

# Clinton County Board of Supervisors

Jim Irwin

Dan Srp

Erin George

Clinton County Administration Building  
1900 North Third Street; Clinton, Iowa 52732  
563-244-0575      [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, January 8, 2024, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

- 9:00 a.m.**      Review Correspondence & Claims  
                    Call to Order – Pledge of Allegiance
- 9:15 a.m.**      Formal Action & Motions  
                    Claims Approval

## CONSENT AGENDA

- RESOLUTION 2024-12: Approve Secondary Road Department employee paid time off carryover

## RESOLUTIONS

- RESOLUTION: Adopt a map amendment to the County Zoning Ordinance (Ordinance 2024-01)
- RESOLUTION: Adopt a construction evaluation resolution per Code of Iowa Chapter 459
- RESOLUTION: Update the County Travel Pay Policy
- RESOLUTION: Award a bid for the County Administration Building generator project, third phase

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. Presentation and request for funds from Makers on 5<sup>th</sup> and Clinton Culinary business incubator
2. County master plan update

January 8, 2024

RESOLUTION 2024-12

RESOLUTION TO APPROVE CARRYOVER OF PAID TIME OFF  
FOR SIX SECONDARY ROAD DEPARTMENT EMPLOYEES

WHEREAS, The Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, to approve the carryover of paid time off for the following six Secondary Road employees; and

WHEREAS, the paid time off for the employees can be carried over to 2024 and must be used by the last working day of the year's first quarter (Thursday, March 28, 2024); and

WHEREAS, the following six employees were scheduled off on the last working day of the calendar year and due to unforeseen weather conditions, they were called in to work to clear snow/ice mix off of the county roads; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County Iowa, to approve the carryover the following employee's paid time leave.

<b>Employee</b>	<b>Type of Paid Time Off</b>	<b>Total Hours to Carry Over</b>
Chad Christensen	Vacation	8 hours
Wayne Crist	Vacation	8 hours
Aaron Frame	Vacation	8 hours
Brad Kilburg	Wellness	8 hours
Jeff Oster	Wellness	4 hours
Aaron Rowold	Vacation	8 hours

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

January 8, 2024

RESOLUTION 2024 - \_\_\_\_\_  
RESOLUTION APPROVING A MAP AMENDMENT  
TO THE ZONING ORDINANCE OF CLINTON COUNTY, IOWA

WHEREAS, on the matter herein, the Clinton County Planning and Zoning Commission held a Public Hearing on November 28, 2023, and following said meeting the Commission had two votes to approve the map amendment and two votes to deny the map amendment; and

WHEREAS the Clinton County Board of Supervisors held a public hearing and first reading of the proposed map amendment on December 20, 2023, to consider said amendment and to hear comments for and against; and

WHEREAS, the Clinton County Board of Supervisors held a second reading of the proposed map amendment on January 8, 2024, to consider said amendments; and

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors as follows:

1. The attached ordinance numbered 2024-01 is hereby adopted.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

January 8, 2024

ORDINANCE 2024 - 01

AN ORDINANCE AMENDING THE MAP OF THE CLINTON COUNTY ZONING ORDINANCE  
RELATIVE TO THE ZONING DESIGNATION OF CERTAIN PROPERTY LOCATED IN CAMANCHE  
AND EDEN TOWNSHIPS CLINTON COUNTY, IOWA

BE IT ENACTED BY THE CLINTON COUNTY BOARD OF SUPERVISORS:

Section 1: The zoning district boundaries of the County of Clinton Iowa are herewith changed so as to provide for the change of the following described property:

See Appendix D. Participating Parcels in Rezoning Application 4444.

within the A-1 (Prime Agriculture) District of Clinton County, Iowa to RE (Renewable Energy Overlay).

Section 2: The change as hereinabove set forth shall be entered and made part of the zoning map of the County of Clinton, Iowa, which map is made part of the Zoning Ordinance of the County of Clinton, Iowa, by incorporation therein as set forth in Chapter III, Section 3.2 of the said Clinton County Zoning Ordinance, and the Chairperson of the Board of Supervisors in accord with Chapter III, Section 3.2.3 shall promptly note on said map the Ordinance numbers, nature of change and date of change.

Section 3: If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4: This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED AND ADOPTED this 8<sup>th</sup> Day of January, 2024, by the Board of Supervisors, Clinton County, State of Iowa.

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Erin George

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Dan Srp

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

RESOLUTION 2024 - \_\_\_\_\_  
ADOPT A CONSTRUCTION EVALUATION RESOLUTION  
PER CODE OF IOWA CHAPTER 459

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024, and January 31, 2025, and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

January 8, 2024

RESOLUTION 2024-

APPROVE THE TRAVEL PAY POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Director of Human Resources has recommended the County create a policy to align past payroll practice and add considerations for FLSA regulations; now

THEREFORE, BE IT RESOLVED that the Travel Pay Policy is effective immediately; and

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

January 8, 2024

RESOLUTION 2024 - \_\_\_\_\_

RESOLUTION TO AWARD A CONTRACT TO BURKE ELECTRIC AT THE CLINTON COUNTY ADMINSTRATION BUILDING IN CLINTON, IOWA

WHEREAS, the Clinton County Board of Supervisor has considered the bids for the generator project, third phase at the Clinton County Administration Building; and

WHEREAS, the bid received is as follows:

Burke Electric	\$309,681.00
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THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County the bid be awarded to Burke Electric for the bid amount of \$309,681.00 which is recommended by Clinton County Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to sign the proposal on behalf of Clinton County, Iowa

Roll Call:

George:        Yes    No

Srp:            Yes    No

Irwin:         Yes    No

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Chairman, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker