

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Tom Determann, Chairman
Jim Irwin, Jr., Vice-Chairman
Dan Srp

P.O. Box 2957
Clinton, Iowa 52733-2957
Telephone: (563) 244-0575

www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, May 24, 2021, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> Enter meeting Code: 623839162 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
Claims Approval
Coronavirus/COVID-19 update

CONSENT AGENDA

- RESOLUTION 2021-129: Appointment – Conservation
- RESOLUTION 2021-130: Appointment – Jail
- RESOLUTION 2021-131: Tax Suspension Request 427.8 – Drury
- RESOLUTION 2021-132: Tax Suspension Request 427.8 – Fenzel Jr.
- RESOLUTION 2021-133: Tax Suspension Request 427.8 – Grant
- MOTION: Approve out-of-state travel
- MOTION: Approve final plans for fog seal project on 130th Avenue
- MOTION: Approve final plans for cape seal project on 220th Street
- MOTION: Authorize the Chairman to sign a letter of support for a RAISE Grant
- MOTION: Utility Permit 10-127 for Eastern Iowa Light and Power

RESOLUTIONS

- RESOLUTION: Approve a budget amendment to the fiscal year 2021 budget
- RESOLUTION: Set a public hearing for the advance of funds for noncurrent debt
- RESOLUTION: Set County holidays for fiscal year 2022
- RESOLUTION: Update County buildings emergency action plans

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Risk Management Committee update
2. County tax suspension policy
3. American Rescue Plan funds planning

May 24, 2021

RESOLUTION 2021- 129

RESOLUTION TO HIRE CLAIRE ABBOTT AS SEASONAL EMPLOYEE
OF THE ROCK CREEK ENTERPRISE FUND

WHEREAS the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Claire Abbott for the position of seasonal concession worker, at the rate of \$10.00 per hour, effective May 20, 2021; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rock Creek Enterprise Fund in payment of wages without further order of the Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 24, 2021

RESOLUTION 2021-130

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR
STEPHANIE VANDELLEN FROM THE JAIL BUDGET

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail to Stephanie VanDellen, as a full-time Civilian Correctional Officer. This will be in effect at an hourly rate of \$18.73 during the probationary period of 6 months, then increasing to \$20.81. Stephanie VanDellen's starting date of employment with the Sheriff's Office will be June 14, 2021. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2021- 131

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER
CODE OF IOWA SECTION 427.8 FOR KIM DRURY, CLINTON

WHEREAS, Kim Drury has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

715 10TH Avenue S, Clinton, IA

Parcel #8037500000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2020 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2021-132

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER
CODE OF IOWA SECTION 427.8 FOR CHARLES FENZEL JR., CLINTON

WHEREAS, Charles Fenzel Jr. has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

514 N 3rd Street, Clinton, IA

Parcel #8049450000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2021 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determan

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2021- 133

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER
CODE OF IOWA SECTION 427.8 FOR BEVERLY GRANT, CLINTON

WHEREAS, Beverly Grant has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

315 N 13th Street, Clinton, IA

Parcel #8022900000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2020 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 24, 2021

MOTION by Supervisor _____ to authorize the County Human Resource Director to attend the National Public Employee Labor Relations Association Annual Training Conference November 6-10, 2021, and approve any necessary travel expenses (including out of state travel) per existing policy.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

May 24, 2021

MOTION by Supervisor _____ to approve the final plans for HMA Fog Seal Project No. FM-CO23(126)—55-23, on 130th Avenue (Y-4E) from the City of Wheatland to the County line, by placing their signatures on said plans.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

May 24, 2021

MOTION by Supervisor _____ to approve the final plans for Cape Seal Project No. HDP-CO23(124)—6B-23, on 220th Street (F-12) from Y-70 to Z-24, by placing their signatures on said plans.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

May 24, 2021

MOTION by Supervisor _____ to authorize the chairman to sign a letter of support for a RAISE Grant to assist with the reconstruction of the Scott County and Clinton County Wapsipinicon overflow bridge on Y58 along with seven other bridges in rural communities throughout Iowa.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

CLINTON COUNTY ENGINEER

Clinton County Administration Building
1900 North Third Street
P.O. Box 2957
Clinton, Iowa 52733-2957
563-244-0564
Fax: 563-243-3739

May 24, 2021

Justin Pingle
Eastern Iowa REC
500 S. 5th Street
DeWitt, IA 52742
563-529-3748

Subject: Permit 10 – 127 for Underground Electrical Utility Installation

Dear Justin,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee. If you have any questions, please call the office at the above listed number. Thank you.

Todd Kinney
County Engineer

May 24, 2021

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 10-127 for Eastern Iowa Light and Power to bore underground electric line under the road in the county right-of-way located in Section 7 of T81N R05E in the Eden TWP (under 350th Ave).

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

May 24, 2021

RESOLUTION 2021-

RESOLUTION TO ADOPT BUDGET AMENDMENT
TO THE FISCAL YEAR 2021 COUNTY BUDGET

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

Auditor's Administration Management Services General Fund - Expenses	from	\$353,011	to	\$357,011
Law Center Maintenance General Fund – Expenses	from	\$143,966	to	\$168,966
Sheriff's Jail General Fund – Expenses	from	\$1,760,113	to	\$1,770,128
Sheriff's Jail General Supp. Fund – Exp.	from	\$520,748	to	\$522,483
Sheriff's Uniform Patrol General Fund – Expenses	from	\$1,855,098	to	\$1,856,953
Sheriff's Uniform Patrol General Supp. Fund – Expenses	from	\$512,296	to	\$512,626
Sheriff's Administration General Fund – Expenses	from	\$560,755	to	\$568,505
Sheriff's Administration General Supp. Fund – Expenses	from	\$204,699	to	\$206,059
Recorder's Recording of Public Documents General Fund – Expenses	from	\$252,743	to	\$282,743
Recorder's Recording of Public Documents General Supp. Fund – Expenses	from	\$113,657	to	\$125,957

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Thomas Determann

ATTEST:

County Auditor, Eric Van Lancker

May 24, 2021

RESOLUTION 2021-

RESOLUTION SETTING A PUBLIC HEARING FOR JUNE 14, 2021, AT 9:45 A.M.
FOR AN ADVANCE OF FUNDS FOR NONCURRENT DEBT

WHEREAS, it is allowed per Code of Iowa Sections 331.478 and 331.479 to advance funds for a noncurrent debt; and

WHEREAS, it is required per Code of Iowa Sections 331.478 and 331.479, to set a time and place for a public hearing on the proposed advance of funds for noncurrent debt to allow taxpayers to present objections to or arguments in favor of proposed advance of funds; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a public hearing be held on Monday, June 14, 2021, at 9:45 a.m. in person at the Clinton County Administration Building at 1900 N 3rd St., Clinton, IA; and electronically and the public may participate by phone by dialing 1-408-418-9388 and entering the access code 623839162 or the public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> and enter meeting Code: 623839162 and then password clinton23; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to cause a publication to be made of a notice of the meeting in the official county newspapers and that such publication to be not less than 10 nor more than 20 days before the date of the public meeting on the advance of funds for noncurrent debt.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 24, 2021

RESOLUTION 2021-_____

RESOLUTION SETTING THE COUNTY HOLIDAY SCHEDULE FOR FISCAL YEAR 2022

BE IT RESOLVED by the Clinton County Board of Supervisors that the official holidays for FY 2022, for which County offices of the Administration Building and other off premises County offices will be closed are as follows:

2021: Independence Day	Monday, July 5 th
Labor Day	Monday, September 6 th
Veterans Day	Thursday, November 11 th
Thanksgiving	Thursday, November 25 th
	Friday, November 26 th
December Holidays	Thursday, December 23 rd
	Friday, December 24 th
2022: News Years Day	Friday, December 31 st
Martin Luther King Day	Monday, January 17 th
Good Friday	Friday, April 15 th
Memorial Day	Monday, May 30 th

BE IT FURTHER RESOLVED that employees of the Sheriff's Office are to refer to their respective Bargaining Unit Agreement for their holiday schedule.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 24, 2021

RESOLUTION 2021-

ADOPTION OF UPDATES TO BUILDING EMERGENCY ACTION PLANS

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees; and

WHEREAS, recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures; and

WHEREAS, Clinton County recognizes the need to adopt, review and update the Emergency Action Plans for its facilities; now

THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors approves the Clinton County Satellite Offices (DeWitt), Clinton County Administration Building, Clinton County Courthouse, and the Clinton County Law Center Emergency Action Plans developed, reviewed and presented by the Risk Management Committee.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker