

## Clinton/Jackson Early Childhood Iowa Board Meeting Minutes March 25, 2024

### Board Members Present:

Jack Willey  
Linda Hledik  
Gwen Deming  
Sarah Hogan  
Nin Flagel  
Peter Duytschaever (zoom)  
Lindsey Burken (zoom)  
Dan Srp (zoom)  
Roberta Rosheim (zoom)  
Charlie Minnick (zoom)

### Board Members Absent:

### Staff Present:

Peggy Sellnau  
Mary Kay Wirth

### Guests:

Chris McClimon, CCNC  
Jessica Barnhart Clark, LSI

Jack Willey called the meeting to order at 4:01 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

February 26, 2024 minutes: Sarah made a motion to approve the minutes from the last meeting; Nin seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the Director's expenditure report for February 2024 for review. Mary Kay reported that providers' spending is on track for the year. Dan made a motion to approve the expenditure report as presented; Nin seconded the motion. Vote: All Ayes, motion carried. There are currently 25 Preschool scholarships.

The list of director's activities was presented. Mary Kay has completed site visits with all contractors. Preschool visits will begin this week.

Information was shared about the Child Care Resource and Referral Mini Grants given to registered homes in Clinton and Jackson counties. All 19 homes applied and received \$1,500. Seventeen chose playground equipment and two chose other items, but none of the homes chose fall surfacing.

The Board received the Scott County Health Department ( I-Smile) contract amendment. Gwen made a motion hesitantly, to approve the amendment, the adjusted budget of \$18,510, and adjusted service of 30 visits and 350 children, Sarah seconded the motion. Vote: All Ayes, motion carried.

The board discussed ways to reallocate the additional funds left from the I-Smile amendment \$20,325 and the carryover in the budget.

The Board received the request from Child Care Resource and Referral for a contract amendment. Sarah made a motion to approve adding \$9,000 for additional training in the Coaching Grant category and to approve moving \$9,072 from Salary, Benefits, and Indirect Costs to Urgent need, Conference and Coaching Grant within the contract. Gwen seconded the motion. Vote: All Ayes, motion carried.

The Board received a request from Lutheran Social Services (New Parent Program) for a contract amendment. Sarah made a motion to approve the amended contract, to approve adding \$2,500 for organizational fees for PAT (Parents As Teachers), to approve adding up to \$10,000 for car seats and pack and play cribs and will be added to Client Assistance in the budget.

The Board received a request from Genesis (Nurse Family Partnership) for a contract amendment. Sarah made a motion to approve the amendment, to approve up to \$10,000 for car seats and pack and play cribs. This will be added to Client Assistance in the budget.

The Board discussed the possibility of funding a project for Sunshine Learning Center in Maquoketa. A meeting will be set up with the director of Sunshine, Jack, Mary Kay, Peggy, Chris McClimon, Becky White, and any other board members interested.

Contract renewal applications for FY25 have been sent to all providers. They are due April 17, 2024. The board will review the proposals at the April meeting. I-Smile sent a request to change the billing from service fees to salaries for FY25. The board discussed and voted against having I-Smile change their billing.

The updated Tool O has 5 new service types for FY25. The Board should consider choosing one to implement in FY25.

New Business: April is Prevent Child Abuse Month. April 11 & 12 is the Early Childhood Conference in Dubuque.

Adjourn/Next Meeting Date: Meeting adjourned at 5:06 PM. The next regular C/J ECI Board meeting will be held on April 22<sup>nd</sup> at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt.

The Executive Meeting: April 8, 2024 at 7:30 AM.

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at [mwirth@clintoncounty-ia.gov](mailto:mwirth@clintoncounty-ia.gov) or call 563-659-3651.

Board President Signature Jack Willey Date 4-22-24