

Clinton County Board of Supervisors

Jim Irwin, Chairman

Dan Srp, Vice-Chairman

Erin George

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, March 25, 2024, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
 Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
 Claims Approval

CONSENT AGENDA

- RESOLUTION 2024-73: Resignation – Jail
- RESOLUTION 2024-74: Retirement – Conservation
- RESOLUTION 2024-75: Abatement of property tax per Code of Iowa 427.1(8)(a)
- RESOLUTION 2024-76: Tax suspension requests per Code of Iowa 427.8
- RESOLUTION 2024-77: Approve a County Snow Fence and Windbreak Policy
- RESOLUTION 2024-78: Liquor license – Brophy Creek Farms
- MOTION: Approve final plans for the fog seal on E-44/Z-50
- MOTION: Authorize the County CAP Director as the signatory for the IDHHS FY25 County Substance Abuse Program grant

RESOLUTIONS

- RESOLUTION: Award bid for the County Administration Building remodel project
- RESOLUTION: Award mowing bid for the County-owned property on Manufacturing Drive in Clinton
- RESOLUTION: Award mowing bid for the County Satellite Office in DeWitt
- RESOLUTION: Disposition of County-owned office furniture to Rediscover Recovery Community Center

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Medical Examiner Investigator/Transporter discussion
2. Liability claim for damaged fence
3. Communications Commission update
4. Review of the County Wind Energy Ordinance
5. Annual audit firm recommendation
6. Clinton County Community Student Loan Assistance program review

10:00 a.m. County Employee Health Benefits Plan Review

The Supervisors will receive a report from representatives of True North reviewing the County's plan and rates for FY25.

March 25, 2024

RESOLUTION 2024-73

RESOLUTION ACCEPTING THE RESIGNATION OF
HAILEY HALL FROM THE COUNTY JAIL

WHEREAS, the Clinton County Sheriff has accepted the resignation of Hailey Hall, as a full-time correctional officer; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of the Jail, to Hailey Hall. Hall's last day of work is March 14, 2024, with accrued benefits to be paid out until March 14, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024-74

RESOLUTION ACCEPTING THE RETIREMENT OF ROBERT SCHAFER
FROM THE CLINTON COUNTY CONSERVATION BOARD

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Accept the retirement of Robert Schafer as a Maintenance II with the Clinton County Conservation Board effective March 30, 2024.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to stop issuance of bi-weekly paychecks on the Conservation Maintenance General Fund –Salaries of Regular Employees to Robert Schafer.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024-75

ABATEMENT OF TAX PURSUANT TO 427.1(8)(a) CODE OF IOWA

WHEREAS, pursuant to Iowa code section 427.1(8)(a) the L'Arche Clinton is entitled to abatement of taxes owed as detailed:

0830	8618880000	703 Eclipse Lane	\$1017.00
0850	8811310107	750 Hawks Pointe Lane	\$2248.00
0744	8011410000	404 S. 1 st St.	\$2089.00

THEREFORE, BE IT RESOLVED pursuant to code of Iowa sections 427.1(8)(a) taxes owing shall be abated and the Treasurer is hereby authorized to make amendment to the county records indicating said abated tax for the parcel as noted.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2024-76

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST
PER CODE OF IOWA SECTION 427.8 FOR
GARY VANCE AND SHERRY STAHL (BUCKLEY), CLINTON

WHEREAS the following individuals have petitioned to suspend their property taxes for the 2022 assessment year under provision of Code of Iowa, Section 427.8:

Gary Vance	
800 19 th Avenue N, Clinton, IA	Parcel #8620670000
Taxes Currently Suspended: <u>\$2,923.00</u>	2022 Taxes: <u>\$464.00</u>

Sherry Stahl (Buckley)	
538 7 th Avenue S, Clinton, IA	Parcel #8019880000
Taxes Currently Suspended: <u>\$8,915.00</u>	2022 Taxes: <u>\$52.00</u>

WHEREAS the eligibility for said suspension has been verified by Kim Ralston, CAP Director; now

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa; and

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2022 Assessment Year and all prior years, and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024-77

RESOLUTION TO APPROVE SNOW FENCE AND WINDBREAK POLICY

WHEREAS, pursuant to Code of Iowa Section 309.67, the Board of Supervisors of Clinton County, Iowa, is charged with the duty of establishing policies and methods to properly maintain the Secondary Road System, and

WHEREAS, it is necessary to make certain changes in current policies and establish new policies, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following policy be created as an approved Secondary Road Department Policy and Procedure effective March 25, 2024:

1. Snow fence and Windbreak Policy

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024-78

RESOLUTION APPROVING LOCAL AUTHORITY FOR A LIQUOR LICENSE
FOR BROPHY CREEK FARMS, LLC

BE IT RESOLVED by the Clinton County Board of Supervisors that Brophy Creek Farm, LLC, 3653 240th St., DeWitt, has electronically filed an application for a liquor license effective April 1, 2024. Said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

MOTION by Supervisor _____ to approve the final plans for the fog seal on E-44/Z-50 (Andover north to Z-40 north of Andover) Project No. FM-CO23(139) -- 55-23.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

March 25, 2024

MOTION by Supervisor _____ to authorize Kim Ralston, Community Assistance Programs Director to be the Board of Supervisors Authorized Signatory for the Iowa Department of Health and Human Services FY 25 County Substance Abuse Programs grant.

Roll Call:

George: Yes No

 Srp: Yes No

Irwin: Yes No

MOTION: _____

March 25, 2024

RESOLUTION 2024 - _____

RESOLUTION TO AWARD A CONTRACT TO VALLEY CONSTRUCTION
IN THE AMOUNT OF \$3,839,000 FOR THE REMODEL PROJECT AT
THE CLINTON COUNTY ADMINISTRATION BUILDING

WHEREAS, the Clinton County Board of Supervisor has considered the contract bids for the remodel project at the Clinton County Administration Building at 1900 N 3rd St. in Clinton, Iowa; and

WHEREAS; the bids received is as follows

Tricon Construction	\$3,748,000.00
Valley Construction	\$3,839,000.00
Point Builders	\$3,894,000.00
Bruce Construction	\$4,034,000.00
Portzen Construction	\$4,199,000.00

WHEREAS, Clinton County requested the two apparent low bidders prepared project schedules and the documents require the County and contractor agree to a project schedule before construction; and

WHEREAS, the project schedule submitted by Valley Construction is agreeable to the County and the project schedule submitted by Tri-Con is not; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, the bid be awarded to Valley Construction for the bid amount of \$3,839,000.00 which is recommended by Clinton County Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to sign the proposal on behalf of Clinton County, Iowa.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairman, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024 - _____

RESOLUTION TO AWARD MOWING AT THE CLINTON COUNTY GARAGE
AT 2007 MANUFACTURING DRIVE CLINTON IOWA

WHEREAS, the Clinton County Board of Supervisor has considered the mowing bids for the property at 2007 Manufacturing Drive, Clinton, Iowa; and

WHEREAS, the bid received is as follows

Matt's Lawn Care & Snow Removal	\$45.00
Dean Burmeister	\$60.00
J & T Bowman Lawn	\$125.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, the bid be approved to Matt's Lawn Care & Snow Removal for the bid amount of \$45.00 which is recommended by Clinton County Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to sign the proposal on behalf of Clinton County, Iowa

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairman, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024 - _____

RESOLUTION TO AWARD MOWING AT THE
CLINTON COUNTY DEWITT SATELLITE OFFICE DEWITT, IOWA

WHEREAS, the Clinton County Board of Supervisor has considered the mowing bids for the property at 226 11th St., DeWitt, Iowa; and

WHEREAS; the bid received is as follows

Matt's Lawn Care & Snow Removal	\$25.00
J&L Lawn Care & Landscaping	\$40.00
J & T Bowman Lawn	\$125.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, the bid be approved to Matt's Lawn Care for the bid amount of \$25.00 which is recommended by Clinton County Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to sign the proposal on behalf of Clinton County, Iowa.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairman, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024 - _____

DISPOSITION OF COUNTY-OWNED OFFICE FURNITURE
TO REDISCOVER RECOVERY COMMUNITY CENTER

WHEREAS, the Clinton County Board of Supervisors desires to dispose of articles listed below;

<i>Quantity</i>	<i>Description</i>
3	Used office desks
4	Used filing cabinets
2	Used office chairs
12	Used conference room plastic seat and back chairs
8	Used wood folding tables

WHEREAS, the Board of Supervisors wishes to gift said property to the Rediscover Recovery Community Center, Clinton; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby approve the above articles for disposition.

Roll Call:

George: Yes No
Srp: Yes No
Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024-

RESOLUTION APPROVING AN AGREEMENT EXTENSION
WITH SCOTT COUNTY FOR TEMPORARY MEDICAL EXAMINER SERVICES

WHEREAS, the Medical Examiner of Clinton County has taken a temporary leave of absence;
and

WHEREAS, Medical Examiner Services must be covered and the Scott County Medical
Examiner is willing to temporarily cover Medical Examiner Services; and

WHEREAS, the Clinton County Board of Supervisors has determined that this is the best course
of action for temporary services for Clinton County; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that
the Board Chairman be authorized to sign an agreement extension with Scott County for
temporary Medical Examiner Services with an end date of December 31, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024-_____

RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN AN AGREEMENT WITH
EIDE BAILLY LLP TO PROVIDE THE COUNTY WITH AUDITING SERVICES

BE IT RESOLVED that the agreement between Clinton County and Eide Bailly LLP of Dubuque, Iowa, for auditing services for Clinton County for fiscal years ending June 30, 2024, June 30, 2025, and June 30, 2026, be and is hereby approved and the chairman be authorized to sign, to receive and place on file with the County Auditor.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin Jr

ATTEST:

County Auditor, Eric Van Lancker

March 25, 2024

RESOLUTION 2024-

APPROVE AN AGREEMENT FOR HEALTH INSURANCE SERVICES
FOR HUMAN RESOURCES WITH WELLMARK

WHEREAS, it is in the best interest of Clinton County to annually review and renew benefits;
and

WHEREAS, Wellmark has provided a contract renewal for the Health Insurance Benefits for the
2025 plan year; now

THEREFORE, BE IT RESOLVED, by the Clinton County Board of Supervisors that the
Chairman is authorized to sign said renewal document.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker