



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

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MEETING MINUTES

DATE: April 24, 2014

TIME: 4:00 p.m.

LOCATION: CCC – Room 139

Members Present:

Members Present: Kim Ralston, MHSA; Kim Hess, Clerk of Court; Brian Guy and Tom Bohle, GAPA; Rick Lincoln, Sheriff; Tim McClimon, DOC; Norlin Mommsen, Citizen Rep; Jack Wolfe, Bar Assoc.; Mike Wolf, County Attorney; Phil Tabor, Assoc. Ct; Wanda Wyatt, Citizen Rep.; Craig Eberhart, Jail.

Members Not Present:

District Ct.

Staff and Guests Present:

Tara Sbertoli, CCJCC Recorder; Jeremy Huss and Dave Vickers, Press.

Quorum: Present

I. Call Meeting To Order –Brian Schmidt, Chair

The meeting was called to order by Chairman Brian Schmidt at 4:06pm. A quorum was present. A motion was made to approve the amended Minutes for February and March by Phil Tabor and seconded by Jack Wolfe. Motion carried.

II. Committee Reports

JAIL – Sheriff Lincoln and Lt. Eberhart did a ½ hour program with Dave Vickers on KROS regarding the Jail Needs Assessment to inform the public. This committee will be setting up a meeting in the near future since the assessment is in its final phase.
COURT ISSUES –No meeting this month – nothing to report.

MHSA – Hospital quarterly meeting combined with committee meeting on 4/4/14
Behavior Medicine at Mercy North has increased another bed and are currently at 7. There are currently 4 telepsych doctors available for coverage around the clock. Step In Program has a new supervisor – Shelly Flynn – she will probably be out and about introducing herself. Next meeting is set for June.

III. Financial Report – Rick Lincoln

Balance as of today \$24,704.21. We currently have a final bill of \$858.52 for our portion of the Shive Hattery Assessment and a bill from Brian McKenrick for his services for \$3780.00. Once these are paid our remaining balance will be \$20,065.69. Brian Guy made a motion to pay these two items and Jack Wolfe seconded that motion. Motion carried. A motion was also made by Phil Tabor to approve the financial report and seconded by Tim McClimon. Motion carried.



IV. Jail Needs Assessment

Shive Hattery is putting together a more public friendly final report. They also asked for our input on the presentation and report received to date. Comments from the commission included spelling and grammar errors, the historical population data for Clinton County provided in the report did not include Hispanic figures, and the site selection was a disappointment and will be one of the difficult tasks to make the location right for everyone. If anyone else noticed any other areas that need addressed please contact Craig Eberhart with the specifics.

V. Hiring of New Coordinator

Four applicants were interviewed by the selection committee. The selection committee has selected Margaret Kuhl for the coordinator position. In the past she has worked with the county and city through the Coalition. She is an excellent person to work with and she can meet it and exceed it with a can do attitude. Kuhl's portfolio shows extensive completed projects, excellent educational and employment background. Kuhl would make a great public figure to promote the jail project. Brian Guy made a motion for the Commission to recommend to the Board of Supervisors to make a conditional offer of employment to Margaret Kuhl as Coordinator for the CCJCC and the motion was seconded by Jack Wolfe. Motion carried. The conditional offer was reviewed and approved by County Attorney Mike Wolf. Brian Guy also made a motion to recommend to the Board of Supervisors a salary of \$46,500 with a satisfactory six month review increase to \$47,500, Tim McClimon seconded that motion and motion carried.

VI. Project Management Services

Commission discussed the importance of having Brian McKenrick's mentoring and orientation services available to Margaret as she begins her new position. The Commission recommends that the Board of Supervisors consider working with Brian McKenrick on some type of an extension for his services.

VII. Adjournment

The meeting was adjourned at 4:53p.m.

Next meeting: May 22, 2014

Respectfully submitted by:

Tara Sbertoli

Commission Recorder