



Clinton County Justice Coordinating Commission  
Clinton County Courthouse  
612 North Second Street, Suite 103  
Clinton, Iowa 52732

(563) 243-6210 ext. 4310  
ccjcc@clintoncounty-ia.gov

## MEETING MINUTES

**Date:** January 18, 2018

**Time:** 3:31 PM

**Location:** Clinton Community College – Room 139

**Members Present:** Kim Ralston, Rick Lincoln, Dan Srp, Paul Hammond, Tom Christoffersen, Kim Hess, Carole Dunkin, Dave Porter, Gabe Gluba, Kelly Greenwalt, Phil Tabor, Mark Lawson, Joel Barrows, Jack Wolfe, Greg Reckman

Staff Present: Margaret Kuhl, Amanda Pearson

**Quorum:** yes (12)

### **Call to Order, Introductions and Approval of 11/16/17 Minutes**

Chairperson Dave Porter opened the meeting at 3:31 PM with introductions. A motion to approve the November 16, 2017 minutes was moved by Judge Lawson and seconded by Supervisor Srp. Motion passed - all ayes

### **Financial Report**

Kuhl reported on finances. Balance as of the meeting date is \$45,889.26. A motion to approve the balance was moved by Supervisor Srp and seconded by Carole Dunkin.

### **Presentation by District Court Judge Joel Barrows: Public Safety Assessment Implementation**

The Public Safety Assessment initiative is a mechanism to reform the current standard bond structure. The initiative has begun to be implemented in some states. The idea of the PSA is to take a variety of factors from a matrix that suggests a recommendation to be made by the Judge for the defendant. The matrix factors include:

- Age of the defendant at the time of the current arrest
- Whether or not the current offense is a violent offense
- Whether or not the current offense is a violent offense and the defendant is 20 years old or younger
- Pending charges at the time of the offense
- Whether there is a prior misdemeanor conviction
- Whether there is a prior felony conviction
- Whether there is a prior violent crime conviction
- Prior failures to appear in the last 2 years
- Prior failures to appear older than 2 years
- Prior sentences to incarceration

Other areas missing in the matrix are connections to the community, employment and if they own a residency. Polk, Linn, Woodbury and Scott County are going to be test counties for this assessment. Polk County just began this initiative. Clinton County will eventually be included in this initiative. The time frame however is unknown. The PSA is not a replacement of the Judge's decision, it is still the Judge's discretion on the final bond decision.



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Kelly Greenwalt expressed concern on not having enough available resources to conduct pre-trial interviews in Clinton County. Supervisor Srp felt an additional assessment was needed to be used by law enforcement to determine either a citation or arrest on a person.

#### **Introduction of Jail Administrator & Assistant Jail Administrator**

Due to the retirement of Chief Deputy Kevin Cain at the end of June, Sergeant Steve Diesch was promoted to Chief Deputy therefore leaving the Assistant Jail Administrator position open. Road Patrol Sergeant Paul Hammond moved to the Assistant Jail Administrator position and was trained under Lt. Craig Eberhart. With the recent retirement of Craig Eberhart, Sgt. Hammond was moved to Jail Administrator. After a recent Sergeant exam, Deputy Tom Christoffersen was promoted to Sergeant and moved from Investigations to the Assistant Jail Administrator position due to Sergeant Hammond being the new Jail Administrator. Paul Hammond will be replacing Craig on the CCJCC and Tom Christoffersen will be his alternate.

#### **Approval of 2018 documents**

- A. Strategic Plan
  - a. A motion to approve the 2018 Strategic Plan was moved by Judge Tabor and seconded by Sheriff Lincoln.
- B. CCJCC Meeting Schedule
  - a. The location for each meeting was updated on the schedule. A motion to approve the 2018 CCJCC Meeting Schedule was moved by Judge Tabor and seconded by Judge Lawson.
- C. Committees
  - a. Sheriff Rick Lincoln will be the Chair for the Jail Facility & Planning Committee. Supervisor Srp nominated the County Attorney Mike Wolf to be the Vice-Chair on the Personnel Selection Committee. A motion to approve the 2018 Committees members as amended was moved by Supervisor Srp and seconded by Judge Tabor.

#### **Committee Reports and Discussion**

- Courts: The next meeting is February 13<sup>th</sup>. The meeting start time has changed from 3:30 PM to 3 PM.
- Jail Facility & Planning: Many of the modular steel jail cells have been brought in from Georgia by semi-trucks. The cells have been placed and stacked. Workers have started building the center part of the jail. The lower level of this part is called the hub where all the doors going into the different cell blocks will be and the second level of that area is where the Correction Officer's Master Control will be. Workers have also started laying the concrete blocks and putting brick on parts of the boiler house. There has been a lot of progress throughout the last month. The constructional steal was also recently delivered. Sgt. Hammond reported that there are currently 8 inmates being housed out of county,
- Mental Health/Substance Abuse: A meeting was held January 16 regarding the protocol for pre-screening the court commitments and pre-screening tools at the jail. The next meeting is March 20<sup>th</sup> at 8:15 AM,
- Citizen Members: No updates,



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### **Webinar Opportunities**

#### **A. January 24<sup>th</sup>: SAMHSA**

Margaret sent the link out by email for anyone in this group interested to register for this webinar.

#### **B. January 25<sup>th</sup>: NACo**

Supervisor Srp, Margaret Kuhl and Judge Tabor will be attending this webinar. Margaret will send the link for the group to register for the webinar if interested.

### **Report from Maricopa County, AZ Peer Exchange (November, 2017)**

Supervisor Srp updated the group on his takeaways from the conference in Maricopa County. The Crisis Intervention Training was Maricopa County's first step in the process of implementation. They also have four urgent psychiatric care centers where law enforcement or family members can check people in who have mental health or substance abuse issues with no questions asked. The center guaranteed that law enforcement can get in and out the door in 7 minutes when dropping someone off. Their goal is to make it a more attractive option for law enforcement than taking the person to jail. Inmates have the option to have a residential address there to collect mail, receive dental services and transitional services to assist with peer, housing and employment services. Many of the services provided are covered by the state Medicaid which is different than the state of Iowa. Prior to inmates being released they are able to re-enroll in Medicaid before they leave. Supervisor Srp's goals for moving forward after attending this conference is to work on getting support from the state level and whether or not these programs are eligible for Medicaid.

### **Best Practices Implementation Academy (BPIA) to Reduce the Number of People with Mental and Substance Use Disorders in Jails**

Supervisor Srp, Brian McKenrick, Tom Christoffersen and Kim Ralston will represent Clinton County at this conference being held April 17-19, 2018 in Alexandria, VA.

### **Open Forum & Discussion of agenda items for March 15, 2018 meeting**

The next National Network of CJCC's to meet in June 2018. The conference is June 25-26 in Salt Lake County, Utah. Margaret requested approval for at least one group member to attend this conference to make necessary air fare and lodging reservations in advance. A motion to approve two people to attend the conference was made by Judge Lawson and seconded by Jack Wolfe.

The next Stepping Up meeting will be held February 12<sup>th</sup> at 1 PM at the Board of Supervisor Room at the County Administration Building.

### **Closing Remarks & Adjournment**

The meeting adjourned at 4:39 PM. A motion to adjourn the meeting was made by Judge Tabor and seconded by Sgt. Hammond. The next meeting is scheduled for Thursday, March 15, 2018 at 3:30 PM

*Amanda Pearson*