

JULY 1, 2024

The Board of Supervisors of Clinton County, Iowa, met at the Clinton County Law Center in Clinton, IA. Present were Supervisors Irwin, Srp and George. Minutes from the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

Resolutions 2024-172 through 2024-178 and three (3) Motions were approved on the Consent Agenda.

RESOLUTION 2024-172

WHEREAS, the Clinton County Treasurer has accepted the resignation of Lori Michaelsen as a Part-Time Treasurer's Clerk; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Auditor be and is hereby authorized to stop issuance of biweekly paychecks on July 1, 2024, from the Auto License fund, Treasurer Office to Lori Michaelsen. Lori's last day of employment is June 23, 2024. We thank Lori for returning to help and her four-years of service to Clinton County as a valuable Part-Time Clerk.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Jim Irwin, Jr., Chairperson

RESOLUTION 2024-173

WHEREAS, the Clinton County Sheriff has accepted the resignation of Skylar Jess, as a full-time correctional officer.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of the Jail, to Skylar Jess. Skylar's last day of work is July 4, 2024.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Jim Irwin, Jr., Chairperson

RESOLUTION 2024-174

WHEREAS, the Medical Examiner of Clinton County has determined that Medical Examiner Investigators should be hired to provide investigation services to the Medical Examiner's Office and has determined the following individuals to be qualified and appropriate to hire as MEIs:

Jennifer Schroeder	Ramon Tieso	Amanda Harris	Rodney Livesay
Erin Everson	Ann Magill-Hamilton	Dave Rogis	

WHEREAS, the Board of Supervisors has determined that Medical Examiner Investigators services should be provided to the Medical Examiner's Office which is administered by the Clinton County Emergency Management Agency;

WHEREAS, the Board of Supervisors has approved a budget in order to employ Medical Examiner Investigators;

MEIs will receive the following:

1. A flat rate of \$200 per call. An hourly rate of \$26.00 for work greater than 6 hours with EMA approval.
2. Mileage reimbursement per the County policy.
3. An hourly rate of \$26.00 for training or for justifiable work at the discretion of EMA.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the above listed individuals be hired as Medical Examiner Investigators on July 1, 2024.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Jim Irwin, Jr., Chairperson

RESOLUTION 2024-175

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the amounts as shown, published, and approved in the County Budget for fiscal year 2024/2025 on April 22, 2024, be and are hereby apportioned for fiscal year 2024/2025 from the various funds of the County to the several offices and departments of County Government for the purpose set out in detail and on file in the office of the County Auditor.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Jim Irwin, Jr., Chairperson

RESOLUTION 2024-176

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services funds to the Secondary Road Fund during the 2024/2025 budget year; and

WHEREAS, said transfers must be in accordance with section 331.432, Code of Iowa,

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2024, shall not exceed the sum of \$316,412; and the maximum transfer from the Rural Services Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2024, shall not exceed the sum of \$1,816,711.

Section 2. Within three days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes or military service tax credit replacements to the General Basic or Rural Services Funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, to the sum of mobile home taxes and total military service tax credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that it authorizes periodic transfer of funds to the Secondary Road Fund for fiscal year 2025.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-177

WHEREAS, the officials of the various offices of Clinton County designate the following institutions as depositories for the funds coming into their hands FY 2024-2025, as provided by Section 12C.1, Code of Iowa; and

WHEREAS, the Clinton County Board of Supervisors, after receiving advice from the County Treasurer, deem said institutions as proper places for the deposit of such funds; now

THEREFORE BE IT RESOLVED that the actions of said officials in designating said institutions be and the same are hereby approved and said officials are hereby authorized to deposit public funds in their hands in the financial institutions specified, deposits in no case to exceed the amount specified:

RECORDER/REGISTRAR, Scott Judd

Clinton National Bank	\$ 300,000.00
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SHERIFF, Bill Greenwalt

Clinton National Bank	\$ 500,000.00
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TREASURER, Dustin Johnson

Clinton National Bank	\$75,000,000.00
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Sterling Federal Bank	10,000,000.00
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US Bank	1,000,000.00
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DeWitt Bank & Trust	30,000,000.00
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First Central State Bank	60,000,000.00
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First Trust & Savings Bank	10,000,000.00
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Citizen's First Bank	30,000,000.00
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IPAIT	7,000,000.00
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Edward D. Jones (Jerry Kedley)	3,000,000.00
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Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-178

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Gregg Shaw the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Gregg Shaw from the General Basic Miscellaneous Fund.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

MOTION by Supervisor Srp to authorize the Chairperson to sign Utility Permit number 6-35 for F&B Communications to place fiber optics cable along the roads along 145th Avenue in the county right-of-way located in section 35 T81N R01E of the Spring Rock Township.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried.

MOTION by Supervisor Srp to authorize the Chairperson to sign Utility Permit number 6-36 for F&B Communications to place fiber optics cable along the roads along 170th Avenue in the county right-of-way located in section 25 T81N R02E of the Grant Township.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried.

MOTION by Supervisor Srp to authorize the Chairperson to sign a letter of support for ECIA's application for a HUD grant to repair and replace mobile homes.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2024-179

WHEREAS, pursuant to Code of Iowa Section 309.67, the Board of Supervisors of Clinton County, Iowa, is charged with the duty of establishing policies and methods to properly maintain the Secondary Road System, and

WHEREAS, it is necessary to make certain changes in current policies and establish new policies, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following policy be created as an approved Secondary Road Department Policy and Procedure effective July 1, 2024:

1. Secondary Road Department Policy

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Jim Irwin, Jr., Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker reminded the Board that County offices will be closed Thursday for the Fourth of July holiday. He added that ISAC has given some direction on how Counties can handle the compensation board situation and he learned more about it last week at the conference he attended. He said he can schedule a discussion on that topic during an upcoming Board meeting.

Supervisor George said she met with a Jackson County supervisor last week and looks forward to future collaborations with them.

County HR Director Alexandria Ellison thanked those who helped with the employee picnic and she recognized employees who achieved length of service milestones.

County Conservation Director Phil Visser said Rock Creek Campground is closed through the week and likely next week due to flooding.

DISCUSSION WITH POSSIBLE ACTION

County Administration Building Project Update: Clinton County Auditor Eric Van Lancker and Chairman Irwin said the meeting on Friday was cancelled. However, Irwin spoke with the designers about the climate control system in the remodeled Treasurer's Office as they redesign that area.

9:48 A.M. Drainage Districts with Possible Action

MOTION by Supervisor George to recess as the Board of Supervisors and convene as the Board of Trustees for Drainage Districts.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried. The Board recessed at 9:48 a.m. and the Board of Trustees for Drainage Districts convened.

County Engineer Todd Kinney reviewed the proposed updates to the Drainage Districts Policy.

MOTION by Supervisor Srp to adjourn as Board of Trustees for Drainage Districts and reconvene as Board of Supervisors.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried. The Board of Trustees for Drainage Districts adjourned and the Board of Supervisors reconvened at 9:51 a.m.

The following resolution was presented and on motion approved:

RESOLUTION 2024-180

WHEREAS, pursuant to Code of Iowa Chapter 468, the Board of Supervisors of Clinton County, Iowa, acting as statutory trustees for Drainage Districts in Clinton County may develop policies and procedures for Drainage District maintenance work, and

WHEREAS, it is necessary to make certain changes in current policies and establish new policies, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following policy is approved effective July 1, 2024:

1. Clinton County Drainage District Maintenance Policy and Procedures

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

10:00 A.M. Ports of Eastern Iowa Authority Update

Robert Sinkler said they started in 2019 to form some port authorities on the Illinois waterway and on the Mississippi. He said they started this effort to get on the map to attract infrastructure funding. He reviewed the steps to create a port authority through Code of Iowa Chapter 28J. Sinkler said the plan also includes developing a regional economic development collaboration. He said they want to follow the same model as other port authorities that have no budget and don't receive funds from the local governments. He said they want to get the port in place and then funding comes in from the federal government for infrastructure investment. County Attorney Mike Wolf reviewed the resolution and the by-laws. He said he is satisfied with what is available and could offer more toward the by-laws. He said ECIA would be a benefit for the more regional matters. Wolf said Clinton County would not need to wait on other counties to approve a resolution. George said she would support moving ahead with a resolution and work on the by-laws. Wolf said he has been working with county attorneys in neighboring counties. He said Scott County is still assessing the proposal. Wolf said a governance board would be created and then they would retain a consultant for the administration. He said there are a lot of decisions to be made for the by-laws, but it wouldn't be too complicated. Srp said this sounds like a good opportunity, but Scott County must be included. Sinkler said Clinton, Scott and Muscatine are the major counties to reach the tonnage thresholds needed for the opportunities the authority could provide. A resolution to establish a port authority will be presented to the Board next week.

REPORTS

The Commission of Veteran Affairs February 2024 through May 2024 monthly reports were presented, approved and filed.

The Board of Supervisors approved the following claims be allowed and checks/drafts issued on the various funds in payment thereof:

Vendor	Payable Description	Payment Amount
AMAZON CAPITAL SERVICES INC	SUPPLIES	\$927.12
MASTERCARD	JUNE PAYMENT	\$1,348.87
RESERVE ACCOUNT	METERED POSTAGE	\$10,000.00
	Grand Total:	\$12,275.99
Fund		Expense Amount
0001 GENERAL BASIC		\$10,927.12
0002 GENERAL SUPPLEMENTAL		\$1,348.87
	Grand Total:	\$12,275.99

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet on Monday, July 8, 2024, at 9:00 a.m. in the Clinton County Satellite Office, 226 11th St, DeWitt, IA.

Eric Van Lancker, County Auditor

Jim Irwin, Jr., Chairperson

-APPROVED-

County Auditor

Chairperson