



Clinton County Emergency Management Commission Meeting

Wednesday, September 9, 2020 | 6:00 PM

Clinton County Law Center – EOC and WebEx Meeting

241 7th Ave No, Clinton, Iowa

Attendees:

- City of Camanche: Mayor Trevor Willis
- City of Clinton: Mayor Scott Maddasion
- City of DeWitt: Mayor Donald Thiltgen
- City of Goose Lake: Mayor Ken Schoon
- City of Low Moor: Councilperson Karna Rehr
- City of Welton: Mayor Dan Vosatka
- City of Wheatland: Councilperson Stankee
- Board of Supervisors: Dan Srp, Jim Irwin, Tom Determann
- Sheriff's Office: Sheriff Rick Lincoln
- Emergency Management:
 - Coordinator, Chance Kness
 - Plans Officer, Nancy Burns

Absent:

City of Andover
City of Calamus
City of Charlotte
City of Delmar
City of Grand Mound
City of Lost Nation
City of Toronto

Media: John Rolff
Public: Andrew Smith

-
1. Introductions – The meeting was called to order by Mayor Willis. Introductions were done via Roll Call due to the virtual meeting environment. The roll call attendance is listed above.
 2. Approval of previous meeting minutes – July 22, 2020 – A motion to approve the previous meeting minutes as presented was made by Councilperson Stankee and seconded by Sheriff Lincoln. Motion passed with all ayes.
 3. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No public wished to provide comments in this portion of the meeting.
 4. Discussion – COVID-1, Derecho and General Office Updates - EMA has been reimbursed by Scott County in the amount of \$2800.00 for costs associated with the search for Breasia Terrell. We have been awarded and received \$15,000.00 from the 2021 EMPG-S (Supplemental) grant that

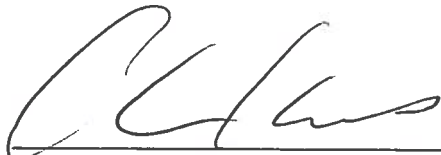
was created to assist EMA's with extra costs associated with the response to COVID 19. EMA was notified that Clinton County was denied being declared for Individual Assistance but we will be appealing that decision and will keep everyone updated. As a reminder, the application for CARES ACT funding is 9/17. Up to 25% Public Safety Wages may be claimed. Also, the deadline to apply for Public Assistance through FEMA for the Derecho is coming up very soon.

5. Discussion and Possible Approval – Permission to hire Operations Officer Trainee -
 - a. Kness explained that EMA is seeking permission to increase EMA staffing to four full-time employees from current until December 29th 2022, a period of just over 2 years, when Dan Howard is planning to retire. EMA has been engaged in disaster response since March 13th. Since that time EMA has only been able to do disaster/emergency response and basic office maintenance/compliance. All other programs have been on hold for that six month period with no end in sight. COVID-19, the search for Breasia Terrell and the 08/10 Derecho have all been unprecedented disasters for Clinton County. EMA staff are not able to complete all of the basic duties. This is despite assistance from many other organizations and over 2,500 hours of volunteer time directly to the agency. Nancy has worked overtime every week since March. Dan and Chance have worked at least 22 substantial weekend days plus very long week days. EMA needs more staff hours now and for the foreseeable future. EMA has tabled all programs and are only doing emergency disaster response work at this time. Kness explained the estimated costs that would be associated with adding this staff member. Discussion ensued over the need for this added staff and how it would be funded. The Board of Supervisors present at the meeting stated that they were not sure that they would be able to assist with funding for this and felt it would be something that would need to be discussed during upcoming budget discussions in early 2021. The commission discussion included the group seeing a need for this position to assist with the added disaster response work and to allow for training of the person to take over the Operation's Officer position once Howard retires. Mayor Thiltgen made a motion to hire an Operations Officer Trainee with the approval pending funding discussions and approval with the Board of Supervisors. Motion was seconded by Mayor Vosatka. Motion was approved by a vote of 7 -2 in favor of the ayes.

6. Discussion – Update on future Budget Amendment for FY 2021.
 - a. The total for the response to date is \$83,979.44. So far this FY21, we have spent \$7779.01. This discussion is for awareness of a need for a budget amendment for this year to cover the ongoing costs associated with disaster response and we will bring that to the commission at our January/February 2021 meetings for discussion and possible approval. Kness explained that last year we did a budget amendment to access disaster funds that had been reserved in our budget and used that in the purchase of personal protective equipment. We have not had an amendment yet this year for that. Kness has been running the expenses by the executive committee. We expect that at some point we will be reimbursed by FEMA for these expenses. We have not yet hit the \$100,000 mark which is the amount that we had set aside for a disaster fund.

7. Other Business –None.

8. With no other business Sheriff Lincoln made a motion to adjourn and it was seconded by Mayor Thiltgen at 7:28 pm. Motion passed with all ayes.



Chance Kness, Coordinator

2021-01-07

Date



Emergency Management Vice Chairperson

1/7/21

Date