

APRIL 21, 2025

The Board of Supervisors of Clinton County, Iowa, met at the Clinton County Administration Building, Clinton, IA. Present were Supervisors George, Irwin and Srp. Minutes from the previous meeting were read and approved. Full video recordings of this meeting are available on the Clinton County website at [www.clintoncounty-ia.gov/board\\_of\\_supervisors/meetings\\_minutes/](http://www.clintoncounty-ia.gov/board_of_supervisors/meetings_minutes/).

9:00 A.M. Review Correspondence and Claims      Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions      Claims Approval

#### CONSENT AGENDA

The following Resolutions 2025-91 through 2025-94 were approved on the Consent Agenda. Resolution 2025-90 was pulled from the Consent Agenda for discussion:

#### RESOLUTION 2025-91

WHEREAS, Medical Examiner Transporter Stanley Teal has requested temporary unpaid leave for up to four months. AND the Transporter position is part-time and on an as-scheduled and on-call basis.

WHEREAS, the Clinton County Emergency Management Coordinator as the administrator of the ME Transport Program has accepted and approved the request from Medical Examiner Transporter Stanley Teal for a temporary leave of absence for up to 4 months. AND he will not accrue pay or benefits during that time.

WHEREAS, the Board of Supervisors has determined that such temporary, unpaid leave is appropriate.

THEREFORE BE IT RESOLVED by the Board of Supervisors that Stanley Teal is approved for temporary leave for four months beginning April 23, 2025.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Erin George, Chairperson

#### RESOLUTION 2025-92

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Caleb Bowen the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Caleb Bowen from the General Basic Miscellaneous Fund.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Erin George, Chairperson

#### RESOLUTION 2025-93

WHEREAS, it is in the best interest of Clinton County to annually review benefits costs and set rates for the self-funded medical plan; and

WHEREAS, Wellmark provided renewal numbers and TrueNorth has provided information on the projected health benefits costs for next year;

THEREFORE BE IT RESOLVED that the Board of Supervisors have approved a rate increase of 5% effective July 1, 2025, as follows: Single Monthly Rate = \$1,051.61      Family Monthly Rate = \$2,145.30

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Erin George, Chairperson

#### RESOLUTION 2025-94

WHEREAS, the fiscal year 2024-2025 budget for Clinton County requires a budget amendment as allowed per conditions under Iowa Code 331.435; and

WHEREAS, it is required per Iowa Code 331.435, Iowa Code 331.434(3) and Iowa Code 331.434(4) to set a time and place for a public hearing on the fiscal year 2024-2025 budget amendment to allow taxpayers to present objections to or arguments in favor of any part of the budget amendment; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a public hearing be conducted on Monday, May 12, 2025, at 10:00 a.m. at the Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to cause a publication to be made of a notice of the meeting in the official county newspapers and that such publication to be not less than 10 nor more than 20 days before the date of the public meeting on the fiscal year 2024-2025 budget amendment.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

RESOLUTIONS

Resolution 2025-90: The resolution was pulled from consent agenda for discussion. It was found that two county employees were not given 6 month raises at the end of their probationary period.

The following resolution was presented and on motion approved:

RESOLUTION 2025-90

WHEREAS, the Clinton County Handbook states pay grade levels with appropriate wages and probationary periods;

WHEREAS, the Building Maintenance Manager and the Park Ranger were not given appropriate compensation for successfully completing their probationary period in 2024 when they took on their new positions.

WHEREAS, the Building Maintenance Manager, Mathew Lancaster, shall now be compensated at the hourly rate of \$31.63 effective immediately. Back pay discrepancy differences will be compensated from November 26, 2024.

WHEREAS, the Park Ranger, Colton Jones, shall now be compensated at the hourly rate of \$24.36, effective immediately. Back pay discrepancy differences will be compensated from October 15, 2024.

THEREFORE BE IT RESOLVED that the County Auditor be and is hereby authorized to increase the hourly rate of pay and pay back pay for Mathew Lancaster and Colton Jones, without further action of this Board.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay checks in payment of same without further action of this Board.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2025-95

WHEREAS, the Iowa Department of Transportation (DOT) is planning to resurface State Highway 136 from Charlotte to Z-50 (DOT Project Number STP-136-1(115)—2C-23), and

WHEREAS, the DOT has offered to include hot mix asphalt paving of selected 50 feet long county road approaches to State Highway 136 and receive reimbursement for the cost from Clinton County as detailed in Funding Agreement Number 2025-6-073, and

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the Iowa DOT Funding Agreement No: 2025-6-073.

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2025-96

WHEREAS, the Clinton County Board of Supervisors (hereinafter “Board”) has determined a Clinton County lease/service agreement for the term of 5 years for printer equipment, parts, toner, training and service with Access Systems will provide county-wide efficiencies; and

WHEREAS, the terms of the lease are in the “Proposed Solution” between Access Systems and Clinton County for a 5-year term (60 months) with total bundled payment with service of \$1,027.24 per month; and

BE IT RESOLVED by the Board pursuant to Iowa Code Sections 331.301 and 331.443, public notice be given for a public hearing to be held as required for the lease/service “Proposed Solution/Agreement” of Access Systems as stated in this Resolution; and in accordance with Iowa Code Section 331.305.

BE IT FURTHER RESOLVED the Board will hold the public hearing on May 5, 2025, at 9:30 a.m. in the Board of Supervisor's Conference Room "B", Clinton County Administration Building, 1900 N. 3rd St., Clinton, Iowa for the purpose of soliciting comment on the above-proposed lease/service agreement with Access Systems. At the hearing, anyone may address the Board. Written comments need to be directed to the Board, P.O. Box 2957, Clinton, IA 52733-2957, or e-mailed to auditor@clintoncounty-ia.gov, and must be received before the public hearing.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Supervisors shared their meetings they will each be attending this week.

David Troester County Auditor spoke on the application process for an open position in the Auditor’s office.

Dustin Johnson County Treasurer said delinquent property tax notices will be sent out in the middle of the week and military tax credits still exist but are not back filled by the State.  
Todd Kinney County Engineer inquired about the process of filling a vacancy in Secondary Roads department.  
Pam Petersen County Human Resources Administrator reminded county employees that open enrolment for benefits will start on May 5<sup>th</sup>.  
John Bray County Veterans Affairs Director spoke on the training he and his staff received in Des Moines last week.

DISCUSSION WITH POSSIBLE ACTION

Banners on county property  
Board of Supervisors expense line usage  
FY2026 Budget discussion with presentation of resolution

The following resolution was presented and on motion approved:

RESOLUTION 2025-97

WHEREAS, the Clinton County Board of Supervisors has considered the proposed fiscal year 2025-2026 county budget; and

WHEREAS, a public hearing concerning the proposed property tax levy rate was conducted on March 27, 2025; and

WHEREAS, a public hearing concerning the proposed county budget was conducted on April 14, 2025; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the fiscal year 2025-2026 County budget as set forth in the budget summary, is hereby adopted, and the County Auditor is directed to make the necessary filing of said budget and to establish the accounting records in accordance with the attached schedules; and

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved fiscal year 2025-2026 county budget

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

The Board of Supervisors adjourned to meet at 9:00 a.m. on Monday, April 28, 2025.

David Troester, County Auditor Erin George, Chairperson

-APPROVED-

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County Auditor Chairperson