

Clinton County Board of Supervisors

Erin George, Chairperson

Jim Irwin, Vice-Chairperson

Dan Srp

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, February 10, 2025, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. As a courtesy and depending on internet capabilities the public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions Claims Approval

CONSENT AGENDA

- RESOLUTION 2025-31: Appointment – Attorney’s Office
- RESOLUTION 2025-32: Appointment – Secondary Roads Dept
- RESOLUTION 2025-33: Appointment – Sheriff's Office
- RESOLUTION 2025-34: Approve updates to County Building Emergency Action Plans
- RESOLUTION 2025-35: Home Base Iowa Award – Hosette
- MOTION: Utility permit 16-224 for Windstream

RESOLUTIONS

- RESOLUTION: Wage Band adjustment – Sheriff’s Office
- RESOLUTION: Award a contract for the rehabilitation project on E-63

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Printer contract with Access systems
2. 28E Agreement for Clinton County Communications Commission
3. Law Center/Courthouse parking lot and building project
4. Administration Building project update

10:30 a.m. FY 2026 Budget Discussion – The Supervisors will discuss the previously presented proposed budgets and other budget-related issues including, but not limited to, budget presentations scheduled for a future date, various tax levies, fund balances, the current FY2025 budget in its entirety, the past FY2024 budget in its entirety, capital projects (in progress and proposed), ARPA funds, LATC funds, various state and federal grants, wages, employee health benefits, IPERS, FICA, union contracts, library funding, outside agency funding, economic development funding, any pending or anticipated litigation, office supplies, computers and other related technologies, copier leases and other office equipment leases, leases on any other equipment, all previous annual audits, staffing levels, the County Conservation Board, the County 911 Board, the County Emergency Management Commission, building operational expenses (including, but not limited to, internet, electrical, water, sewer, etc.) project revenues for the current FY2025 budget and previous FY2024 budget, grant applications, special projects, records archiving, existing and potential 28E agreements, the County Five-Year Secondary Road plan, roadside weed spraying, drainage districts, disposition of County-owned property, employee trainings, mileage rates, vehicle and equipment purchases and repairs, contracts for services, etc.

February 10, 2025

RESOLUTION 2025-31

RESOLUTION TO HIRE FULL-TIME ASSISTANT COUNTY ATTORNEY

WHEREAS, the Clinton County Attorney is an elected official and the Board of Supervisors does neither consider nor appoint personnel for elected officials, but needs to authorize payroll for the County Auditor; and

WHEREAS, the Clinton County Attorney's Office wishes to begin full-time employment of Camille Kahn as an Assistant County Attorney, effective Monday, February 24, 2025; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the hiring of Camille Kahn to the full-time position of Assistant County Attorney in the County Attorney's Office at an annual salary of \$79,234.52, with an effective date of February 24, 2025. Further, after 6 months of employment, and successful completion of the probationary period, her yearly pay will increase to \$83,234.52; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly paychecks from the County Attorney's General Basic Fund in payment of salary to Camille Kahn, as structured above, without further action of this Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

February 10, 2025

RESOLUTION 2025-32

RESOLUTION TO HIRE FULL TIME TRUCK DRIVER FOR
THE SECONDARY ROAD DEPARTMENT

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, hire Lionel Ty Keeney for the position of Truck Driver (Elwood Shed 23-16), and

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the appointment of Lionel Ty Keeney to the full-time position of Truck Driver (Elwood Shed 23-16), at the hourly wage of \$23.19 for said position effective February 24, 2025.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

February 10, 2025

RESOLUTION 2025-33

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR PATRICK CULLEN
FROM THE SHERIFF'S OFFICE BUDGET

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Sheriff to Patrick Cullen, as a Special Deputy, a part-time position. This will be in effect February 17, 2025, at an hourly rate of \$25 per hour.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

February 10, 2025

RESOLUTION 2025-34

ADOPTION OF UPDATES TO BUILDING EMERGENCY ACTION PLANS 2025

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees; and

WHEREAS, recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures; and

WHEREAS, Clinton County recognizes the need to adopt, review and update the Emergency Action Plans for its facilities; now

THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors approves the 2025 versions of the Clinton County Satellite Offices (DeWitt), Clinton County Administration Building, Clinton County Courthouse, and the Clinton County Law Center Emergency Action Plans developed, reviewed and presented by the Risk Management Committee.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

February 10, 2025

RESOLUTION 2025-35

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA HOME PURCHASE CLOSING COST REIMBURSEMENT TO JAY HOSETTE

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Jay Hosette the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Jay Hosette from the General Basic Miscellaneous Fund.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

February 10, 2025

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 16-224 for Windstream to remove exiting aerial line hardware and replace with buried line ROW along US HWY-67. The work that will take place within Clinton County ROW will be at the intersection of 291st Street and US HWY-67, located in Section 11 T80N R05E of the Camanche Township.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

MOTION: _____

February 10, 2025

RESOLUTION 2025-_____

RESOLUTION TO AMEND BANDING FOR CIVIL PROCESS DIRECTOR

WHEREAS, the Wage Study Committee has been appointed to manage the County compensation strategy; and

WHEREAS, The Committee was asked to review the banding of the Civil Process Director and provided additional information to the committee about the scope of the role.

THEREFORE BE IT RESOLVED to adjust the band of the Civil Process Director to B25.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

February 10, 2025

RESOLUTION 2025-_____

RESOLUTION TO AWARD PAVEMENT REHABILITATION CONTRACT ON E-63 FROM Y-44 to OLD HWY 61 PROJECT NO. HSIP-SWAP-CO23(141)—FJ-23

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on January 22, 2025, for a pavement rehabilitation project located on E-63 (190th St) from Y-44 to Old Hwy 61, Project No. HSIP-SWAP-C023(141)—FJ-23.

WHEREAS, the total amount of each bid was as follows:

| | |
|----------------------------|----------------|
| Mathy Construction Company | \$2,855,395.15 |
| Manatt's Inc | \$2,713,838.65 |

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT's recommendation that the contract for said work be awarded to the low bidder, as follows:

| | |
|--------------|----------------|
| Manatt's Inc | \$2,713,838.65 |
|--------------|----------------|

BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this Clinton County.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester