

MAY 9, 2022

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Determann, Irwin and Srp. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims were approved unanimously

CONSENT AGENDA

Resolution 2022-129 through 2022-134 and one (1) Motion were approved on the Consent Agenda:

RESOLUTION 2022-129

WHEREAS, the Treasurer of Clinton County, Iowa, Dustin Johnson has hired Jamie Burnette for the full time Treasurer's Clerk II position starting on April 29, 2022; and

WHEREAS, it is necessary for the Board of Supervisors to approve all hires; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Jamie Burnette has successfully completed pre-hire screenings and is eligible for hire as full-time Treasurer Clerk II by the Clinton County Treasurer for an hourly non-exempt position on the Pay Grade 5 for a Clerk II. After a successful completion of a six month probation, the wage will be increased in a manner complying with the employee handbook; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Treasurer Fund 0001-03-8100-10000 in payment of salaries without further order of the Board.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

RESOLUTION 2022-130

WHEREAS, the Clinton County Sheriff has accepted the resignation of Holly Barker, as a full-time Correctional Officer; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to Holly Barker. Holly's last day is on May 7, 2022, with accrued benefits to be paid out until May 20, 2022.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

RESOLUTION 2022-131

WHEREAS, the following individuals have petitioned to suspend their property taxes including special assessments for the 2021 assessment year under provision of Code of Iowa, Section 427.8:

Catherine Winkler, 607 3rd Avenue S, Clinton, IA Parcel #8000840000

Taxes Currently Suspended: \$0 2020 Taxes/ Special Assmts.: \$2016.66

Pam Maresca, 524 1st Avenue, Clinton, IA Parcel #8053120000

Taxes/Special Assmt. Currently Suspended: \$7582.22 2020 Taxes: \$1012.00

WHEREAS, the eligibility for said suspensions have been verified by Kim Ralston, CAP Director; now

BE IT RESOLVED by the Clinton County Board of Supervisors that the above petitioners property tax suspensions [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and are hereby approved and that the Clinton County Treasurer is authorized to make entry on the records accordingly; and

BE IT FURTHER RESOLVED that the property tax suspension under provision 427.8, Code of Iowa, is for the 2021 assessment year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further property tax suspensions.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

RESOLUTION 2022-132

WHEREAS, Doug A. Schulz has petitioned to suspend his property taxes for the 2021 assessment year under provision of Code of Iowa, Section 427.9, on the following described property:

203 Welton Barker Street, Delmar, IA Parcel #6600643400 Taxes currently suspended: \$0.00

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services; now

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on the records accordingly, all under provision of Section 427.9, Code of Iowa; and

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa, is for the 2021 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

RESOLUTION 2022-133

WHEREAS, pursuant to Iowa Code Section 445.16, the Treasurer deems it is impractical to pursue collection of the total amount due through the tax sale or personal judgment remedies. The Treasurer recommends that the Board of Supervisors enter into a written agreement, as submitted, with Orren Thompson for the sum of \$200 to be paid and disbursed through apportioning, for CH91-0906 with certificate transfer fee of \$10 to be paid and deposited into the County General Fund: 1012560000 \$200.00

THEREFORE BE IT RESOLVED pursuant to Code of Iowa Section 445.16 remaining taxes owing shall be abated and the Treasurer is hereby authorized to make amendment to the county records indicating said abated tax for the parcels as noted, and the County Auditor shall update the record for fiscal year 2023-2024 in the same manner.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

RESOLUTION 2022-134

BE IT RESOLVED that the Clinton County Board of Supervisors will hold a Public Hearing on the 6th day of June, 2022 at 10:00 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on a proposed map amendment to the Clinton County Zoning Ordinance changing the designation of certain property in Section 6, Township 80 North, Range 6 East of the 5th P.M. from AR-1 (Agriculture Recreational) to R-1 (Suburban Residential); and

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors authorizes Planning and Zoning Director Thomas Barnes to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

MOTION by Supervisor Irwin to authorize the County Auditor to sign an agreement with InTech Software Solutions to provide election management software.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2022-135

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Mark Jacobsen the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Mark Jacobsen from the General Basic Miscellaneous Fund.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2022-136

BE IT RESOLVED that the Clinton County Board of Supervisors of Clinton County, Iowa, hereby order the following appointments: Clinton County Civil Service Commission (Two-Year Term; expires May 9, 2024) Tammy McClimon, De Witt

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2022-137

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on April 19, 2022 for CIR and HMA Overlay project located on Z-40 (between 140th Street and City of Miles), Project No. HSIP-SWAP-C023(129)--FJ-23; and

WHEREAS, the total amount of each bid was as follows:

Mathy Construction \$1,709,300.26

Manatts Inc. \$1,845,626.27

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT's recommendation that the contract for said work be awarded to the low bidder, as follows: Mathy Construction \$1,709,300.26

BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this Clinton County.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2022-138

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees; and

WHEREAS, recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures; and

WHEREAS, Clinton County recognizes the need to adopt, review and update the Emergency Action Plans for its facilities; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors approves the Clinton County Satellite Offices (DeWitt), Clinton County Administration Building, Clinton County Courthouse, and the Clinton County Law Center Emergency Action Plans developed, reviewed and presented by the Risk Management Committee.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2022-139

WHEREAS, the Clinton County Board of Supervisors has considered the contract on the restroom remodel at the Clinton County Administration Building: and

WHEREAS, the bid received is as follows: Reed Construction \$122,000.00

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the bid be approved to Reed Construction for the bid amount of \$122,000.00 as recommended by the Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute sign proposal on behalf of Clinton County, Iowa

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

MOTION by Supervisor Srp to approve the final plans for HMA Fog Seal Project No. FM-CO23(131)—55-23, on Z-34 from Goose Lake City limits to Jackson County line.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Motion carried.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker reported his office continues to prepare for the June 7 Primary Election. He said in-person absentee voting in his office will begin May 18. He said more people are needed to work the polling locations. He encouraged anyone interested to call his office.

Supervisor Srp said the federal funding has started to come back into the Seventh Judicial District after the council made calls to Sen. Grassley's office. Srp said a Delmar resident asked about Clinton County providing ARPA funds to update septic systems. They said Dubuque County has started this program. Srp said he talked with the County Sanitarian about it and he guessed there are probably up to 100 residents that don't drain into an appropriate field. Srp told the resident the Board does not plan on speaking about the ARPA funds again until after the new fiscal year.

Supervisor Irwin reminded the Board that it has the all Boards of Supervisors Eastern Iowa Mental Health Region meeting next Monday. He added that F&B Communications may ask for assistance from the County for broadband expansion.

Chairman Determann congratulated Jerome Burken on receiving the Liberty Bell Award last week.

County Facilities Director Corey Johnson said his maintenance staff has safety training this week with Conservation.

County Conservation Director Phil Visser provided an update on his department's activity. He said as the weather warms up the park activities will increase and they are already starting to see more campers. Visser said there are still several docks to put into the water. He said heavy currents and wind are delaying the process.

DISCUSSION WITH POSSIBLE ACTION

Communication Reserve Funds: Communications Director Eric Dau reported the communications commission met recently. He said the reserve funds have been built up in expectancy of the radio project which was sped up and paid for by a bond. He said the commission discussed what to do with the excess funds. One add-on to the radio project is to get core connected counsels for dispatch. He said that would allow for full functionality in dispatch. He said estimates can be covered by the reserve funds. He said the reserve funds are around \$1.7 million and that will be added to after this fiscal year due to being short staffed. Srp said the counsels are nearing the end of their life cycle around eight years. Srp said he’s received feedback from agencies around the County that communications have improved with the radios. Irwin said the counsels could cost up to \$1 million. Dau said the funds could be used to start saving for the replacement cycle of the radios that were recently purchased.

Administration Building Project Updates: County Facilities Director Corey Johnson reported Origin will, as part of the ceiling tile project, also study the lights to be replaced by LED lights. He said it will include installation of motion sensors in various areas on the first floor of the Administration Building. Johnson said the window engineering estimate came in higher than he thought. He said he was told the ceiling grid is actually attached to the window grid so you can’t do the windows without doing the ceiling. Johnson said the window project would include a new front entry to the building. The Board wants to know how much the study will cost if the second floor is added to the first floor design. Johnson will provide that information next week.

The following resolution was presented and on motion approved:

RESOLUTION 2022-140

WHEREAS, the Clinton County Board of Supervisors seeks professional services for the design of the window replacement project at the Administration Building; and

WHEREAS, the bid received is as follows: Origin Design \$195,000.00

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the proposal be approved with Origin Design for the amount of \$195,000.00; and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

11:00 A.M. Drainage Districts

MOTION by Supervisor Srp to recess as the Board of Supervisors and convene as Board of Trustees for Drainage District #21.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Motion carried. The Board of Supervisors recessed and the Board of Trustees for Drainage District #21 convened at 11:00 a.m.

County Engineer Todd Kinney recommended paying a bill of \$2,996.50 for tile installed in Drainage District #21 to address a drainage issue discovered after a recent repair.

MOTION by Supervisor Srp to authorize payment of \$2,996.50 to Liberty Ag & Excavating for the installation of approximately 1,450 feet of six inch diameter perforated tile and 8” outlet to restore the drainage on the Spies and Henningsen property. The need to restore drainage to this area was caused by the removal of existing parallel 15” and 20” diameter clay tile lines that were replaced with one 24” diameter plastic tile during the 2018 DD21 Repair Project. The two clay tiles ran 30-75 feet apart and the zone of drainage influence in this area was reduced when only one tile was installed in this area. The replacement of two tiles with one larger tile was chosen by the DD21 Trustees due to the estimated cost savings of \$10,000 during the option evaluation phase of the 2018 DD21 Repair Project.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Motion carried.

MOTION by Supervisor Srp to adjourn Board of Trustees for Drainage District 21 and reconvene as the County Board of Supervisors.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Motion carried. Board of Trustees for Drainage District #21 was adjourned and the Board of Supervisors reconvened at 11:05 a.m.

The Board of Supervisors adjourned to meet Monday, May 16, 2022.

Eric Van Lancker, County Auditor

Tom Determann, Chairperson

-APPROVED-

County Auditor

Chairperson