

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Tom Determann, Chairman  
Jim Irwin, Jr., Vice-Chairman  
Dan Srp

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, March 22, 2021, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> Enter meeting Code: 623839162 and then password clinton23.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions  
Claims Approval  
Coronavirus/COVID-19 update

## CONSENT AGENDA

- RESOLUTION 2021-75: Retirement – Sheriff’s Office
- RESOLUTION 2021-76: Resignation – Attorney’s Office
- MOTION: Utility Permit 28-23 for CenturyLink
- MOTION: Utility Permit 4-35 for Grand Mound Cooperative

## RESOLUTIONS

- RESOLUTION: Award bid for the Elvira Wastewater Project
- RESOLUTION: Set a public hearing for the proposed secondary road department five-year program
- RESOLUTION: Post bridge limitations
- RESOLUTION: Set elected official salaries based on the County Compensation Board’s recommendation
- RESOLUTION: Adopt the Clinton County fiscal year 2022 budget
- MOTION: Authorize County Emergency Management Agency to utilize assigned spaces for supply storage

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. Community Broadband Action Network membership

**9:45 a.m.** Public Hearing with possible action to follow  
The Supervisors will solicit public comment on the proposed fiscal year 2021 Clinton County budget amendment.

March 22, 2021

RESOLUTION 2021- 74

RESOLUTION TO UPDATE AND ADOPT POLICIES RELATED TO COVID

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Director of Human Resources has recommended the County update Policies for Pandemic reasons, specifically Isolation Policy; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Isolation Policy be updated with policy revision date of March 22, 2021, and

BE IT FURTHER RESOLVED that this policy be distributed by the HR Director to all County elected officials and department heads and that it be posted on the web for staff readily find from home.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

March 22, 2021

RESOLUTION 2021-75

RESOLUTION ACCEPTING THE RETIREMENT OF  
30-YEAR DEPUTY JEFF ERNST FROM THE COUNTY JAIL

WHEREAS, the Clinton County Sheriff has accepted the resignation of Deputy Jeff Ernst, due to his retirement after 30 years of employment; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to Jeff Ernst. Jeff's last day is on April 2, 2021, with accrued benefits to be paid out until June 10, 2021.

Roll Call:

Srp:           Yes   No

Irwin:         Yes   No

Determann:   Yes   No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

March 22, 2021

RESOLUTION 2021-76

RESOLUTION TO DISCONTINUE PAY WARRANTS TO AMANDA HRUBY-CARSENSEN FROM THE COUNTY ATTORNEY BUDGET

WHEREAS, Amanda Hruby-Carstensen, Secretary III of the County Attorney's Office, has given her resignation; now

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Clinton County, Iowa, that the employment of Amanda Hruby-Carstensen, Secretary III, with the County Attorney's Office will end effective March 17, 2021; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to discontinue paychecks for wages effective March 17, 2021.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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Eric Van Lancker  
County Auditor

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

March 22, 2021

Lumen  
Attn: Jeffrey Jackson  
732 Old Stage Road  
Morris, IL 60450

Subject: Permit #28-23 Project along IA956 from county line to HWY 350.

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- All Utility work Shall be within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts. This stipulation applies to all culverts located with the county right-of-way.
- Guy wires shall not be placed within 10 feet of the edge of shoulder.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee made payable to the Clinton County Engineer's Office. Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Jacob Cline, EIT  
Assistant County Engineer

March 22, 2021

Motion by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 28-23 for CenturyLink contractor “Lumen” to expose existing hand holes, pull new fiber optic cable thru existing duct system, recover and restore area at hand holes. Along east side of IA956 from county line to HWY 30 where it enters the State ROW. In Clinton County, Section 6 of T80N-R4E, Section 31 T81N-R04E, Section 30 T81N-R04E, and Section 19 T81N-R04E of DeWitt Township.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

MOTION: \_\_\_\_\_

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

March 22,2021

Travis Ballou  
Grand Mound Communications Co.  
705 Clinton Street  
Grand Mound, IA 52751  
tballou@gmcta.coop

Subject: Permit # 4 – 35 for Underground Fiber

Dear Travis,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way and one signed copy of the state permit. The county permit was approved based on the following stipulations:

- Telecommunications cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.
- Telecommunications cable plowed in the roadway ditches shall be placed at the toe of foreslope, toe of backslope or at the top of backslope.
- Telecommunications cables shall be placed at a minimum depth of 36”.
- Any cable plowed into the shoulder will need to be approved by our Road Superintendent, Donn Holst (563-249-6492), prior to any work being done.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee, made payable to the Clinton County Engineer's Office. If you have any questions or need additional information, please call the office at the above listed number. Thank you.

Sincerely,

Jacob Cline  
Assistant Engineer

March 22, 2021

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 4-35 for Grand Mound Cooperative to place new fiber optic cable within the county right-of-way:

- Along 190<sup>th</sup> Street, starting approximately one mile west of Welton going east to Welton Sections 21 & 22 T82-R03E in the Welton TWP
- On 215<sup>th</sup> St. east to 308<sup>th</sup> Ave. In Sections 32 & 33 T82-R04E DeWitt TWP
- 308<sup>th</sup> Ave south to 220<sup>th</sup> St. In Section 33 T82-R04E DeWitt TWP
- 220<sup>th</sup> St. east to 245<sup>th</sup> St. In Sections 33 T 82- R04E DeWitt TWP. Sections 34, 35, 36 T 82- R04E Washington TWP, and Section 31 T82-R05E Center TWP
- 245<sup>th</sup> St. north to 210<sup>th</sup> St. Sections 30 & 31 T82-R05E Center TWP
- 210<sup>th</sup> St. east to cell tower site at 3475 210<sup>th</sup> St. Section 30 T82-R05E Center TWP

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

MOTION: \_\_\_\_\_



March 22, 2021

RESOLUTION 2021-

RESOLUTION TO AWARD ELVIRA WASTEWATER PROJECT TO EASTERN IOWA PLUMBING & HEATING IN THE AMOUNT OF \$141,913.64

WHEREAS, the Clinton County Board of Supervisors held a public hearing on February 22<sup>nd</sup>, 2021 to solicit comments from landowners and interested parties on the proposed Elvira Wastewater Project; and

WHEREAS, the Clinton County Board of Supervisors approved the County Sanitarian's recommendation to adopt the Procedural Documents and Specifications Proposed Wastewater System Improvements Elvira, Clinton, County; and

WHEREAS, the Clinton County Board of Supervisors authorized the County Sanitarian to solicit quotes for the recommended repairs; and

WHEREAS, on March 18<sup>th</sup>, 2021, quotes for the project were received as listed below; and

Contractor	Total Quote
Eastern Iowa Plumbing & Heating	\$141,913.64
Davisson Tiling LLC dba Total Septic	\$177,660.00
JDC Works	\$187,379.91
Scharnweber Inc.	\$188,589.32

WHEREAS, the Clinton County Sanitarian along with the engineering firm, French Reneker, has reviewed the quotes and recommends the project be awarded to Eastern Iowa Plumbing & Heating; now

THEREFORE, BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, accept the low competitive quote submitted by Eastern Iowa Plumbing & Heating; and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contract documents on behalf of Clinton, County, Iowa.

Roll Call:

Srp:           Yes    No  
 Irwin:         Yes    No  
 Determann:   Yes    No

Attest:

\_\_\_\_\_  
Chairperson, Tom Determann

\_\_\_\_\_  
County Auditor, Eric Van Lancker

March 22, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO SET PUBLIC HEARING FOR SECONDARY ROAD DEPARTMENT  
FIVE-YEAR PROGRAM

WHEREAS, in accordance with Section 309.22 and Section 309.93 Code of Iowa, it is required that a County Secondary Road Budget and Construction Program be adopted by the Board of Supervisors, on or before April 15<sup>th</sup> each year; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that a public hearing for the purpose of soliciting public comment on said County Secondary Road Department Five-Year Construction Program for the 2021-2022 FYE, be scheduled for April 5, 2021 at 9:45 a.m. in the Board of Supervisors Room.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

March 22, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO POST BRIDGE NUMBER B-0190 (100<sup>th</sup> STREET)  
FOR LOAD AND ONE LANE ONLY FOR TRUCKS

WHEREAS, the Board of Supervisors of Clinton County, Iowa, is empowered under authority of Sections 321.471, 321.472 and 321.473 of the Code of Iowa to prohibit the operation of vehicles or impose limitations on the weight of vehicles upon bridges or culverts under their jurisdiction; and

WHEREAS, fracture critical bridge inspection consultant Calhoun & Burns has determined that Bridge Number 124610 on 100<sup>th</sup> Street in Section 1 of Brookfield Township does not meet established standards set forth by state and federal authorities and that the bridge is inadequate for two-lane legal loading at allowable stresses; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Straight Trucks be limited to 28 tons, Truck and Semi Trailers be limited to 40 tons and Truck and Full Trailers be limited to 40 tons (R12-5) and that signs (W5-3) be erected designating that only one truck may be on the bridge at a time.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION SETTING ELECTED OFFICIAL SALARIES FOR FISCAL YEAR 2022

WHEREAS, the Clinton County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Clinton County Compensation Board met on January 11, 2021, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$79,751.08	3%	\$82,143.61
County Attorney	\$131,539.12	3%	\$135,485.29
Recorder	\$76,900.61	3%	\$79,207.63
Sheriff	\$109,984.73	3%	\$113,284.27
Supervisors	\$41,370.47	2%	\$42,197.88
Supervisor Chair	\$42,570.47		\$43,397.88
Treasurer	\$79,275.00	3%	\$81,653.25

THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2021 as recommended by the Clinton County Compensation Board and adjusted by the County Board of Supervisors as follows:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$82,143.61	3%
County Attorney	\$135,485.29	3%
Recorder	\$79,207.63	3%
Sheriff	\$113,284.27	3%
Supervisors	\$42,197.88	2%
Supervisor Chair	\$43,397.88	
Treasurer	\$81,653.25	3%

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

\_\_\_\_\_  
Chairperson, Daniel A. Srp

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

March 22, 2021

RESOLUTION 2021-\_\_\_\_\_

RESOLUTION TO ADOPT THE FISCAL YEAR 2021-2022 CLINTON COUNTY BUDGET

WHEREAS, the Clinton County Board of Supervisors has considered the proposed fiscal year 2021-2022 county budget, and

WHEREAS, a public hearing concerning the proposed county budget was conducted on, March 15, 2021; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the FY 2021-2022 County budget as set forth in the budget summary, is hereby adopted, and the County Auditor is directed to make the necessary filing of said budget and to establish the accounting records in accordance with the attached schedules; and

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved 2021-2022 county budget.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

\_\_\_\_\_  
Chairperson, Tom Determann

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

March 22, 2021

MOTION by Supervisor \_\_\_\_\_ to authorize EMA to use a designated space on the third floor of the Clinton County Courthouse.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

MOTION: \_\_\_\_\_

March 22, 2021

RESOLUTION 2021-

RESOLUTION TO ADOPT A BUDGET AMENDMENT  
TO THE CLINTON COUNTY FISCAL YEAR 2021 BUDGET

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

Human Resources Gen. Fund - Expenses	from	\$127,219	to	\$145,219
Attorney's Office Gen. Fund - Expenses	from	\$849,198	to	\$856,248
Attorney's Office Gen. Supp. Fund – Expenses				
	from	\$317,256	to	\$318,721
Attorney's Office Recovery Fund – Expenses				
	from	\$2,000	to	\$25,500
Auditor's Election Admin. Supp. Fund – Expenses				
	from	\$461,437	to	\$497,337
Auditor's Local Election Supp. Fund – Expenses				
	From	\$21,900	to	\$28,400
General Services Fund - Expenses	from	\$300,500	to	\$305,500
Secondary Roads County Engineer Fund – Expenses				
	from	\$9,355,327	to	\$10,204,651
Mental Health Fund Dist. to Region – Expenses				
	from	\$450,000	to	\$575,316
Medical Examiner General Fund - Expenses	from	\$184,400	to	\$225,600
Medical Examiner Supp. Fund - Expenses	from	\$3,315	to	\$6,015
Juvenile Court Services Gen. Supp. Fund – Expenses				
	from	\$130,000	to	\$152,422
Courthouse Maintenance General Fund – Expenses				
	from	\$253,003	to	\$278,805
Courthouse Maintenance Gen Supp. Fund – Expenses				
	from	\$524,826	to	\$576,508
Pioneer Cemetery Fund - Revenues	from	\$55,220	to	\$82,720
Conservation General Fund - Expenses	from	\$889,994	to	\$915,214
Rock Creek Enterprise Fund - Expenses	from	\$197,470	to	\$208,800
Emergency Management Fund - Revenues	from	\$553,667	to	\$525,580
Sheriff's Jail General Fund – Expenses	from	\$1,681,605	to	\$1,760,113
Sheriff's Jail General Supp. Fund – Exp.	from	\$517,148	to	\$520,748
Sheriff's Uniform Patrol General Fund – Expenses				
	from	\$1,838,098	to	\$1,855,098
Sheriff's Uniform Patrol General Supp. Fund – Expenses				
	from	\$510,236	to	\$512,296

Sheriff's Administration General Fund – Expenses	from	\$558,755	to	\$560,755
Patrol Rural Services Fund - Expenses	from	\$455,328	to	\$463,533
Commissary Fund - Expenses	from	\$22,000	to	\$45,000
Capital Improvements Fund - Revenues	from	\$500	to	\$4,845,878
Capital Improvement Fund – Expenses	from	\$2,961,859	to	\$7,807,237

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Thomas Determann

ATTEST:

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County Auditor, Eric Van Lancker