

Clinton/Jackson Early Childhood Iowa Board Meeting Minutes August 26, 2024

Board Members Present:

Jack Willey
Linda Hledik (Zoom)
Nin Flagel
Dan Srp (Zoom)
Roberta Rosheim
Lindsey Burken
Charlie Minnick
Gwen Deming

Board Members Absent:

Sarah Hogan
Peter Duytschaever

Staff Present:

Mary Kay Wirth

Guests:

Chris McClimon, CCNC
Alicia Wagner, CCR & R
David Rosheim

Jack Willey called the meeting to order at 4:00 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

June 10, 2024 minutes: Charlie made a motion to approve the minutes from the last meeting; Roberta seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the June/July 2024 Director's expenditure report and the FY24 Expenditures. Since there is a problem with the current figures Gwen made a motion to table the reports until September 9th for approval, Charlie seconded the motion. Vote: All Ayes, motion carried.

Preschool Scholarships: Ten preschools have submitted FY25 mini grant applications and have requested 65 slots. Mary Kay will check with each preschool to get their actual number of applicants before sending the Letter of Agreements in September.

The FY24 Annual Report and End of Year Financial Reports are a work in progress and Mary Kay is meeting with Nick at the Auditor's office for a second time to go over them. Since they are due September 15th, the Annual Report will need to be approved on September 9th.

The Provider 4th Quarter/Year End Reports with performance measures were shared.

Chris McClimon the Child Care Nurse Consultant was the guest speaker. She shared the many roles and responsibilities of a CCNC.

The director shared the list of director's activities, the FY25 C/J ECI Calendar, and the update on Sunshine playground.

Peggy Sellnau submitted her letter of resignation as the C/J ECI Director as of September 15, 2024, along with the resolution for the Board of Supervisors to approve. Nin made a motion with regrets to accept Peggy's resignation, Lindsey seconded the motion. Vote: All Ayes, motion carried.

The Board received a request from Community Action of Eastern Iowa to amend the FY25 contracts for Early Head Start and Child Care Resource and Referral to reflect the changes in indirect cost rates. Roberta made a motion to approve the amended contracts for Early Head Start and Child Care Resource and Referral, Gwen seconded the motion. Vote: All Ayes, motion carried.

The Board discussed the contract with Eide Bailly for the FY24 audit that will cost between \$4,000 and \$6,000. Nin made a motion to approve the contract with Eide Bailly, Roberta seconded the motion. Vote: All Ayes, motion carried.

The Board discussed membership in the Association of Early Childhood Iowa Area Boards & Advocates. Roberta made a motion to approve the \$614 membership in AECIABA, Lindsey seconded the motion. Vote: All Ayes, motion carried.

New Business/Community Input: The Dolly Parton Library needs funding. CCR& R has a new logo and new website. LSI and Genesis VNA have car seats and pack and play cribs available for families who qualify. In the future the Board should consider various paid days for the director.

Adjourn/Next Meeting Date: Meeting adjourned at 4:40 PM. The next regular C/J ECI Board meeting will be held on September 23, at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt. Special Board Meeting followed by Executive Meeting:

September 9, 2024 at 7:30 AM/

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at mwirth@clintoncounty-ia.gov or call 563-659-3651.

Board President Signature Jack Willey Date 9-23-24