



## Clinton County Emergency Management Commission Meeting

Wednesday, February 4, 2021 | 6:15 PM  
Clinton County Law Center – EOC and Webex  
241 7th Ave No, Clinton, Iowa

### Attendees:

- Board of Supervisors: Supervisor Dan Srp
- Board of Supervisors: Jim Irwin
- City of Camanche: Mayor Trevor Willis
- City of Charlotte: Mayor Kelly Snyder
- City of Clinton: Mayor Scott Maddasion
- City of DeWitt: Mayor Don Thiltgen
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Mayor Kurt Crosthwaite
- City of Low Moor: Councilperson Karna Rehr
- City of Wheatland: Councilperson Paul Stankee
- City of Welton: Mayor Dan Vosatka
- Sheriff's Office: Sheriff Bill Greenwalt
- Communications: Eric Dau
- Clinton Fire Department: Assistant Chief Greg Forari
- City of DeWitt Public Works Water: Matt Proctor
- Emergency Management:
  - Coordinator, Chance Kness
  - Operations Officer, Dan Howard
  - Plans Officer, Nancy Burns

### Absent:

City of Andover  
City of Calamus  
City of Delmar  
City of Lost Nation  
City of Toronto

Media: None  
Public: None

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1. *Introductions* – The meeting was called to order at 6:26 p.m. by Mayor Willis. Introductions were made.
2. Approval of previous meeting minutes – January 7, 2021 – A motion to approve the previous meeting minutes as presented was made by Mayor Thiltgen and seconded by Mayor Crosthwaite. Motion passed with all ayes.
3. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No public was present.
4. Open Public Hearing for Fiscal Year 2021 Emergency Management Agency Budget Amendment.
  - a. Public Hearing was opened at 6:27 pm.
  - b. No comments were noted. Public Hearing was closed at 6:28 pm.

5. Discussion and Possible action – To approve Emergency Management Agency Budget Amendment (Fiscal Year 2021) in the amount of \$102,800.00.
  - a. Kness explained that the budget amendment includes \$2,800 which we spent in support of the search for Breasia Terrell that was reimbursed to us by Davenport Police Department and also \$100,000 which is our disaster fund which we are asking for access to in order to be able to make purchases in support of our COVID 19 response.
  - b. A motion to approve the Emergency Management Agency Budget Amendment (FY 2021) in the amount of \$102,800.00 was made by Councilperson Stankee and seconded by Mayor Thiltgen. Motion carried will all ayes.
6. Open Public Hearing for Fiscal Year 2022 Emergency Management Agency and Communications Budget.
  - a. Public Hearing was opened at 6:31 pm.
  - b. No comments were noted. Public Hearing was closed at 6:32 pm.
7. Discussion and Possible action – To approve 2021/2022 Budget (Fiscal Year 2022)
  - a. Funding Recommendations from EMA Grant:
    - Discussion ensued over the EMA Grant. Supervisor Srp explained that all of the projects will be funded, just not all by the EMA Grant fund. The Supervisors are funding the Sheriff's Office Tasers, the generator for Rock Creek Park and the generator at the Administration Building directly. This reduction does not mean that the grant fund will be permanently decreased. Next year, the funding amount can be revisited based on the applications received. All of the other projects listed below except for the three listed above were approved to be funded by the EMA Grant.

**Application Summary FY 2022**

**Presented to Sub-Committee**

Name	Project Summary	Amount Requested	Total Project Amount	Amount recommended for Funding
Camanche Fire Department	Mud Boat, motor, trailer	\$ 14,900.00	\$ 20,216.00	\$ 14,900.00
Clinton Co Sheriff's Office	Tasers	\$ 15,000.00	\$ 22,950.00	\$ -
Clinton Fire/Police Dept	Mobile 55KW diesel generator	\$ 17,500.00	\$ 35,000.00	\$ 17,500.00
Andover Fire Department	Generator for FD/Emergency Shelter	\$ 9,233.63	\$ 12,311.50	\$ 9,233.63
City of DeWitt - Public Works	Sanitary Sewer Lift Station Generator	\$ 20,000.00	\$ 40,000.00	\$ 20,000.00
Clinton County	Admin Bldg Generator repairs	\$ 100,000.00	\$ 200,000.00	
City of DeWitt	City Hall Generator	\$ 35,000.00	\$ 70,000.00	\$ 35,000.00
Clinton Co Conservation	Rock Creek Park Generator	\$ 18,650.00	\$ 37,350.00	
	<b>Totals</b>	<b>\$ 230,283.63</b>	<b>\$ 437,827.50</b>	<b>\$ 96,633.63</b>

- b. Overall Budget:
  - Discussions ensued over the overall budget. Supervisor Srp explained that the county has had a tough budget year. Factors include funding the replacement telecommunications equipment, increases in health care costs, other equipment needs, and a decrease in growth. Due to having to raise the tax levy, they did not feel that they could include funding for the early hiring of the operations officer replacement. This will not be funded at this time but will be revisited next fiscal year with a possible 6 month overlap hiring. Supervisor Srp also noted that there may be a need for a budget amendment in the coming months. Health insurance cost increases were not finalized yet when budgets were published. Discussion ensued about possible raises. The county has not yet determined the raises for the year. It was decided to leave the raises in EMA at

3% as a place holder with a possible change and amendment at a later date once the county's numbers are finalized. It was noted by Mayor Willis that the EM Commission can determine the raise amount as long as they stay within the funding amount allowed by the Board of Supervisors. Mayor Thiltgen made a motion to approve the budget as presented. Motion was seconded by Councilperson Stankee. Roll call vote was completed and the motion was approved with all ayes.

8. Discussion and Possible Action – Approval of FFY21 ESF Plan Updates.
  - a. Each year EMA is required to update 20 percent of their ESF plans. ESF plans 4, 9, and 13 were updated with only ESF 10 not done yet due to the timing of Tier 2 reporting. This will be completed later this year.
  - b. A motion to approve the FFY21 ESF Plan updates and authorize the Chairperson or Vice Chairperson to sign the ESF 10 Plan update later this year was made by Supervisor Srp and seconded by Mayor Maddason. Motion was approved with all ayes.
9. Discussion and Possible Action –Resolution to Approve the adoption of the Clinton County Social Media and Social Media Use Policies
  - a. At times the EM Commission adopts relevant policies that are adopted by Clinton County. Due to the public facing nature of EMA, these social media policies are meant to help staff understand the expectations of social media use.
  - b. A motion to approve the adoption of the Clinton County Social Media and Social Media Use Policies was made by Supervisor Srp and seconded by Mayor Thiltgen. Roll call vote was completed and the motion carried with all ayes.
10. Discussion – Mitigation Plan Review
  - a. Kness went over that every year we review events and incidents that occurred in Clinton County for the year which helps us gather information for our required 5 year Mitigation Plan Update. That update will be occurring this year on 2021. The state has hired a contractor to assist with this and payment for this was budgeted for.
  - b. Kness asked for input into any other events that occurred that were not on the list. None were put forth by the group. Also asking for input on any mitigation efforts completed or in planning for the entities in the county.
  - c. Mitigation Funding Sources – Slides were in Power Point for this.
11. Discussion – Review of 2020 Davenport Hazmat Report
  - a. Kness discussed that we pay Davenport Hazmat every year for Hazmat coverage and for training. The report is an accounting from them of the services they have provided to the county for the year.
12. Discussion – Changes to the Radiological Emergency Preparedness Program
  - a. Kness stated this discussion was for awareness only. With the Duane Arnold Nuclear plant closing, Iowa will now only have one plant affecting it. Due to the decrease in plants, the State of Iowa has been reducing the size of its support teams. Also, due to additional pressures, Exelon is now seeking approval from FEMA to go completely to cell phone alerts and get rid of the outdoor warning sirens. Kness brings this up to the Commission because it may be asked to make decisions on what to do with those 18 sirens in the next few years.
13. Other Business – Kness received notification that FEMA may be providing 100 percent reimbursement rather than having a local cost share for the FEMA Public Assistance for COVID-19 to eligible applicants. Kness also gave the EM Commission an opportunity to ask any questions they might have about the COVID 19 vaccine.

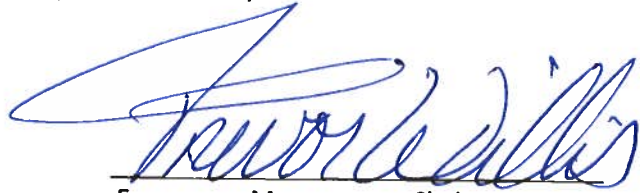
14. With no other business Mayor Thiltgen made a motion to adjourn and it was seconded by Councilperson Stankee at 7:04 pm. Motion passed with all ayes.



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Chance Kness, Coordinator

6/2/21  
Date



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Emergency Management Chairperson

6/2/21  
Date