

Clinton County, Iowa Job Description

Job Title: Park Ranger: Non-Certified	Reports to: Park Supervisor
Department: Conservation	Pay Grade: B24
Revision Date: 1/05/2026	FLSA: Non-Exempt

Summary: Under Supervision, provides service to maintain County Conservation lands and facilities; provides specific assistance to the public as needed; enforces park rules and policies and ensures the safety and security of the park and its visitors. Regularly monitors parks and serves as a backup to park supervisors.

Essential Job Duties and Responsibilities:

- Participates in the overall operation, improvement and maintenance of lands and facilities; constructs new facilities; conducts periodic inspections on patrol; observes and corrects hazards, performs minor repairs immediately, and/or reports hazards to the Conservation Director.
- Provides for the safety of public; administers first aid for injuries.
- Maintains a safe and comfortable working environment in County buildings and parks.
- Assists the public by answering questions and providing information; delivers informal talks to people and small groups on subjects such as park history or recreational opportunities.
- Cooperates, coordinates, and shares routine maintenance responsibilities of county lands and facilities with others such as full-time and seasonal personnel.
- Operates trucks, tractors, mowers and other special equipment; utilities hand and power tools for maintenance projects; instructs seasonal staff in the safe and correct use of motorized equipment and tools.
- Collect user fees, if applicable from the public for use of park facilities; keeps accurate records of receipts.
- Applies established department standards such as a neat appearance in uniform provided in order to enhance public relations as a conservation department representative.
- Operates, in an official capacity, the vehicle assigned in carrying out responsibilities and duties.
- Operates and maintains lawn and snow removal equipment.
- Enforces park rules, regulations, and policies with visitors and contact law enforcement when required.
- Will work a nonstandard workweek.
- Other duties as assigned

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Supervisory Responsibilities:

- Serves as a backup Supervisor when Park Supervisor is absent.

Minimum Qualifications Requirements - (Education and Experience):

- High School/GED is required, Advanced degree preferred, Conservation or related field preferred. One to two years related experience and/or training is required.
- Computer skills (typing, spreadsheets, data bases, presentations)
- Money handling.

Minimum Qualifications-(Knowledge, Skills, and Abilities)

Language Skills:

- Ability to read, analyze, and interpret general common scientific and technical journals, financial reports, legal documents, technical procedures, or governmental regulations.
- Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community.
- Ability to write speeches and articles for publication that conform to prescribed style and format.
- Effectively present information and respond to questions from groups of managers, board members, clients, customers, and the general public.
- Computer skills (typing, spreadsheets, data bases, presentations)

Mathematical Skills:

- Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry.
- Ability to apply concepts of basic algebra and geometry (fractions, percentages, ratios, and proportions to practical situations).
- Ability to measure and utilize math required for building and repair.

Reasoning Ability:

- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Work Environment:

- Environmental – Continually exposed to outdoor weather conditions. Frequently exposed to work near moving mechanical; parts risk of electrical shock; and vibration. Occasionally exposed to wet or humid conditions (non-weather); work in high, precarious places; fumes or air borne particles; and toxic or caustic chemicals.

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- Noise –Loud (example: jack hammer work, large earthmoving equipment)

Physical Demands:

- Standing or being stationary – Approximately greater than 2/3 of on-the-job time.
- Walking or traversing – Approximately greater than 2/3 of on-the-job time.
- Sitting – Approximately between 1/3 and 2/3 of on-the-job time.
- Use of hands to finger, handle or feel or otherwise operate, activate, use, prepare, inspect, place, detect, or position items – Approximately greater than 2/3 of on-the-job time.
- Reaching with hands and arms or otherwise secure objects at a distance– Approximately greater than 2/3 of on-the-job time.
- Climbing or balancing – Approximately less than 1/3 of on-the-job time.
- Stooping, kneeling, crouching or crawling or otherwise position oneself to move – Approximately 1/3 of on-the-job time.
- Talking or hearing or otherwise communicate, detect, converse with, discern, convey, express oneself, exchange information– Approximately greater than 2/3 of on-the-job time.
- Weight lifted/Force exerted – Occasionally requires lifting of objects up to 50 pounds. Rarely lifts up to 100 lbs.
- Vision – Close vision (clear vision at 20 inches or less); Distance vision (clear vision at 20 feet or more); Peripheral vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point); Depth perception (three-dimensional vision, ability to judge distances and spatial relationships); Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus).

Certificates, Licenses, Registrations:

- Possess a valid driver's license.
- A CDL license may be required in the future.
- Pesticide Applicators license (must obtain within 2 years of start).
- Wild land Fire S-130 and S-190 (must obtain within 2 years of start).

Supplemental Information:

- Clinton County is an EEO employer and will engage in the interactive process where necessary to determine if a reasonable accommodation can be implemented to permit a person to perform the essential functions of the job.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

Employee Signature: _____

Employee Printed Name: _____

Date: _____