

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Shawn Hamerlinck, Chairman  
Tom Determann, Vice-Chairman  
Daniel Srp

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, October 15, 2018, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA.

- 9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance
- 9:15 a.m.** Formal Action & Motions

## CONSENT AGENDA

- RESOLUTION 2018-296: Tax billing error correction
- RESOLUTION 2018-297: Family farm tax credit correction
- RESOLUTION 2018-298: Resignation – IT
- RESOLUTION 2018-299: Resignation – County Attorney’s Office
- RESOLUTION 2018-300: Resignation – CCJCC (part-time shuttle bus driver)
- RESOLUTION 2018-301: Retirement – IT
- RESOLUTION 2018-302: Appoint Paul Banowetz as County HIPAA Security Officer
- MOTION: Authorize the chairman to sign the FY18 Actual Targeted Case Management Cost Report

## RESOLUTIONS

- RESOLUTION: Property purchase agreement

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

October 15, 2018

RESOLUTION 2018- 296

RESOLUTION CORRECTING A TAX BILLING ERROR  
ON PARCELS 32-09940100 AND 32-09960100

WHEREAS, The County Assessor’s Office has determined that parcels 32-09940100 and 32-09960100 qualify for the agland credit for assessment year 2017; and

WHEREAS, the tax billing for parcels 32-09940100 and 32-09960100 do not include the Agland credit for assessment year 2017; now

THEREFORE, BE IT RESOLVED that the agland credit be applied to parcels 32-09940100 and 32-09960100; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors authorizes the County Treasurer to adjust the 2017 tax bill and apply the agland credit to parcels 32-09940100 and 32-09960100 and correct the county records.

Roll Call:

Srp: Yes No

Determann: Yes No

Hamerlinck: Yes No

\_\_\_\_\_  
Chairperson, Shawn Hamerlinck

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

October 15, 2018

RESOLUTION 2018- 297

RESOLUTION CORRECTING THE FAMILY FARM CREDIT  
ON PARCELS 32-00110000 AND 32-00120000

WHEREAS, the Clinton County Assessor’s Office has determined that Miles T White applied for the family farm credit for parcels 32-00110000 and 32-0012000; and

WHEREAS, the Clinton County Assessor’s Office has informed the Auditor’s Office with the need to correct the family farm credit on parcels 32-00110000 and 32-00120000; now

THEREFORE, BE IT RESOLVED that for assessment year 2017 the family farm credit be applied to parcels 32-00110000 and 32-00120000; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors authorizes the County Treasurer to adjust the 2017 tax bills for parcels 32-00110000 and 32-00120000 to reflect the family farm credit.

Roll Call:

Srp:            Yes    No

Determann:    Yes    No

Hamerlinck:    Yes    No

\_\_\_\_\_  
Chairperson, Shawn Hamerlinck

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

October 15, 2018

RESOLUTION 2018-298

RESOLUTION ACCEPTING THE RESIGNATION OF ANTHONY HUNTER FROM THE IT DEPARTMENT

WHEREAS, the Clinton County IT Director has accepted the resignation of Anthony Hunter, as a full-time I.T. Specialist.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks to Anthony Hunter, after accrued benefits are paid effective after his last day of employment on October 22, 2018.

Roll Call:

Srp:	Yes	No
Determann:	Yes	No
Hamerlinck:	Yes	No

\_\_\_\_\_  
Chairperson, Shawn Hamerlinck

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

October 15, 2018

RESOLUTION #2018-299

RESOLUTION TO DISCONTINUE PAY WARRANTS  
FOR ANNETTE POEHLMAN FROM THE COUNTY ATTORNEY’S OFFICE

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Clinton County, Iowa, that the resignation of Annette Poehlman, employee of the County Attorney’s Office be and is hereby acknowledged, effective October 9, 2018, at midnight.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to discontinue pay warrants effective October 9, 2018, at midnight.

Roll Call:

Srp:            Yes    No

Determann:    Yes    No

Hamerlinck:    Yes    No

\_\_\_\_\_  
Chairperson, Shawn Hamerlinck

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

October 15, 2018

RESOLUTION #2018 - 300

RESOLUTION ACCEPTING THE RESIGNATION OF  
ASHLEY HAMILTON AS A PART-TIME COUNTY SHUTTLE BUS DRIVER

WHEREAS The Clinton County Board of Supervisors has previously approved the hiring of temporary part-time employees for the Clinton County shuttle bus; and

WHEREAS, Clinton County Justice Coordinating Commission Coordinator Margaret Kuhl has received a shuttle driver resignation; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, accept the resignation of Ashley Hamilton effective Sept. 28, 2018;

BE IT FURTHER RESOLVED that the Clinton County Auditor be and is hereby authorized to stop payment of bi-weekly payments on the Clinton County Justice Coordinating Commission Fund.

Roll Call:

Srp:            Yes    No

Determann:    Yes    No

Hamerlinck:    Yes    No

\_\_\_\_\_  
Chairperson, Shawn Hamerlinck

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

October 15, 2018

RESOLUTION #2018 - 301

RESOLUTION ACCEPTING THE RETIREMENT OF 30-YEAR EMPLOYEE  
ELIZABETH SMITH FROM THE CLINTON COUNTY IT DEPARTMENT

WHEREAS, the Clinton County Board of Supervisors has accepted the resignation of the Director of Clinton County Information Technology, Elizabeth Smith due to her retirement, after 30 years of employment; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the county auditor be and is hereby authorized to stop issuance of biweekly paychecks on the general basic fund, IT Department, to Elizabeth Smith, after accrued benefits are paid effective after her last day of employment on October 12, 2018.

Roll Call:

Srp:            Yes    No

Determann:    Yes    No

Hamerlinck:    Yes    No

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Chairperson, Shawn Hamerlinck

ATTEST:

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County Auditor, Eric Van Lancker

October 15, 2018

RESOLUTION 2019- 302

RESOLUTION TO DESIGNATE IT DIRECTOR PAUL BANOWETZ  
AS HIPAA SECURITY OFFICER

WHEREAS, Clinton County adopted policies and procedures for the Health Insurance Portability and Accountability Act of 1996 (HIPAA) on April 9, 2003; and

WHEREAS, HIPAA regulations require the designation of a security officer to be responsible for “the development and implementation of the policies and procedures necessary that conform to the Security Regulations, and to provide strategic direction and tactical management to ensure the security, confidentiality, availability, and integrity of electronic personal health information (EPHI)”;

WHEREAS, Clinton County further assures every effort will be made to ensure appropriate administrative, technical, and physical safeguards are in place to protect the privacy of electronic personal health information; and

WHEREAS, Clinton County designates, IT Director, Paul Banowetz, as the HIPAA Security Officer who will be responsible for the above listed responsibilities, and all other duties as required; and

THEREFORE BE IT RESOLVED that IT Director, Paul Banowetz, is hereby designated as the HIPAA Security Officer.

Roll Call:

Srp:            Yes    No

Determann:    Yes    No

Hamerlinck:    Yes    No

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Chairperson, Shawn Hamerlinck

ATTEST:

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County Auditor, Eric Van Lancker

10/15/2018

MOTION by Supervisor \_\_\_\_\_ to authorize the Chair of the Clinton County Board of Supervisors to sign the Targeted Case Management Actual Cost Report for FY 18.

Roll Call:

Srp:            Yes    No

Determann:    Yes    No

Hamerlinck:    Yes    No

MOTION: \_\_\_\_\_

October 15, 2018

RESOLUTION #2018-

APPROVE AGREEMENT TO PURCHASE PROPERTY  
AT 630 NORTH THIRD STREET IN CLINTON

WHEREAS, vacant property available for purchase is suitably located next to the Clinton County Courthouse and Law Center at 630 North third Street, Clinton, Iowa, 52732 (Lots one (1), two (2), three (3) and four (4), Block fourteen (14) in North Addition); and

WHEREAS, the Clinton County Board wishes to enter an Agreement to purchase the property to meet the Board’s obligation to provide for the needs of the County’s court and justice systems; now

THEREFORE, BE IT RESOLVED the Clinton County Board of Supervisors approve the attached proposed Purchase Agreement, and authorize the Board Chair to sign the Purchase Agreement.

Roll Call:

- Srp:            Yes    No
- Determann:    Yes    No
- Hamerlinck:    Yes    No

\_\_\_\_\_  
Chairperson, Shawn Hamerlinck

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

AGREEMENT

Clinton County Iowa, hereinafter referred to as "Buyer" wishes to enter into a written agreement with Swami Corp., hereinafter referred to as "Seller" for the purchase of Lots one (1), two (2), three (3) and four (4), Block fourteen (14) in North Addition to the Town of Clinton, Iowa more particularly known as 630 North Third Street, Clinton, Iowa 52732.

Buyer will not purchase said property until the following has been accomplished:

1. The Buyers are allowed, at their expense, to come on the property for the purpose of removing any and all underground storage tanks with the intention of obtaining from the Iowa Department of Natural Resources a closing letter indicating no environmental hazards after removal.
2. The parties agree that any funds received from any source, including the State of Iowa, the Iowa Department of Natural Resources or the Environmental Protection Agency going to the owners of the land would reduce any amount owing by the County to the Seller upon purchase of the real estate.
3. The parties agree that once the tanks have been removed and the above conditions have been met the County will then have thirty (30) days to exercise an option to purchase the property for One Hundred Thirty Five Thousand 000/100ths (\$135,000.00) cash subject to the Seller being able to give good title, no liens or mortgages and the normal abstract and real estate tax pro rate.
4. The parties agree that if the environmental letter is not obtained from the Iowa Department of Natural Resources or the County does not elect to exercise its option this contract will be null and void with the exception of the County being required to pay all costs of removal.
5. If the Buyer does not go forward with the sale they would still be entitled to receive any money received by the Seller as referred to in paragraph 2 above to reduce any costs they have in removal of the tanks.

AGREED TO this \_\_\_\_\_ day of \_\_\_\_\_, 2018 by Seller Swami Corp. and by Clinton County Iowa by \_\_\_\_\_, Chairman of the Board of the Board of Supervisors.

SWAMI CORP.

CLINTON COUNTY IOWA

By: \_\_\_\_\_

By: \_\_\_\_\_

Chairman, Board of Supervisors

By: \_\_\_\_\_

Auditor of Clinton County