

Clinton/Jackson Early Childhood Iowa Board Meeting Minutes April 22, 2024

Board Members Present:

Jack Willey
Linda Hledik (Zoom)
Sarah Hogan
Nin Flagel
Peter Duytschaever
Lindsey Burken
Dan Srp
Roberta Rosheim
Charlie Minnick

Board Members Absent:

Gwen Deming

Staff Present:

Peggy Sellnau
Mary Kay Wirth

Guests:

David Rosheim
Jessica Barnhart Clark, LSI

Jack Willey called the meeting to order at 4:00 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

March 25, 2024 minutes: Roberta made a motion to approve the minutes from the last meeting; Charlie seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the Director's expenditure report for March 2024 for review. Mary Kay reported that providers' spending is on track for the year except for Bright Beginnings. Nin made a motion to approve the expenditure report as presented; Dan seconded the motion. Vote: All Ayes, motion carried. There are currently 25 Preschool scholarships. Letters will be sent to preschools in July. Preschool visits will be scheduled in May. Mary Kay will ask about preschool enrollment for FY25 at visits.

The list of director's activities was presented. Mary Kay thanked Sarah for working at Healthy Kid's Day at the YMCA in Maquoketa.

The 3rd Quarter reports were reviewed.

The Board received the contract amendment request from Bright Beginnings (Genesis VNA). Sarah made a motion to reduce the contracted visit number from 411 to 359 visits which reduces cost of FSW by (-\$7691), increase the incentives budget by \$500 for the purchase of child safety kits and \$2,000 for diapers/wipes, and increase curriculum by \$2,000 to replace outdated curriculum. The remaining unspent of \$3,191 will go into carryover for FY25. Nin seconded the motion. Vote: All Ayes, motion carried. The board did not approve the request for \$656 for un-recouped travel expenses but is open to conversations to reset reimbursement in the future.

The Board discussed allocating funds to Sunshine Learning Center for their playground project. Members reviewed the bid from a contractor to redo the playground and the list of equipment needed. At this time Child Care Resource & Referral only has an agreement of \$5,000 per center for urgent needs, is not able to pay a contractor, and is concerned about the timing of the project. Mary Kay will contact Amanda W. to find out how we can proceed in the future to support Sunshine's playground project and spend some carryover funds.

Board members were each given several contract renewals to review and score. The scoring should be completed and turned in by May 6th.

Board members were given the Board of Directors Self Evaluation that needs to be completed and turned in by May 6th.

Board Members were given the Director's Employment Evaluation that needs to be completed and turned in to LuAnn Goeke by May 6th.

New Business: April 27th is the Clinton & Jackson Early Childhood Conference at the fairgrounds in DeWitt, organized by Child Care Resource & Referral.

Adjourn/Next Meeting Date: Meeting adjourned at 5:07 PM. The next regular C/J ECI Board meeting will be held on May 21st at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt.

A special budget planning meeting will be held: May 13th, 2024 at 4:00PM as the executive meeting in person and via Zoom at the Clinton County Satellite office in DeWitt.

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at mwirth@clintoncounty-ia.gov or call 563-659-3651.

Board President Signature _____ Date _____