



Clinton County Emergency Management Commission Meeting

Wednesday, February 15, 2023 | 6:15 PM
Clinton County Satellite Office and Zoom Meeting
226 11th St, DeWitt, Iowa

Attendees:

- Board of Supervisors: Supervisor Jim Irwin
- City of Andover: Mayor Jason Johnson
- City of Calamus: Mayor Lance Goettsch
- City of Camanche: Mayor Austin Pruett
- City of Clinton: Mayor Scott Maddasion
- City of DeWitt: Mayor Steve Hasenmiller
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Mayor Kurt Crosthwaite
- City of Lost Nation: Mayor Ramon Gilroy
- City of Low Moor: Mayor Tom Goldensohn
- City of Low Moor: Councilperson Karna Rehr
- City of Welton: Mayor Ashley Paulsen
- City of Wheatland: Councilperson Paul Stankee
- Sheriff's Office: Sheriff Bill Greenwalt
- Clinton County Communications: Eric Dau
- Emergency Management:
 - Coordinator, Chance Kness
 - Plans Officer, Nancy Burns
 - Operations Officer, John Bray

Absent:

City of Charlotte
City of Delmar
City of Toronto

Media: None

Public: Curt Allen

Matt Willimack

Joe Dierickx

Kay Bates

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1. Introductions – The meeting was called to order at 6:18 p.m. by Mayor Hasenmiller. Roll call attendance was completed.
 2. Approval of previous meeting minutes – January 18, 2023 – A motion to approve the previous meeting minutes as presented was made by Mayor Crosthwaite and seconded by Councilperson Stankee. Motion passed with all ayes.
 3. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No comments from the public.

4. Open Public Hearing for Fiscal Year 2023 Emergency Management Agency Budget Amendment.
 - a. Public Hearing was opened at 6:20 pm.
 - b. No comments were noted. Public Hearing was closed at 6:21 pm.
5. Discussion and Possible action – To approve a Budget Amendment (Fiscal Year 2023) in the amount of \$18,250.00.
 - a. Kness explained that the budget amendment includes \$17,500 for a generator for the Clinton FD that could not be sourced last fiscal year, \$3,500 for reimbursement for paying for REP Emergency Worker trainings, \$4,750 DeWitt water tower generator, \$18,000 replacement of 3 siren motors, \$2,000 grant from Nestle Purina for CERT, \$10,000 for difference in truck purchase price for a total of \$55,750 but then subtract \$37,500 for a Northeast Storm Water project that could not be done making the budget amendment a total of \$18,250 added. Communications also had an increase included in the amendment.
 - b. A motion to approve the Emergency Management Agency Budget Amendment (FY 2023) in the amount of \$18,250.00 was made by Councilperson Stankee and seconded by Mayor Crosthwaite. Motion carried with roll call vote.
 - City of Andover – Yes
 - City of Calamus - Yes
 - City of Camanche – Yes
 - City of Charlotte - Absent
 - City of Clinton – Yes
 - City of Delmar – Absent
 - City of DeWitt – Yes
 - City of Goose Lake – Yes
 - City of Grand Mound – Yes
 - City of Lost Nation - Yes
 - City of Low Moor – Yes
 - City of Toronto - Absent
 - City of Welton – Yes
 - City of Wheatland – Yes
 - Board of Supervisors – Yes
 - Sheriff’s Office – Yes
6. Open Public Hearing for Fiscal Year 2024 Emergency Management Agency and Communications Budget.
 - a. Public Hearing was opened at 6:26 pm.
 - b. No comments were noted. Public Hearing was closed at 6:27 pm.
7. Discussion and Possible Action – Approve Coordinator’s Calendar Year 2022 Evaluation
 - a. This was tabled as the evaluation is not completed at this time.
8. Discussion and Possible Action – Approval to extend the lease agreement for the Calamus Siren another 12 months.
 - a. Kness explained that we lease the ground for the Calamus Siren for \$50 per month. He would like approval to extend that lease another 12 months.
 - b. Motion to approve extending the lease another 12 months was made by Councilperson Stankee and seconded by Mayor Crosthwaite. Motion passed with all ayes.
9. Discussion – Federal Grant History related to EMA.
 - a. Kness presented a list of Federal Grants linked to Emergency Management compliance efforts that were awarded in Clinton County over the years. This is awareness only.

10. Discussion and Possible Action – EM Mitigation Grant

- a. Discussion of grant future process and rules – Discussion ensued about continuing the grant program by going back to the original scope. The discussion then shifted to the necessity of having generators in multiple places versus having a couple mobile generators that can be moved around as needed. There was discussion that generators need maintenance and the grant does not currently require reporting on the maintenance of them and the number of times they are used. Several members stated they felt that we needed to end this program.
- b. A motion was made by Mayor Goettsch that the EM Mitigation Grant program be discontinued starting FY25 and seconded by Mayor Maddasion. Motion carried with all ayes.

11. Discussion and Possible action – To approve 2023/2024 Budget (Fiscal Year 2024)

a. Funding Recommendations for EMA Grant:

- Discussion ensued over the EMA Grant for FY24. Supervisor Irwin stated that the Board of Supervisors had voted to not fund the \$100,000 request from Clinton Schools.
- A motion was made by Supervisor Irwin to fund the grant requests from Grand Mound, Camanche Fire Department and one more year for the Northeast Schools request and to not fund the Clinton Schools request of \$100,000 and was seconded by Stankee. Motion passed with 12 ayes with Mayor Maddasion voting no.

b. Overall General Budget Discussion

- i. Kness opened the discussion about the overall budget. Discussion ensued regarding the wage increase since the Board of Supervisors has not yet determined what the percentage wage increase will be for county employees.
- ii. A motion was made by Supervisor Irwin to approve the budget for FY 2024 at \$610,878 with the wage increase for the employees matching the wage increase for other county employees. Mayor Goettsch seconded the motion.

iii. Roll Call Vote for the Motion by Irwin for the approval of the budget:

- City of Andover – Yes
- City of Calamus - Yes
- City of Camanche – Yes
- City of Charlotte - Absent
- City of Clinton – Yes
- City of Delmar – Absent
- City of DeWitt – Yes
- City of Goose Lake – Yes
- City of Grand Mound – Yes
- City of Lost Nation - Yes
- City of Low Moor – Yes
- City of Toronto - Absent
- City of Welton – Absent
- City of Wheatland – Yes
- Board of Supervisors – Yes
- Sheriff's Office – Yes

Motion carried.

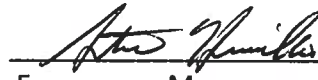
12. Discussion and Possible Action – Statement of Support for approval of part-time Lead MEI position.
 - a. Kness informed the Commission that the budget for the ME program falls under the Board of Supervisors and EMA has been administering the program since 2014. This year we have brought to the Board a request to hire a part-time Lead MEI to provide coverage during the day/during the week since we are having trouble finding people to take on-call and also to help ease the hours now required by EMA to administer the program. The time required to administer the program has doubled since 2014. Sheriff Greenwalt explained some research he has been asked to do regarding how the program is run and how other counties run their programs but will not have the full results for a couple of months.
 - b. This item was tabled for now pending further research.
13. Discussion and Possible Action – Permission for Chair to approve and sign the FFY23 ESF Plan updates when available.
 - a. Kness explained that each year we update a percentage of our plan and submit them to the State and we are required by the State to have the Chair sign them.
 - b. Motion was made by Mayor Goettsch for the Chair to approve and sign the FFY23 ESF Plan updates and was seconded by Councilperson Stankee. Motion carried with all ayes.
14. Discussion and Possible Action – Permission for Commission Chair to negotiate and sign the EMA Coordinator’s Contract to start July 1, 2023.
 - a. Discussion ensued regarding contracts for EMA Coordinator’s and county employees, employment agreements, and what it would mean to not have a contract for the Coordinator.
 - b. Motion was made by Supervisor Irwin to not offer a new contract to the EMA Coordinator and seconded by Mayor Maddasion. Motion passed with 12 ayes with Mayor Schoon voting no.
15. Discussion and Possible Action - Approval of Bylaws Amendment (Quorum of 12 needed to pass a Bylaws Amendment)
 - a. Discussion of the changes proposed to the Bylaws including language about following the county policies that we approved in a resolution last year and giving the Sheriff signatory authority.
 - b. Motion was made by Councilperson Stankee. Motion was seconded by Mayor Maddasion. Motion passes with all ayes (12).
16. Discussion – Review of 2022 Davenport Hazmat Report.
 - a. Kness discussed that we pay Davenport Hazmat every year for Hazmat response coverage and for training. The report is an accounting from them of the services they have provided to the county for the year.
17. Discussion and Possible Action – Approve Resolution for updated 28E Agreement with Davenport Hazmat.
 - a. Kness explained the updated 28E Agreement and stated that his recommendation is that the Commission approve it as it is beneficial to the Commission. The previous agreement, which is now 25 years old was with the Board of Supervisors. The Board of Supervisors asked Emergency Management to administer the 28E, payment and coordination with Davenport Hazmat in 2009. The new agreement cleans up the relationship by making the agreement with Emergency Management.

- b. Resolution was read to the Commission and a Roll Call vote was held for the approval of Resolution 2023-01 with the Resolution passing.
 - City of Andover – Yes
 - City of Calamus - Yes
 - City of Camanche – Yes
 - City of Charlotte - Absent
 - City of Clinton – Yes
 - City of Delmar – Absent
 - City of DeWitt – Yes
 - City of Goose Lake – Yes
 - City of Grand Mound – Yes
 - City of Lost Nation - Yes
 - City of Low Moor – Yes
 - City of Toronto - Absent
 - City of Welton – Absent
 - City of Wheatland – Yes
 - Board of Supervisors – Yes
 - Sheriff’s Office – Yes
18. Discussion and Possible Action – Permission to sell the used Coordinator’s vehicle.
 - a. Kness explained that he has been notified that the new Coordinator truck was being built and should be ready soon. He explained that he needs permission to sell the old vehicle once the new vehicle is completely outfitted and ready.
 - b. A motion was made by Mayor Goettsch to give the Coordinator permission to sell the used Coordinator’s vehicle and seconded by Mayor Pruett. Motion passes with all ayes.
19. Discussion – Mitigation Plan Review
 - a. Review of Events/Incidents from 2022
 - Every year we compile a list of events and incidents throughout the county from the previous year. This helps us streamline the process for the 5 year plan update. We ask the commission to review our list and let us know if you know of any other events that should be included.
 - We just received approval from FEMA for our last 5 year update to our Mitigation Plan.
 - b. Progress of Mitigation Efforts
 - c. Mitigation Funding Sources
20. Discussion – Updates on current and future agreements with Constellation.
 - a. This was discussed earlier in the meeting during budget discussions. The Executive Committee is seeking a meeting to discuss funding levels with Constellation.
21. Other Business
 - a. There is a League of Cities Emergency Management Symposium on March 4. Please let Kness know if anyone in Clinton County is attending and he will attend with them.
 - b. Please see the list provided of upcoming events we are hosting and/or participating in that Commission members can attend to see more of what Emergency Management does.
 - c. Kness also explained the continuing need to recruit more volunteer drone pilots. If anyone is interested, please contact EMA.


22. With no other business the meeting was adjourned at 8:09 pm.



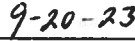
Chance Kness, Coordinator



Emergency Management Chairperson



Date



Date