

CLINTON/JACKSON EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

November 23, 2020

This meeting was held via Zoom due to the Covid-19 restrictions on gatherings.

Board Members Present

via role call:

Bobbi Bartels-Poll
Gabe Gluba
David Hinds
Jack Willey
Jessica Ihns
Jim Irwin
Peggy Sellnau
Sarah Hogan

Board Members Absent:

Carlene Erikson
Linda Hledik
Rebecca Barnes

Staff Present:

Gwen Deming

Guests:

C/J ECI Board Meeting Called to Order/Roll Call: Jack Willey called the meeting to order at 4:00 p.m. Gwen Deming conducted roll call: Members present listed.

October 26, 2020 Minutes: Gwen Deming presented the minutes from the 10/26/20 C/J ECI Board Meeting. Jim Irwin made a Motion to approve the Minutes as presented; David Hinds seconded the Motion; all Ayes, Motion carried.

FY2021 Preschool Scholarships Update: The board members reviewed the 3-year-old preschool scholarship payments through October. Gwen Deming requested the board to approve scholarship payments from September 1, 2020 for any preschools that were slow in submitting paperwork due to Covid-19. Jessica Ihns made a Motion to approve preschool scholarship payments from 9/1/2020; David Hinds seconded the Motion; all Ayes, Motion carried.

Director's Expenditure Report: Gwen Deming presented the Director's Expenditure Report for review. Jim Irwin made a Motion to approve the expenditure report as presented; Peggy Sellnau seconded the Motion; all ayes, Motion carried.

ICAP Insurance Renewal: Gwen Deming stated the ICAP Insurance for the C/J ECI Board will be renewed the beginning of 2021, and that she met with the risk assessor for our bi-annual audit. The report came back with no problems, although there was a suggestion to update the C/J ECI Policy & Procedures Manual, Policy 2.9 under Transportation, to add the line, "Employee will keep record of current driver's license and auto insurance on file." This change will be voted on during our January 25, 2021 board meeting.

Community Plan: Gwen Deming stated the first 0-5 in 60 Minutes Community Meeting was scheduled on December 9, 2020 at 10:00 a.m. via Zoom. This meeting is to bring together community partners to help build collaboration and communication, but also to utilize part of the meeting time and attendees' experience as an advisory committee. Anyone in Clinton or Jackson Counties who works with families / children 0-5 is invited to attend.

In-home Visitation/Family Support Guidance: The state ECI Guidance for Family Support/In-Home Visitation was shared with the board members before the board meeting on 11/23/2020. The C/J ECI Board Members discussed providing this guidance to our providers, and requesting them to adhere to the guidelines; as well as, agreeing the C/J ECI Board does not need to approve in-person visits if deemed necessary by the provider as long as the providers share with the C/J ECI Board, as well as record the information on the state form. Jessica Ihns made a Motion to not require the C/J ECI Board to approve in-person visits if needed if our providers agree to the state guidance, to provide the state ECI Guidance for Family Support with our providers, to request them to agree to follow the guidelines by reporting to the C/J ECI Board if they hold an in-person visit, as well as record the information on the state form; Jim Irwin seconded the Motion; all Ayes, Motion carried. Gwen stated she would send the state guidance and request an email stating providers would follow the guidance.

Review 1st Quarter Reports: 1st quarter reports were sent via email to the C/J ECI Board Members before the meeting on 11/23/2020. Gwen Deming asked if there were any questions or comments about the reports; no discussion at this time.

Dolly Parton Imagination Libraries: Gwen Deming stated detailed budgets, Memoradums of Understanding, and a requirement to survey parents whose children received the books were all requirements for the grant funds for these programs. She also stated the state budget would be updated to reflect the \$5000 in funding, \$2500 in Clinton County and \$2500 in Jackson County.

Virtual Baby Shower: Sixteen pregnant mothers attended the Community Baby Showers on November 11, 2020. Topics, such as Safe Sleep, Family Support Programs, MercyOne, Women's Health, I-Smile, and WIC were presented to the attendees. Each person who attended via Zoom received a baby bag with resources, information, diapers/wipes, sleep sack, and goodies. Door prizes, such as stroller/car seat combos, bath sets, baby swings, pack and plays, and rhythm/literacy kits were given to participants.

Community Input: Sarah Hogan shared information from the Sleep in Heavenly Peace Program that is starting in Jackson County. She said she would share information via email for the board members.

Adjourn/ Next Meeting Date: The next C/J ECI Board Meeting will be held on January 25, 2021.

*Respectfully submitted by Gwen Deming, C/J ECI Director
Any person needing special assistance or with special accessibility needs should contact
Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.*

Every child, beginning at birth, will be healthy and successful.