

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Tom Determann, Chairman  
Jim Irwin, Jr., Vice-Chairman  
Dan Srp

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, February 1, 2021, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> Enter meeting Code: 623839162 and then password clinton23.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions  
Claims Approval  
Coronavirus/COVID-19 update

## CONSENT AGENDA

- RESOLUTION: Termination – Treasurer’s Office

## RESOLUTIONS

- RESOLUTION: Home Base Iowa award – VenHuizen
- RESOLUTION: Amend the County Secondary Road Construction Program
- RESOLUTION: Approve an agreement for county bridge federal aid SWAP funding
- RESOLUTION: Set a public hearing to review the final plans and specifications for the Elvira Wastewater Project
- RESOLUTION: Set a public hearing to solicit comments on the proposed FY22 maximum tax levy

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. YWCA funding request
2. FY22 budget discussion

February 01, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO UPDATE POLICIES RELATED TO COVID SPECIFICALLY WORKING DURING PANDEMIC

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Director of Human Resources, with the direction of the Board of Supervisors has recommended the County update the Policies, specifically Working During Pandemic; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the be filed in the Human Resource Department be and is hereby adopted with recommended changes of: to the Working During Pandemic Policy effective this date; and

BE IT FURTHER RESOLVED that this policy be distributed by the HR Director to all County elected officials and department heads and that it be posted on the web for staff readily find from home.

Roll Call:

Srp:           Yes No

Irwin:        Yes No

Determann: Yes No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

February 1, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO UPDATE POLICIES RELATED TO THE COVID SPECIFICALLY  
TRAVEL AND RETURN TO WORK DURING THE COVID-19 PANDEMIC

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Director of Human Resources, with the direction of the Board of Supervisors has recommended the County update the Policies, specifically Travel and Return to work during the COVID-19 Pandemic; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the be filed in the Human Resource Department be and is hereby adopted with recommended changes of: to the Isolation and Travel and Return to work During the COVID-19 Policy effective this date; and

BE IT FURTHER RESOLVED that this policy be distributed by the HR Director to all County elected officials and department heads and that it be posted on the web for staff readily find from home.

Roll Call:

Srp:           Yes No

Irwin:        Yes No

Determann: Yes No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

February 1, 2021

RESOLUTION 2021-

RESOLUTION TERMINATION FROM PAYROLL OF ALLISON SWANSON  
FROM THE COUNTY TREASURER'S OFFICE

WHEREAS the Clinton County Treasurer has issued the termination of Allison Swanson as a part time, casual, Clerk II; now

THEREFORE, BE IT RESOLVED by the Board of Supervisor of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Auto License fund, Treasurer Office to Allison Swanson. Allison Swanson's last day of employment was August, 22, 2020.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

February 1, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA  
HOME PURCHASE CLOSING COST REIMBURSEMENT TO DEREK VENHUIZEN

**WHEREAS**, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

**WHEREAS**, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

**WHEREAS**, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

**WHEREAS**, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

**WHEREAS**, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

**THEREFORE BE IT RESOLVED** that the Clinton County Board of Supervisors awards Derek VenHuizen the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

**BE IT FURTHER RESOLVED** that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Derek VenHuizen from the General Basic Miscellaneous Fund.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

February 1, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO AMEND THE SECONDARY ROAD CONSTRUCTION PROGRAM

WHEREAS, in accordance with Section 309.22 and Section 309.93 Code of Iowa, it is required that a County Secondary Road Budget and Five Year Construction Program be adopted by the Board of Supervisors, on or before April 15<sup>th</sup> of each year; and

WHEREAS, such a budget and program setting forth the amounts to spend on the various items of construction and maintenance was approved by the Board of Supervisors on March 30, 2020; and

WHEREAS, said program requires an amendment for Project Number HDP-CO23(124)—6B-23 (TPMS#44681) Cape Seal on F-12 between Y-70 and Z-24 to add federal aid grant funding to the project funding; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that said program amendment be and is hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

February 1, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO APPROVE AGREEMENT FOR COUNTY BRIDGE  
FEDERAL-AID SWAP FUNDING

WHEREAS: The Clinton County Five Year Roads Construction Program includes the replacement of a bridge on 270<sup>th</sup> Street south of Grand Mound over Barber Creek; and

WHEREAS: the plans for BROS-SWAP-C023(122)--FE-23 have been reviewed and approved by the Iowa Department of Transportation (Iowa DOT); and

WHEREAS: To receive Federal funds in accordance with the Statewide Transportation Improvement Program (STIP) it is necessary for Clinton County and the Iowa DOT to enter into an agreement for administration of the project; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the Iowa DOT Agreement No: 6-21-HBP-SWAP-003; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

February, 1, 2021

RESOLUTION 2021-

RESOLUTION TO SET PUBLIC HEARING FOR THE ELVIRA WASTEWATER PROJECT  
FOR FEBRUARY 22, 2021, AT 10:30 A.M.

WHEREAS, the Clinton County Board of Supervisors wish to hold a public hearing for the purpose of review of the proposed drawings regarding the Elvira Wastewater Project, specifications, form of Contract, and estimated cost for the construction of said improvements; and

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors will hold a Public Hearing on the **22<sup>nd</sup> day of February, 2021 at 10:30 am** at Clinton County Administration Building, Conference Room B, 1900 N 3<sup>rd</sup> Street, Clinton, Iowa; and electronically and the public may participate by phone by dialing 1-408-418-9388 and entering the access code 623839162 or the public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> and enter meeting Code: 623839162 and then password clinton23; now

BE IT FURTHER RESOLVED, the Clinton County Board of Supervisors authorizes Environmental Health Director Shane McClintock to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

February 1, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO SET A PUBLIC HEARING TO SOLICIT  
COMMENTS ON THE PROPOSED  
FISCAL YEAR 2022 MAXIMUM TAX LEVY

WHEREAS, the fiscal year 2021-2022 maximum tax levy shall be published for comments from the public per Iowa Code 331.433A(4)(a); and

WHEREAS, it is required per Iowa Code 331.433A(4)(a) to set a time and place for a Public Hearing on the maximum tax levy for fiscal year 2021-2022 budget to allow taxpayers to present objections to or arguments in favor of any part of the levies; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a Public Hearing be conducted on Monday, February 22, 2021, at 9:45 a.m. in the Board of Supervisors Room, Clinton County Administration Building, 1900 N. Third Street, Clinton, Iowa, for the aforementioned purpose; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to cause a publication to be made of a notice of the meeting in the official county newspapers and that such publication be not less than 10 nor more than 20 days before the date of the public meeting on the proposed fiscal year 2022 maximum tax levy.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker