



June 18, 2018

Invitation to Bid - Furniture Dealer

Clinton County, Iowa is seeking bids from furniture dealers to provide furniture for their new Justice Center. The selected dealer will work with Clinton County with the support of SG Environments to provide the furniture needs as described and shown in this document.

The awarded Dealer will be required to work with Clinton County, The Samuels Group and SG Environments on procurement, project management and installation of all furniture needs. They should also be able to provide additional services for move management of all existing furniture that is to be relocated to the new facility.

The deadline for these bids are **July 12, 2018 at 2pm**. Bids may be submitted electronically, mailed or dropped off (1) copy will need to be sent to Clinton County and (1) copy to SG Environments office, see addresses and attention below. Bids should be clearly marked "Clinton County Justice Center- Furniture Bids."

Clinton County Auditors Office
Attn: Corey Johnson
1900 North Third Street, P.O. Box 2957
Clinton, Iowa 52733

SG Environments
Attn: Jennifer Schommer
311 Financial Way, Suite 300
Wausau, WI 54401

Clinton County along with SG Environments will review the bids and make their selection no later than July 18, 2018. The specific furniture selection process will start with the awarded dealer in July with final completion dates to be January 3, 2019 (detailed dates can be reviewed with the Samuels Group Construction- Project Manager).

Any questions about this request or its process should be directed to SG Environments, attention Jennifer Schommer, Interior Designer, jschommer@samuelsgroup.net. Drawings can be requested for preliminary use only as needed, final drawings and field verified dimensions will be the responsibility of the selected dealer prior to ordering product.

Sincerely,

Jennifer Schommer
c/o Clinton County