

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Tom Determann, Chairman  
Jim Irwin, Jr., Vice-Chairman  
Dan Srp

P.O. Box 2957  
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[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, June 7, 2021, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> Enter meeting Code: 623839162 and then password clinton23.

- 9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance
- 9:15 a.m.** Formal Action & Motions  
Claims Approval  
Coronavirus/COVID-19 update

## CONSENT AGENDA

- RESOLUTION 2021-138: Appointment – Conservation
- RESOLUTION 2021-139: Appointment – Secondary Road Department
- RESOLUTION 2021-140: Appointment – Secondary Road Department
- RESOLUTION 2021-141: Appointment – Auditor’s Office
- RESOLUTION 2021-142: Retirement and transfer of ownership for Sheriff’s Office K-9 Cora
- RESOLUTION 2021-143: Tax Suspension Request 427.8 – Andresen
- RESOLUTION 2021-144: Tax Suspension Request 427.8 – Newsom
- RESOLUTION 2021-145: Tax Suspension Request 427.9 – Renkes
- RESOLUTION 2021-146: Liquor license – Midnight Farm
- RESOLUTION 2021-147: Fiscal Year 2022 tobacco permits
- RESOLUTION 2021-148: Road closure for the Crossroads Triathlon
- MOTION: Utility Permit 6-25 for F&B Communications
- MOTION: Utility Permit 6-26 for F&B Communications

## RESOLUTIONS

- RESOLUTION: Award 270<sup>th</sup> Street bridge replacement project contract
- RESOLUTION: Approve accelerated innovation deployment demonstration federal grant funding
- RESOLUTION: Set a public hearing to consider plans for a new Secondary Road Department storage shed in Lost Nation
- RESOLUTION: Approve a 3% wage increase for Secondary Road Department employees
- RESOLUTION: County Exposure Control Policy update

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

1. Engineering design contract for Q-1238
2. County employee health benefit contribution

June 07, 2021

RESOLUTION 2021- 138

RESOLUTION TO HIRE SYDNEY SCHUTTE AS SEASONAL EMPLOYEE  
OF THE ROCK CREEK ENTERPRISE

WHEREAS the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Sydney Schutte for the position of seasonal concession worker, at the rate of \$10.00 per hour, effective May 25, 2021; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rock Creek Enterprise Fund in payment of wages without further order of the Board.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021-139

RESOLUTION TO HIRE STEVEN OLSON AS PART-TIME SUMMER SECONDARY ROAD DEPARTMENT EMPLOYEE AT THE RATE OF \$17.50 PER HOUR

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Engineer’s Personnel” applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Steven Olson for the position of temporary summer labor, at the rate of \$17.50 per hour, effective June 7, 2021.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021-140

RESOLUTION TO HIRE TY OSTER AS PART-TIME SUMMER SECONDARY ROAD DEPARTMENT EMPLOYEE AT A REATE OF \$17 PER HOUR

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Engineer’s Personnel” applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees: now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Ty Oster for the position of temporary summer intern, at the rate of \$17.00 per hour, effective June 7, 2021.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

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June 7, 2021

RESOLUTION 2021-141

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR  
EMILY GIPE FROM THE ELECTION BUDGET AS ELECTION COORDINATOR

WHEREAS, the Clinton County Auditor is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Supplemental Fund, Office of Auditor-Elections to Emily Gipe, as a full-time Election Coordinator. This will be in effect at an annual rate of \$55,000 during the probationary period of six months, then increasing not more than \$56,500. Emily Gipe's starting date of employment with the Auditor's Office will be June 8, 2021.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021-142

RESOLUTION ACCEPTING THE RETIREMENT AND TRANSFER OF  
OWNERSHIP OF CLINTON COUNTY SHERIFF'S OFFICE K-9 CORA

WHEREAS, the Clinton County Sheriff will retire K-9 Cora from active duty; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to transfer ownership of K-9 Cora to Deputy Matt Owens and the Clinton County Sheriff's Office will transfer ownership and all responsibility of K-9 Cora, to Deputy Matt Owens, effective June 11, 2021.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

RESOLUTION 2021- 143

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR MARY ANDRESEN, CLINTON

WHEREAS, Mary Andresen has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

277 36<sup>th</sup> Avenue N, Clinton, IA

Parcel #8627530000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2020 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp:            Yes   No

Irwin:         Yes   No

Determann:   Yes   No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

RESOLUTION 2021-144

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR JOHN M. NEWSOM, CLINTON

WHEREAS, JOHN M. NEWSOM has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

508 5<sup>th</sup> Avenue N, Clinton, IA

PARCEL #8052260000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2020 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp:            Yes No

Irwin:         Yes No

Determann:   Yes No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker



RESOLUTION 2021- 145

RESOLUTION TO AUTHORIZE A TAX SUSPENSION REQUEST PER CODE OF IOWA SECTION 427.9 FOR KATHI L RENKES, CLINTON

Whereas, KATHI L RENKES has petitioned for property tax suspension under provision of Code of Iowa, Section 427.9, on the following property:

655 7<sup>th</sup> Avenue S., Clinton, IA

Parcel #:8024720000

Whereas, eligibility for said suspension has been verified by the Iowa Department of Human Services.

Be It Resolved by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa is for the 2021 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp:            Yes   No

Irwin:         Yes   No

Determann:   Yes   No

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Chairperson, Tom Determann

Attest:

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County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021-146

RESOLUTION APPROVING LOCAL AUTHORITY FOR A  
SIX -MONTH LIQUOR LICENSE FOR MIDNIGHT FARM

BE IT RESOLVED by the Clinton County Board of Supervisors that Midnight Farm, has electronically filed for a six-month Special Class C Liquor License with a tentative effective date of May 28, 2021, and said application is hereby approved by the Clinton County Board of Supervisors.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

June 14, 2021

RESOLUTION 2021-147

WHEREAS, the below listed entities have filed applications for renewal applications to sell cigarettes/tobacco/nicotine/vapor in Clinton County; now

BE IT RESOLVED by the Clinton County Board of Supervisors that said applications be and are hereby accepted and the County Auditor be and is hereby authorized to issue renewal permits for FY2022 to the following pending the payment of \$50 for each application:

The Almont Tap	4581 140 <sup>th</sup> St., Clinton
B.S. General Store	2919 Hwy 67, Camanche

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021- 148

RESOLUTION TO APPROVE ROAD CLOSURE REQUEST  
FOR CROSSROADS TRIATHLON

WHEREAS: Clinton County has received a completed request form for temporary road closure as follows:

Request From:	DeWitt Crossroads Triathlon (City of DeWitt)
Purpose of Closure:	Triathlon
Date & Time:	Saturday, July 17, 2021; 8:00 A.M.-11:00 A.M.
Roads Involved:	Lake Killdeer 330 <sup>th</sup> Avenue to 245 <sup>th</sup> Street to DeWitt to Y-70 from DeWitt to 190 <sup>th</sup> Street

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors, in a spirit of cooperation do hereby approve the aforementioned road closures for the above specified time and the event sponsor has requested that the Secondary Road Department provide the proper road closure signage and the Secondary Road Department will not be reimbursed by the City of DeWitt.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

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June 7, 2021

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 6-25 for F&B Communications to bore underground communications line in the south ditch of 250<sup>th</sup> Street in the county right-of-way located in Section 23 of T81N R2E in the Olive TWP.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

MOTION: \_\_\_\_\_

June 7, 2021

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 6-26 for F&B Communications to bore underground communications line in the east ditch of 210<sup>th</sup> Avenue and under 190<sup>th</sup> Street in the county right-of-way located on the border of Sections 13 and 24 of T82N R2E in the Grant TWP.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

MOTION: \_\_\_\_\_

June 7, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO AWARD BRIDGE REPLACEMENT PROJECT CONTRACT ON 270<sup>TH</sup> STREET (S-3280) PROJECT NO. BROS-SWAP-CO23(122)—FE-23

WHEREAS: The Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on May 18, 2021 for Bridge Replacement project located on 270<sup>th</sup> Street (FHWA 122210) southeast of Grand Mound Project No. BROS-SWAP-CO23(122)—FE-23.

WHEREAS: the total amount of each bid was as follows:

Jim Schroeder Construction	\$587,812.59
Taylor Construction	\$681,886.55
Brandt Construction	\$892,619.15

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT’s recommendation that the contract for said work be awarded to the low bidder, as follows:

Jim Schroder Construction	\$587,812.59
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BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this Clinton County.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

\_\_\_\_\_  
Chairperson, Tom Determann

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO APPROVE ACCELERATED INNOVATION DEPLOYMENT  
DEMONSTRATION PROJECT FEDERAL-AID FUNDING

WHEREAS: The Clinton County Five Year Roads Construction Program includes a Cape Seal (double chip seal with micro-surfacing) on 220<sup>th</sup> Street between Y-70 and Z-24, and

WHEREAS: the plans for HDP-C023(124)—6B-23 have been reviewed and approved by the Iowa Department of Transportation (Iowa DOT), and

WHEREAS: To receive the Accelerated Innovation Deployment federal grant funds it is necessary for Clinton County and the Iowa DOT to enter into an agreement for administration of the project.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the Iowa DOT Agreement No: 6-21-HDP-006.

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker



June 7, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO SET PUBLIC HEARING FOR SECONDARY ROAD DEPARTMENT  
LOST NATION STORAGE SHED CONSTRUCTION

WHEREAS, in accordance with Iowa Code Section 26.12, it is required that a public hearing be held to approve the proposed plans, specifications, form of contract and cost estimate for new construction projects with an estimated cost greater than the competitive quote threshold; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that a public hearing for the purpose of approving the plans, specifications, form of contract and cost estimate on said County Secondary Road Department Lost Nation Shed (Unit#1) Construction Project be scheduled for June 14, 202, at 10:00 a.m. in the Board of Supervisors Room.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

\_\_\_\_\_  
Chairperson, Tom Determann

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021- \_\_\_\_

RESOLUTION APPROVING A 3% WAGE INCREASE FOR  
SECONDARY ROAD DEPARTMENT EMPLOYEES FOR FY 2022

WHEREAS, The County Engineer after reviewing comparable wage data, is recommending a 3% increase for all Secondary Road Department staff to remain competitive with surrounding areas; now

THEREFORE BE IT RESOLVED that the Secondary Road Department receive a 3% increase on July 1, 2021; and

BE IT FURTHER RESOLVED that these wages be included in Addendum D in the Clinton County Secondary Roads Employee Department Handbook.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

June 7, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO UPDATE THE CLINTON COUNTY BLOODBORNE PATHOGENS  
EXPOSURE CONTROL PLAN AND PROCEDURES POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Risk Management Committee has recommended the Clinton County Bloodborne Pathogens Exposure Control Plan and Procedures Policy replace the prior Exposure Control Policy; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Bloodborne Pathogens Exposure Control Plan and Procedures Policy be filed in the Human Resource Department be and is hereby adopted with said recommended changes effective this date; and

BE IT FURTHER RESOLVED that this policy be distributed by the HR Director to all County elected officials and department heads and that it be posted on the web for staff readily find.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker