

Clinton County Board of Supervisors

Erin George, Chairperson

Jim Irwin, Vice-Chairperson

Dan Srp

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, April 7, 2025, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. As a courtesy and depending on internet capabilities the public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions Claims Approval

CONSENT AGENDA

- RESOLUTION 2025-76: Appointment – Conservation
- RESOLUTION 2025-77: Appointment – Medical Examiner Investigator
- RESOLUTION 2025-78: Resignation – Medical Examiner Transporter
- RESOLUTOIN 2025-79: Home Base Iowa Award – Breaux
- RESOLUTION 2025-80: Approve Secondary Road Department Five Year Road and Bridge Construction program and budget
- RESOLUTION 2025-81: Set public hearing for map amendment to Zoning Ordinance
- RESOLUTION 2025-82: Property tax suspension – per Iowa Code Section 427.8
- MOTION: Approve Utility Permit 6-40 for F & B Communications

RESOLUTIONS

- RESOLUTION: Award Steel H-Pile Materials contract for FY2025 Day Labor Bridge Projects
- RESOLUTION: Authorize partial release of judgement on property in City of Clinton

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. 28E agreement concerning collaborating lobbying effort by and between governmental entities and cooperating entities in Clinton County
2. Request for Voluntary Annexation – City of Calamus
3. Public notice format and information
4. Eastern Iowa Region Close Out Plan Discussion and Update
5. Mental Health update

9:30 a.m. FY 2026 budget discussion – The Supervisors will discuss the previously presented proposed budgets and other budget-related issues including, but not limited to, budget presentations scheduled for a future date, various tax levies, fund balances, the current FY2025 budget in its entirety, the past FY2024 budget in its entirety, capital projects (in progress and proposed), ARPA funds, LATC funds, various state and federal grants, wages, employee health benefits, IPERS, FICA, union contracts, library funding, outside agency funding, economic development funding, any pending or anticipated litigation, office supplies, computers and other related technologies, copier leases and other office equipment leases, leases on any other equipment, all previous annual audits, staffing levels, the County Conservation Board, the County 911 Board, the County Emergency Management Commission, building operational expenses (including, but not limited to, internet, electrical, water, sewer, etc.) project revenues for the current FY2025 budget and previous FY2024 budget, grant applications, special projects, records archiving, existing and potential 28E agreements, the County Five-Year Secondary Road plan, roadside weed spraying, drainage districts, disposition of County-owned property, employee trainings, mileage rates, vehicle and equipment purchases and repairs, contracts for services, etc.

April 7, 2025

RESOLUTION 2025-76

RESOLUTION TO HIRE CARLEY MCKIBBEN AS A TEMPORARY CONCESSIONS EMPLOYEE AND KATIE BRANDENBURG AS A SEASONAL CONSERVATION TECHNICIAN OF THE CONSERVATION BOARD

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Carley Sue McKibben for the position of temporary concessions employee, at the rate of \$12.00 per hour, effective April 8th, 2025, and Katie Marie Brandenburg for the position of seasonal conservation technician, at the rate of \$13.50 per hour effective April 7th, 2025.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Conservation Maintenance & Operation Fund – Wages of Temp & Part Time Employees in payment of wages without further order of the Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

April 7, 2025

RESOLUTION 2025-77

RESOLUTION APPOINTING DEBRA LUDVIGSEN
AS CLINTON COUNTY MEDICAL EXAMINER INVESTIGATOR

WHEREAS, the Medical Examiner for Clinton County has determined the need for Clinton County Medical Examiner Investigators; and has found Debra Ludvigsen qualified and appropriate for the position.

WHEREAS, the Board of Supervisors has determined Debra Ludvigsen to be qualified and appropriate to be hired and appointed as Clinton County Medical Examiner Investigator and this appointment is contingent upon approval by the State Medical Examiner; now

WHEREAS, the Board of Supervisors has approved a budget in order to employ Medical Examiner Investigators, Debra Ludvigsen will receive the following:

1. A flat rate of \$200 per call. An hourly rate of \$26.00 for work greater than 6 hours with EMA approval.
2. Mileage reimbursement per the County policy.
3. An hourly rate of \$26.00 for training or for justifiable work at the discretion of EMA.

THEREFORE, BE IT RESOLVED that Debra Ludvigsen is hired and appointed as Clinton County Medical Examiner Investigator, effective April 7, 2025.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, Dave Troester

April 7, 2025

RESOLUTION 2025-78

ACCEPT RESIGNATION OF MEDICAL EXAMINER TRANSPORTER KEVYN
ECKSTROM

WHEREAS, the Clinton County Emergency Management Coordinator has accepted the resignation of Kevyn Eckstrom, Medical Examiner Transporter, effective March 27, 2025.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Medical Examiner, to Kevyn Eckstrom, after his last day of employment on March 27, 2025.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

April 7, 2025

RESOLUTION 2025-79

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA HOME PURCHASE CLOSING COST REIMBURSEMENT OF \$1,500 TO ETHAN BREAUX

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 11, 2016; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Ethan Breaux the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Ethan Breaux from the General Basic Miscellaneous Fund.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

April 7, 2025

RESOLUTION 2025-80

RESOLUTION TO APPROVE THE SECONDARY ROAD DEPARTMENT FIVE YEAR
ROAD AND BRIDGE CONSTRUCTION PROGRAM AND BUDGET

WHEREAS, in accordance with Section 309.22 and Section 309.93 Code of Iowa, it is required that a County Secondary Road Budget and Five-Year Construction Program be adopted by the Board of Supervisors, on or before April 15th of each year, and

WHEREAS, such a budget and program setting forth the amounts to spend on the various items of construction and maintenance for the said year, has been prepared, and

WHEREAS, said budget and program are subject to the approval of the Iowa Department of Transportation, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that said budget and program as set forth in detail be and are hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

RESOLUTION 2025– 81

RESOLUTION SETTING A PUBLIC HEARING WITH THE CLINTON COUNTY
BOARD OF SUPERVISORS

BE IT RESOLVED, that the Clinton County Board of Supervisors will hold a Public Hearing on the 28th day of April, 2025 at 9:30 a.m. in conference room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on a proposed map amendment to the Clinton County Zoning Ordinance changing the designation of certain property in Section 21, Township 81 North, Range 3 East of the 5th P.M. from A-1 (Prime Agriculture) to R-1 (Suburban Residential); and

BE IT FURTHER RESOLVED, the Clinton County Board of Supervisors authorizes Planning and Zoning Director Thomas Barnes to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, Dave Troester

RESOLUTION 2025-82

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER CODE OF IOWA SECTION 427.8 FOR VARIOUS PROPERTIES

WHEREAS, the following individuals have petitioned to suspend their property taxes for the 2023 assessment year under provision of Code of Iowa, Section 427.8:

heat

- Kristopher Koontz, 809 Market St, Delmar, IA Parcel #0402520000
Taxes Currently Suspended: \$0.00 2023 Taxes: \$564.00
- Barbara Manikowski, 810 Pershing Blvd, Clinton, IA Parcel #8400960000
Taxes Currently Suspended: \$0.00 2023 Taxes: \$1,084.00
- Tracey L Ridgeway, 704 2nd Ave, Camanche, A Parcel #1009350000
Taxes Currently Suspended: \$0.00 2023 Taxes: \$2,512.00

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director; now

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa; and

BE FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2023 Assessment Year and all prior years, and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

April 7, 2025

MOTION by Supervisor _____ to authorize the Chairperson to sign Work in Right-of-Way Permit 6-40 for F&B Communications. The work will consist of boring underground line along the backslope of the county right-of-way. The work will be located along 118th Avenue, in the county right-of-way, in Section 17 T82N R01E of the Liberty Township.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

MOTION: _____

April 7, 2025

RESOLUTION 2025-_____

RESOLUTION TO AWARD STEEL H-PILE MATERIALS CONTRACT FOR FISCAL YEAR
2025 DAY LABOR BRIDGE PROJECTS

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Clinton County Engineer’s Office on April 2, 2025, for the Fiscal Year 2025 Day Labor Steel H-Pile Materials Letting.

WHEREAS, the total amount of each bid was as follows:

Jim Schroeder Construction, INC. Bid: \$183,180.00

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the Engineer’s recommendation that the contract for said work be awarded to the low bidder, as follows:

Jim Schroeder Construction, INC. Bid: \$183,180.00

BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded Materials Contract for this Clinton County.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, Dave Troester

April 7, 2025

RESOLUTION 2025-_____

CLINTON COUNTY AUTHORIZATION FOR A
PARTIAL RELEASE OF JUDGMENT ON A PIECE OF REAL ESTATE

WHEREAS, the City of Clinton, Iowa owns the following described real estate:

Lot one (1), Lincolnway Railpark Subdivision #2 as shown on Final Plat of Survey recorded March 18, 2025, as Instrument No. 2025-01460 in the Office of the Recorder, Clinton County, Iowa, containing thirty-four and ninety-hundredths (34.90) acres, more or less.

; and

WHEREAS, Clinton County, Iowa holds a judgment (suit number LACV048956, filed July 11, 2024) in the amount of \$5,212,157.85 plus interest and costs, assessed against the City of Clinton, Iowa, which is the owner of the above-described real estate. The judgment is not satisfied and must be satisfied or released as to the above-described real estate at or prior to closing; and

WHEREAS, the City of Clinton requests Clinton County approve and sign a partial release of judgment for the above-described property and file it in the Clinton County District Court to allow the City to close; now

THEREFORE, BE IT RESOLVED the Clinton County Board of Supervisors authorizes Clinton County Attorney, Mike Wolf, to sign and file the Partial Release of Judgment for the above-described real estate in Case LACV048956.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester