

Clinton County Board of Supervisors

Jim Irwin

Dan Srp

Erin George

**Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, February 5, 2024, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
 Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
 Claims Approval

CONSENT AGENDA

- RESOLUTION 2024-31: Resignation – Conservation
- RESOLUTION 2024-32: Appointment – County Civil Service Commission
- RESOLUTION 2024-33: Approve updated lease agreement with CSAC
- MOTION: Utility permit 8-60 for Alliant Energy

RESOLUTIONS

- RESOLUTION: Award a contract HR legal service
- RESOLUTION: Award a contract for the pavement rehabilitation project on Y-46
- RESOLUTION: Award a contract for the bridge deck overly project on 432nd Avenue
- RESOLUTION: Support the RAISE Grant Project
- RESOLUTION: Approve final payment to Swanson Construction for the County Law Center Project
- RESOLUTION: County Maintenance Department Hours Worked Exception Policy
- RESOLUTION: Allocating ARPA funds to projects

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. County radiological preparedness and drill costs for Constellation
2. HR legal services proposal reviews
3. Suggestion boxes on County properties

1:00 p.m. County Mental Health Department FY25 budget presentation

1:10 p.m. County IT Department FY25 budget presentation

1:30 p.m. FY 25 budget discussion – The Supervisors will discuss the previously presented proposed budgets and other budget-related issues including, but not limited to, budget presentations scheduled for a future date, various tax levies, fund balances, the current budget in its entirety, the past budget in its entirety, capital projects (in progress and proposed), ARPA funds, LATC funds, various state and federal grants, wages, employee health benefits, IPERS, FICA, union contracts, library funding, outside agency funding, economic development funding, any pending or anticipated litigation, office supplies, computers and other related technologies, copier leases and other office equipment leases, leases on any vehicles, all previous annual audits, staffing levels, the County Conservation Board, the County 911 Board, the County Emergency Management Commission, building operational expenses (including, but not limited to, internet, electrical, water, sewer, etc) project revenues for the current budget and proposed next fiscal year budget, grant applications, special projects, records archiving, existing and potential 28E agreements, the County Five-Year Secondary Road plan, roadside weed spraying, drainage districts, disposition of County-owned property, employee trainings, mileage rates, vehicle and equipment purchases and repairs, contracts for services, etc.

February 5, 2024

RESOLUTION 2024-31

RESOLUTION TO ACCEPT THE RESIGNATION OF RYAN WALTZ
AS A PARK RANGER FOR CLINTON COUNTY CONSERVATION

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Accept the resignation of Ryan Waltz as a Park Ranger with the Clinton County Conservation Board effective January 30th, 2024.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to stop issuance of bi-weekly paychecks on the Conservation Maintenance General Fund –Salaries of Regular Employees to Ryan Waltz.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024-32

RESOLUTION ACCEPTING THE REAPPOINTMENT OF
TOM MCHUGH ON THE CIVIL SERVICE COMMISSION

WHEREAS, the Clinton County Board of Supervisors hereby reappoints Tom McHugh to continue to serve on the Civil Service Commission; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors hereby reappoints Tom McHugh to serve a four-year term on the Civil Service Commission to expire January 1, 2028.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024-33

RESOLUTION TO ENTER INTO AN UPDATED LEASE AGREEMENT
WITH CLINTON SUBSTANCE ABUSE COUNCIL

WHEREAS, Clinton County and has negotiated terms and conditions of lease agreements between Clinton County and various non-profit entities for space in the Clinton County Administration Building, 1900 North Third Street, Clinton; and

WHEREAS, the lease with Clinton Substance Abuse Council has been updated to reflect the currently used office space and include fees for internet and phone services; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that said lease agreement dated February 12, 2024, be and are hereby approved and the Chairman be and is hereby authorized to sign said lease agreement with the Clinton Substance Abuse Council on behalf of Clinton County.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairman, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 8-60 for Alliant Energy to place a new light pole in the southwest corner of the intersection between 260th Avenue and 252nd Street. The proposed project will be located within the county right-of-way in Section 21 T81 R3E of the DeWitt Township.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

February 5, 2024

RESOLUTION 2024-

APPROVE AN AGREEMENT FOR LEGAL SERVICES FOR HUMAN RESOURCES

WHEREAS, it is in the best interest of Clinton County to establish and review vendors from time to time; and

WHEREAS, the Clinton County Director of Human Resources has reviewed the responses to RFPs and recommended the County renew the agreement with Lynch Dallas; now

THEREFORE, BE IT RESOLVED that the chairman of the Board of Supervisors may execute the agreement for Fiscal Year 2025 with Lynch Dallas for HR Legal Services.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024-_____

RESOLUTION TO AWARD PAVEMENT REHABILITATION CONTRACT ON Y-46
FROM STATE HIGHWAY 136 NORTH TO JACKSON COUNTY LINE
PROJECT NO. FM-CO23(137)--55-23

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on January 17, 2024, for a pavement rehabilitation project located on Y-46 (185th Avenue from State Highway 136 to Jackson County line), Project No. FM-C023(137)--55-23.

WHEREAS, the total amount of each bid was as follows:

Manatt’s Inc	\$634,724.45
Mathy Construction Company	\$642,208.40

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT’s recommendation that the contract for said work be awarded to the low bidder, as follows:

Manatt’s Inc	\$634,724.45
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BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this Clinton County.

Roll Call:

George: Yes No
Srp: Yes No
Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024-_____

RESOLUTION TO AWARD BRIDGE DECK OVERLAY PROJECT CONTRACT ON
432ND AVENUE (Z-50) PROJECT NO. BHS-CO23(134)—63-23

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on January 17, 2024, for Bridge Deck Overlay project located on 432nd Avenue (FHWA 125680) north of Andover Project No. BHS-CO23(134)—FC-23.

WHEREAS, the total amount of each bid was as follows:

Brandt Construction Co.	\$360,074.60
Cunningham-Reis LLC	\$417,508.30
Hawkeye Paving	\$457,732.40
Cramer and Associates	\$494,348.37

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT’s recommendation that the contract for said work be awarded to the low bidder, as follows:

Brandt Construction Co.	\$360,074.60
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BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this Clinton County.

Roll Call:

George: Yes No
Srp: Yes No
Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024-_____

IN SUPPORT OF THE JOINT RAISE GRANT AGREEMENT AND LETTER OF SUPPORT FOR THE 2024 RAISE GRANT PROJECT

WHEREAS, Clinton County, Iowa bridge FHWA number: 121690 (Q-1157), has been identified as being part of a joint Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project, and

WHEREAS, it is desired by and in the interest of Clinton County to participate fully in the RAISE project activities as a Sub-recipient and provide all requisite information necessary to bring to completion all project phases through final completion, and

WHEREAS, we are in support of Butler County providing Lead-recipient roles and duties, and

WHEREAS, we understand and accept the Sub-recipient roles and responsibilities as defined in the “28E Cooperative Agreement for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project”, and

WHEREAS, each County Bridge Sponsor as shown in Section 4, paragraph A-G shall be responsible for all local matching funds and accepts any costs exceeding the funds requested in the RAISE Grant application for their respective structure.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa hereby approves and directs the Chair to sign this Letter of Support for the 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project and the 28E Cooperative Agreement for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project, and to provide all pertinent correspondence and project information to: John Riherd, P.E.; Butler County Engineer; 428 6th St; PO Box 305; Allison, IA 50602.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024-_____

RESOLUTION TO APPROVE FINAL PAYMENT TO SWANSON CONSTRUCTION
FOR THE CLINTON COUNTY LAW CENTER PROJECT

WHEREAS, it has been recommended by counsel that the Clinton County Board of Supervisors accept the construction work by Swanson Construction and make final payment, subject to Code of Iowa Chapter 573; and

WHEREAS, Construction of said project has been completed by the contractor and the work has been approved and accepted by the County Facilities Director; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the final payment to said contractor, subject to Code of Iowa Chapter 573

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024 - _____

RESOLUTION UPDATING THE CLINTON COUNTY MAINTENANCE DEPARTMENT
HOURS WORKED EXCEPTION POLICY

WHEREAS, the Clinton County Facilities Director has recommended to the County Board of Supervisor to adopt the Clinton County Maintenance Department Hours Worked Exception Policy to start on February 18, 2024; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Clinton County Board of Supervisor has adopted the policy starting February 18, 2024; and

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 5, 2024

RESOLUTION 2024-
RESOLUTION ALLOCATING ADDITIONAL AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, on March 11, 2021, President Biden signed the \$109 trillion American Rescue Plan Act (ARPA) which included the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) to provide state, local and tribal governments with the resources needed to respond to the pandemic and its economic effects; and

WHEREAS, on January 6, 2022, the Treasury issued final rules for the SLFRF program including authorization for counties to allocate up to \$10,000,000 of their total SLFRF allocation as lost revenue to spend on government services; and

WHEREAS, Clinton County applied for and has received both tranches of the funds for the American Rescue Plan Act totaling \$9,018,289, and

WHEREAS, based on the final rules from the US Department of Treasury, the following projects have been approved for the use of said funds:

PROJECT	OFFICE/DEPARTMENT	ESTIMATED (INC. CONTINGENCY)
Increase in County's commitment toward the homelessness shelter project sought by the YWCA	Countywide	From \$250,000 to \$500,000 (increase of \$250,000)
Increase in Administration Building – Complete Generator Upgrade after Heating/Cooling Analysis and Architecture/Engineering Analysis	Building Maintenance	From 166,750 to \$311,750 (increase of \$145,000)
Consolidation and increase in Administration Building improvements including windows and entryway, mechanical upgrades of HVAC system, and replacement of ceiling tile	Building Maintenance	From \$2,603,500 to \$3,403,500 (increase of \$800,000)
Purchase of Use of Force and Driving Simulators	Sheriff's Office	\$130,000

BE IT RESOLVED that the Clinton County Board of Supervisors endorses the distribution of American Rescue Plant Act Funds for the items listed above and authorizes the Auditor to make these payments as they are presented.

Roll Call:

George Yes No
Srp: Yes No
Irwin: Yes No

ATTEST:

Chairperson, Jim Irwin

County Auditor, Eric Van Lancker