

Clinton County Board of Supervisors

Jim Irwin, Chairman

Dan Srp, Vice-Chairman

Erin George

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, October 14, 2024, 9:00 A.M. Clinton County Law Center, Large Conference Room, 241 7th Ave. N., Clinton, IA. As a courtesy and depending on internet capabilities the public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

- 9:00 a.m.** Review Correspondence & Claims
 Call to Order – Pledge of Allegiance
- 9:15 a.m.** Formal Action & Motions
 Claims Approval

CONSENT AGENDA

- RESOLUTION 2024-269: Termination – Maintenance Department
- RESOLUTION 2024-270: Resignation – Medical Examiner Investigator
- RESOLUTION 2024-271: Appointment -- Medical Examiner Investigator
- RESOLUTION 2024-272: Appointment – Conservation
- RESOLUTION 2024-273: Authorize an enforcement agreement between the County Sheriff's Office and the Governor's Traffic Safety Bureau
- RESOLUTION 2024-274: Renew a contract with PolicyStat for County policy management

RESOLUTIONS

- RESOLUTION: Accept the 2024 County Weed Commissioner report
- RESOLUTION: Approve revisions to the County Employee Handbook

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. County Courthouse fourth floor bat waste remediation estimates
2. County Administration Building project update

10:00 a.m. Public Hearing – Proposed Budget Amendment with Possible Action to Follow
The Board of Supervisors will conduct a public hearing to solicit public comment on proposed budget amendment to the FY25 Clinton County Budget.

October 14, 2024

RESOLUTION 2024-269

RESOLUTION ACCEPTING THE TERMINATION OF
CADEN MILLER FROM THE MAINTENANCE DEPARTMENT

WHEREAS, the Clinton County Maintenance Department has Terminated Caden Miller, as a temporary part-time custodian; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Fund Function 11, to Caden Miller, effective October 9, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

10-14-2024

RESOLUTION 2024-270

RESIGNATION OF MEDICAL EXAMINER INVESTIGATOR

WHEREAS, the Clinton County Emergency Management Coordinator has accepted the resignation of Ramon Tieso, Medical Examiner Investigator, effective October 31, 2024; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Emergency Management, to Ramon Tieso, after his last day of employment on October 31, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

October 14, 2024

RESOLUTION 2024-271

RESOLUTION APPOINTING DAVID MCDONELL
AS CLINTON COUNTY MEDICAL EXAMINER INVESTIGATOR

WHEREAS, the medical examiner for Clinton County has determined the need for Clinton County Medical Examiner Investigators; and has found David McDonnell qualified and appropriate for the position; and

WHEREAS, the Board of Supervisors has determined David McDonnell to be qualified and appropriate to be hired and appointed as Clinton County Medical Examiner Investigator and this appointment is contingent upon approval by the State Medical Examiner; and

WHEREAS, the Board of Supervisors has approved a budget in order to employ Medical Examiner Investigators, David McDonnell will receive the following:

- 1. A flat rate of \$200 per call. An hourly rate of \$26.00 for work greater than 6 hours with EMA approval.
- 2. Mileage reimbursement per the County policy.
- 3. An hourly rate of \$26.00 for training or for justifiable work at the discretion of EMA.

THEREFORE, BE IT RESOLVED that David McDonnell is hired and appointed as Clinton County Medical Examiner Investigator effective October 14, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

October 14, 2024

RESOLUTION 2024 – 272

RESOLUTION TO APPROVE THE APPOINTMENT OF EMILY DRURY
TO PERMANENT PART-TIME CONCESSIONS WORKER

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the promotion of Emily Drury to the position of Permanent Part Time Concessions Worker, at the rate of \$17.38 per hour, effective October 14th, 2024; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Conservation Maintenance and Operations General Fund –Wages of Temporary and Part Time Employees in payment of wages without further order of the Board.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

October 14, 2024

RESOLUTION 2024-273

RESOLUTION TO AUTHORIZE THE SHERIFF TO SIGN AN AGREEMENT WITH THE GOVERNOR’S TRAFFIC SAFETY BUREAU

WHEREAS, the Clinton County Sheriff’s Office desires to enter into an agreement with the Governor’s Traffic Safety Bureau to provide overtime and equipment to the county for the purpose of enforcing traffic safety laws; and

WHEREAS, the Sheriff desires the Clinton County Board of Supervisors to authorize the signing of said agreement effective October 1, 2024 and expires September 30, 2025; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff is hereby authorized to sign the agreement, which has been reviewed and approved by the Clinton County Attorney.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

October 14, 2024

RESOLUTION 2024-274

RESOLUTION TO RENEW A CONTRACT WITH POLICYSTAT FOR POLICY MANAGEMENT SOFTWARE

WHEREAS, it is in the best interest of Clinton County to annually review and renew compliance vendors; and

WHEREAS, PolicyStat has provided a contract renewal for the policy compliance management software for fiscal year 2025 year; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the chairperson is authorized to sign said contract for fiscal year 2025 policy management software.

Roll Call:

George	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

October 14, 2024

RESOLUTION 2024-_____

RESOLUTION TO APPROVE 2024 WEED COMMISSIONER REPORT

WHEREAS, the County Engineer has prepared the 2024 Weed Commissioner's Report in accordance with Iowa Code Section 317.7; and

WHEREAS, the Clinton County Board of Supervisors have reviewed and approved the report; now

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Clinton County Board of Supervisors Chairman be authorized to sign the Weed Commissioner's Report.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

October 14, 2024

RESOLUTION 2024-

APPROVE THE REVISIONS TO THE CLINTON COUNTY EMPLOYEE HANDBOOK

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Director of Human Resources has recommended the County update the Clinton County Employee Handbook to reflect calendar year 2025 changes; now

THEREFORE, BE IT RESOLVED that the Clinton County Handbook revision is effective January 1, 2025.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2024-

RESOLUTION TO ADOPT BUDGET AMENDMENT TO THE FISCAL YEAR 2025 COUNTY BUDGET

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

General Basic Fund – Expenses	from	\$ 16,352,536.68	to	\$ 17,118,045.68
General Supp. Fund – Expenses	from	\$ 7,587,109.52	to	\$ 7,958,839.52
ARPA Fund - Revenues	from	\$ 3,793,500	to	\$ 4,164,801
ARPA Fund - Expenses	from	\$ 3,793,500	to	\$ 4,164,801
Pioneer Cemetery Fund– Expenses	from	\$ 86,065	to	\$ 104,065
Opioid Settlement Fund – Expenses	from	\$ 0	to	\$ 300,000
Misc Grants Fund – Revenues	from	\$ 50,000	to	\$ 297,385
Misc Grants Fund – Expenses	from	\$ 50,000	to	\$ 297,385
Capital Projects Fund – Revenue	from	\$ 0	to	\$ 2,040,000
Capital Projects Fund – Expenses	from	\$ 0	to	\$ 1,890,000

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments to the fiscal year 2025 County Budget.

Roll Call:

- George: Yes No
- Srp: Yes No
- Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker