

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Dan Srp, Chairman  
Tom Determann, Vice-Chairman  
Jim Irwin, Jr.

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, March 25, 2019, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions

## CONSENT AGENDA

- RESOLUTION 2019-69: Resignation – Sheriff’s Office
- RESOLUTION 2019-70: Appointment – Conservation
- RESOLUTION 2019-71: Resignation – MEI Transport
- RESOLUTION 2019-72: Tax Suspension Request 427.8 – Baughman
- RESOLUTION 2019-73: Tax Suspension Request 427.8 – Dalrymple
- RESOLUTION 2019-74: Tax Suspension Request 427.8 – Lampe
- RESOLUTION 2019-75: Tax Suspension Request 427.8 – Richmond
- RESOLUTION 2019-76: Tax Suspension Request 427.8 – Warner
- RESOLUTION 2019-77: Tax Suspension Request 427.9 – Simons

## RESOLUTIONS

- RESOLUTION: Final Plat of the Teachout Subdivision
- RESOLUTION: County Engineer Department credit card limit increase
- RESOLUTION: County Historic Preservation Commission appointments
- RESOLUTION: Pioneer Cemetery additions
- RESOLUTION: Set a public hearing for the proposed re-codification of the County ordinances
- RESOLUTION: Approve payment of claims for the Law Enforcement Center project
- MOTION: Authorize the chairman to sign a termination letter with the County Pharmacy Benefit Manager

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

1. Law Enforcement Center project update
2. County War Memorial fund update

**9:30 a.m.** Youth e-cigarette/vaping diversion program grant presentation  
The Supervisors will consider a grant application administered by the Area Substance Abuse Council as presented by Clinton and Jackson County Prevention Director Leslie LaShelle-Musmann.

March 25, 2019

RESOLUTION 2019-69

RESOLUTION ACCEPTING THE RESIGNATION OF  
STEVEN DYSON FROM THE SHERIFF'S OFFICE

WHEREAS, the Clinton County Sheriff has accepted the resignation of Steven Dyson, as a part-time bailiff/security/transport officer; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Sheriff, to Steven Dyson, after accrued benefits are paid effective after his last day of employment on March 27, 2019.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:            Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION 2019 – 70

RESOLUTION TO HIRE ALEXANDRA NIELSEN AND SEANNA LAMBERTON  
AS PART-TIME SEASONAL EMPLOYEES FROM THE ROCK CREEK FUND

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following appointments are made:

- Appointment of Alexandra Nielsen for the position of seasonal concession worker, at the rate of \$10.00 per hour, effective March 10, 2019.
- Appointment of Seanna Lamberton for the position of seasonal concession worker at the rate of \$10.00 per hour, effective March 23, 2019.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Rock Creek Enterprise Fund in payment of wages without further order of the Board.

Roll Call:

Irwin:           Yes No

Determann:   Yes No

Srp:             Yes No

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Chairperson, Daniel A. Srp  
Clinton County Board of Supervisors

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION 2019-71

RESOLUTION ACCEPTING THE RESIGNATION OF CHRISTY COTIE AND JOHN ROACH AS CLINTON COUNTY AUTOPSY TRANSPORT DRIVERS

WHEREAS Clinton County Emergency Management on behalf of the County Board of Supervisors has accepted the resignations of Christy Cotie and John Roach, Autopsy Transport drivers;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor is hereby authorized to stop issuance of biweekly paychecks after their last day of employment on March 31, 2019.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:             Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION # 2019-72

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR EVERETT BAUGHMAN, CLINTON

WHEREAS, Everett Baughman has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

314 2<sup>nd</sup> Avenue, Low Moor, IA

Parcel #2400570000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin:           Yes   No

Determann:   Yes   No

Srp:             Yes   No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

RESOLUTION # 2019-73

RESOLUTION TO AUTHORIZE A TAX SUSPENSION REQUEST PER CODE OF IOWA SECTION 427.8 FOR DONNA JEAN DALRYMPLE, CLINTON

WHEREAS, DONNA JEAN DALRYMPLE has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1514 S 3<sup>rd</sup> Street, Clinton, IA                      Parcel # 8059360000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasure is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin:            Yes No

Determann:    Yes No

Srp:             Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION # 2019-74

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR RICHARD LAMPE, CLINTON

WHEREAS, Richard Lampe has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

631 9<sup>th</sup> Avenue S, Clinton IA

Parcel #8036860000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin:            Yes   No

Determann:    Yes   No

Srp:             Yes   No

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Chairperson, Daniel A. Srp  
Clinton County Board of Supervisors

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION # 2019-75

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR MARK RICHMOND, CLINTON

WHEREAS, Mark Richmond has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1420 27<sup>th</sup> Avenue S, Clinton IA

Parcel #8006420000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin:            Yes   No

Determann:    Yes   No

Srp:             Yes   No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker



RESOLUTION # 2019-76

RESOLUTION TO AUTHORIZE A TAX SUSPENSION REQUEST PER CODE OF IOWA SECTION 427.8 FOR CINDY (VOGT) WARNER, CLINTON

WHEREAS, CINDY (VOGT) WARNER has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1107 N 10<sup>th</sup> Street, Clinton, IA Parcel # 8020950000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasure is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION # 2019-77

RESOLUTION TO AUTHORIZE A TAX SUSPENSION REQUEST PER CODE OF IOWA SECTION 427.9 FOR TERESA A. SIMONS, DELMAR

WHEREAS, Teresa A. Simons has petitioned for tax suspension under provision of Code of Iowa, Section 427.9, on the following property:

205 Lincoln Avenue, Delmar, IA

Parcel #: 0400370000

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin:           Yes No

Determann:   Yes No

Srp:             Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

RESOLUTION 2019 - \_\_\_\_\_  
RESOLUTION APPROVING THE FINAL PLAT OF  
TEACHOUT SUBDIVISION, CLINTON COUNTY, IOWA

WHEREAS Dale and Karen Teachout filed subdivision application 4040 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as Teachout Subdivision, located in the SE ¼ of the SE ¼ of Section 17, Township 82 North, Range 6 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS the Clinton County Planning and Zoning Commission held a public meeting on April 4, 2017 in DeWitt, Iowa to consider this application, and

WHEREAS the Clinton County Board of Supervisors approved the Final Plat of TEACHOUT SUBDIVISION, CLINTON COUNTY, IOWA by Resolution #2017-104 on May 15, 2017; and

WHEREAS subdivision plats are required to be recorded within one year of final approval; and

WHEREAS although this subdivision has not been recorded within one year of May 15, 2017, the applicants intend to proceed with the recording of the Final Plat and ask that the time for the Final Plat to be recorded be extended by one year; and

WHEREAS it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of TEACHOUT SUBDIVISION, CLINTON COUNTY, IOWA, be and the same is hereby re-approved and the Chair is authorized to sign the final plat prior to recording.

Roll Call:

Irwin:        Yes No

Determann: Yes No

Srp:         Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION #2019-\_\_\_\_\_

RESOLUTION REQUEST FOR A CREDIT CARD LIMIT INCREASE  
TO \$6,000 FOR THE COUNTY SECONDARY ROAD DEPARTMENT

WHEREAS, per the Clinton County Credit Card Policy all departmental credit cards and credit limits must be approved by the Board of Supervisors; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Secondary Road Department is authorized to increase the credit limit to \$6,000 for a Clinton National Bank credit card for the purpose of repair parts, completing office purchases, registrations for trainings or/and applicable conference transportation costs.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:             Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION 2019-

RESOLUTION TO APPOINT ELLEN MAYBERRY, CATHIE NICHOLS AND CHRISTINE GILROY TO THE CLINTON COUNTY HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED that the Clinton County Board of Supervisors of Clinton County, Iowa, hereby order the following appointments:

Clinton County Historic Preservation Commission (To Fill a Vacancy; term expires Dec. 31, 2020)

Cathie Nichols, DeWitt

Clinton County Historic Preservation Commission (term expires Dec. 31, 2021)

Christine Gilroy, Lost Nation

Clinton County Historic Preservation Commission (term expires Dec. 31, 2021)

Ellen Mayberry, DeWitt

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:            Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION 2019-\_\_\_\_\_

RESOLUTION TO ADD LYONS PIONEER CEMETERY  
AND SEVENTH DAY BAPTIST CEMETERY  
TO THE ROSTER OF OFFICIAL CLINTON COUNTY PIONEER CEMETERIES

**WHEREAS**, Code of Iowa Section 331.325 allows the County to create a Pioneer Cemetery Commission for the maintenance of cemeteries that have had 12 or fewer burials in the preceding 50 years; and

**WHEREAS**, two cemeteries have been recently recognized as meeting said threshold to qualify as a Clinton County Pioneer Cemetery; now

**THEREFORE BE IT RESOLVED** that the Clinton County Board of Supervisors hereby declare the addition of Lyons Pioneer Cemetery in Clinton and Seventh Day Baptist Cemetery in Welton to the roster of Clinton County Pioneer Cemeteries.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:             Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION 2019-\_\_\_\_\_

RESOLUTION TO SET A PUBLIC HEARING TO SOLICIT COMMENTS ON THE  
PROPOSED RE-CODIFICATION OF THE CLINTON COUNTY ORDINANCES

**WHEREAS**, Code of Iowa Section 331.302(10)(a) prescribes the County to every five years compile a code of ordinances containing all of the County ordinances in effect; and

**WHEREAS**, Code of Iowa Section 331.302(10) prescribes the manner in which said codification shall be adopted; now

**THEREFORE BE IT RESOLVED** that the Clinton County Board of Supervisors hereby authorize the County Auditor to publish notice that the Board of Supervisors proposes to adopt as a County code the printed, loose-leaf volume of ordinances bearing the designation “Clinton County, Iowa, Code of Ordinances,” and that said Code is on file for public inspection at the Office of the Clinton County Auditor in the Clinton County Administration Building; and

**BE IT FURTHER RESOLVED** that said notice shall state that a public hearing will be conducted at 9:30 a.m. on April 8, 2019, at which time the Board of Supervisors will hear arguments for or against adopting of said Code of Ordinances as proposed.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:             Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

March 25, 2019

RESOLUTION 2019-\_\_\_\_

RESOLUTION TO AUTHORIZE THE PAYMENT OF  
LAW ENFORCEMENT CENTER PROJECT CLAIMS

**WHEREAS**, Clinton County voters approved a proposition to issue General Obligation Bonds not to exceed \$22,000,000 for the purpose to pay for the costs of designing, constructing, equipping and furnishing a jail, sheriff’s office, 911/communications center and emergency management agency office and demolition of the existing facility; and

**WHEREAS**, the Clinton County Board of Supervisors have deemed it best practice to review each claim for payment for said project; and

**WHEREAS**, the appropriate Clinton County officials have reviewed the claim(s) listed below and recommend payment; and

**WHEREAS**, the following list of claims have been submitted for payment on said project:

VENDOR	AMOUNT	INVOICE DATE
Altorfer Inc.	\$121,911.00	N/A

**BE IT RESOLVED** by the Clinton County Board of Supervisors that said claims have been duly reviewed and approved for payment; and

**BE IT FURTHER RESOLVED** the County Auditor is authorized to make said payments within the standard claim payment process from the Capital Projects Fund.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

\_\_\_\_\_  
Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker



March 25, 2019

MOTION by Supervisor \_\_\_\_\_ to authorize the chairman to sign a letter terminating the agreement with MedTrak for pharmacy benefit management services as of June 30, 2019.

Roll Call:

Irwin:        Yes    No

Determann:    Yes    No

Srp:         Yes    No

MOTION:        \_\_\_\_\_