday, September 4 th
Veterans Day	Friday, November 10 th
Thanksgiving	Thursday, November 23 rd
	Friday, November 24 th
December Holidays	Monday, December 25 th
	Tuesday, December 26 th
2024: News Years Day	Monday, January 1 st
Martin Luther King Day	Monday, January 15 th
Spring Break	Friday, March 29 th
Memorial Day	Monday, May 27 th

BE IT FURTHER RESOLVED that employees of the Sheriff's Office are to refer to their respective Bargaining Unit Agreement for their holiday schedule.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

May 15, 2023

RESOLUTION 2023-

RESOLUTION TO ADOPT A BUDGET AMENDMENT
TO THE FISCAL YEAR 2023 COUNTY BUDGET

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

General Basic Fund – Revenues	from	\$13,250,115.88	to	\$13,290,115.88
General Basic Fund – Expenses	from	\$15,401,402.84	to	\$15,953,780.84
General Supp. Fund – Expenses	from	\$7,511,181.80	to	\$7,562,006.80
Rural Basic Fund – Expenses	from	\$2,414,097	to	\$2,432,097
Misc. Grants Fund – Revenues	from	\$716,722	to	\$886,722
Misc. Grants Fund – Expenses	from	\$716,722	to	\$901,722
Secondary Roads Fund – Expenses	from	\$8,860,558	to	\$9,860,558
County Conservation				
Land Acquisition Fund – Expenses	from	\$24,500	to	\$39,500

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker