

Clinton County Board of Supervisors

Erin George, Chairperson

Jim Irwin, Vice-Chairperson

Dan Srp

**Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, May 12, 2025, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. As a courtesy and depending on internet capabilities, the public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions Claims Approval

CONSENT AGENDA

- RESOLUTION 2025-110: Appointment – Auditor’s Office
- RESOLUTION 2025-111: Appoint Deputy Auditor – Auditor’s Office
- RESOLUTION 2025-112: Retirement – Secondary Roads
- RESOLUTION 2025-113: Appointment to the Clinton County Pioneer Commission
- RESOLUTION 2025-114: Tax Adjustments – Scottsman Homes LLC
- RESOLUTION 2025-115: Home Base Iowa Award – B. Clark
- RESOLUTION 2025-116- Home Base Iowa Award - G. Zullo
- RESOLUTION 2025-117: Fiscal Year 2026 tobacco permits
- RESOLUTION 2025-118: Setting FY2026 County holiday schedule
- RESOLUTION 2025-119: Set public hearing for 251st Street vacation
- RESOLUTION 2025-120: Authorize reimbursement of previous contribution from Opioid Settlement Fund to Clinton County Misc Grant fund
- MOTION: Approve posting of open Election Coordinator position in the Auditor’s Office

RESOLUTIONS

- RESOLUTION: Approve change order for Law Center parking lot project for
- RESOLUTION: Appointment to the Clinton County Judicial Magistrate Appointing Commission

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Eastern Iowa Region Close Out Plan Discussion and Update
2. Payment of invoice #48317641 to Johnson Controls
3. Determine dates for Wind Turbine Ordinance revisions
4. Update on the Rock Creek Solar Development

9:30 a.m. Public Hearing with possible action to follow

The Board of Supervisors will solicit public comments on the proposed printer lease/service agreement with Access Systems.

10:00 a.m. Public Hearing with action to follow – FY2025 Budget Amendment

The Board of Supervisors will hear solicit public comments on the proposed FY2025 budget amendments.

May 12, 2025

RESOLUTION 2025-110

RESOLUTION TO APPOINT EMILY R. GIPE TO DEPUTY AUDITOR 2 IN THE CLINTON
COUNTY AUDITOR'S OFFICE

WHEREAS, the Clinton County Auditor is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but needs to authorize payroll for the County Auditor; and

WHEREAS, the Clinton County Auditor has appointed Emily R. Gipe to the position of Deputy Auditor 2 pursuant to Code of Iowa, Section 331.903(1); and

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors to approve the aforesaid title and position adjustment of Emily R. Gipe to the position of Deputy Auditor 2 at an annual salary of \$63,876.80 from the Auditor's Administration budget, with a 3% pay increase after six (6) months pending satisfactory job performance. Said position is effective May 12, 2025.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-111

RESOLUTION APPROVING APPOINTMENT OF DEPUTY AUDITOR 2 EMILY GIPE BY
THE CLINTON COUNTY AUDITOR DAVID TROESTER

WHEREAS, the Clinton County Auditor was duly elected on November 5, 2024, and took the oath office on December 13, 2024, for a four-year term beginning on January 2, 2025; and

WHEREAS, per §331.903(1) of the *Code of Iowa*, each officer may appoint one or more deputies, assistants, or clerks for whose acts the principal officer is responsible...and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the following appointments by the Auditor are approved:

Emily R. Gipe Deputy Auditor 2

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-112

RESOLUTION TO ACCEPT RETIREMENT OF SECONDARY ROAD DEPARTMENT
EMPLOYEE

WHEREAS, it is necessary to make certain changes in the status of employees of Clinton County, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Accept the retirement of Todd Randolph (Truck Driver), effective June 6, 2025. His last working day was April 25, 2025. Todd served Clinton County for 40 years, beginning his service on April 8, 1985.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-113

RESOLUTION TO APPOINT DAVE WEISKERCHER TO THE CLINTON COUNTY
PIONEER CEMETERY COMMISSION

BE IT RESOLVED that the Clinton County Board of Supervisors of Clinton County, Iowa,
hereby order the following appointment to the Clinton County Pioneer Cemetery Commission:

Dave Weiskercher, DeWitt (to fill a vacancy, term expires December 31, 2026)

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-114

ADJUSTMENT OF TAXES ON VARIOUS MOBILE HOME RECORDS
PER CODE OF IOWA SECTION 435.23

WHEREAS, the listed Clinton County mobile home records have been purchased from mobile home dealer Scottsman Homes LLC and qualify for a property tax adjustment pursuant to Iowa Code section 435.23:

- CLH028670TN now owned by Joseph Haney qualifies for an adjustment of \$48.00.
- R26341 now owned by Trinity Hughes qualifies for an adjustment of \$48.00.
- 11259505 now owned by Daniel Treanton and Cheyenne Vandervate Stines qualifies for an adjustment of \$48.00.
- R293458 now owned by Anthony Carter qualifies for an adjustment of \$48.00.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcels shall be adjusted in accordance with Iowa code chapter 435.23 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-115

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT OF \$1,500 TO BRYAN DAVID
CLARK

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Bryan D. Clark the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Bryan D. Clark from the General Basic Miscellaneous Fund.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-116

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT OF \$1,500 TO GLENN ZULLO

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Glenn Zullo the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Glenn Zullo from the General Basic Miscellaneous Fund.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-117

RESOLUTION AUTHORIZING RENEWAL TOBACCO PERMITS TO
CLINTON COUNTY BUSINESSES FOR FISCAL YEAR 2026

WHEREAS, the below listed entities have filed applications for renewal applications to sell cigarettes/tobacco/nicotine/vapor in Clinton County; now

BE IT RESOLVED by the Clinton County Board of Supervisors that said applications be and are hereby accepted and the County Auditor be and is hereby authorized to issue renewal permits for FY2026 to the following pending the payment of \$50 for each application:

B.S. General Store 2919 Hwy 67, Camanche

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025-118

RESOLUTION SETTING THE COUNTY HOLIDAY SCHEDULE FOR FISCAL YEAR 2026

BE IT RESOLVED by the Clinton County Board of Supervisors that the official holidays for FY 2026, for which County offices of the Administration Building and other off premises County offices will be closed are as follows:

2025: Independence Day	Friday, July 4
Labor Day	Monday, September 1
Veterans Day	Tuesday, November 11
Thanksgiving	Thursday, November 27
	Friday, November 28
Christmas Holidays	Wednesday, December 24
	Thursday, December 25
2026: New Years Day	Thursday, January 1
Martin Luther King Day	Monday, January 19
Good Friday	Friday, April 3
Memorial Day	Monday, May 25

BE IT FURTHER RESOLVED that employees of the Sheriff's Office are to refer to their respective Bargaining Unit Agreement for their holiday schedule.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

RESOLUTION 2025-119

RESOLUTION TO SET PUBLIC HEARING FOR 251ST STREET VACATION

WHEREAS, the Board of Supervisors have the power to vacate a highway under their jurisdiction in accordance with Iowa Code Section 306.10 and the Board of Supervisors after consultation with the County Engineer have determined that the following section of public road Right of Way (ROW) described herein should be vacated:

WHEREAS, the Code of Iowa requires that a hearing be held for the purpose of closing and vacating the road ROW described herein, and

WHEREAS, this notice must be duly published and the adjoining property owners to the road ROW proposed to be vacated, utility companies whose facilities are located within or adjoining the road ROW, agencies in control of any affected state lands, Iowa Department of Transportation District 6 Local Systems Engineer and the Board of Supervisors, be notified by certified mail.

THEREFORE BE IT RESOLVED, by the Board of Supervisors that the public hearing be held at 9:30 am on June 2, 2025, at the Clinton County Administration building (Conference Room B), 1900 North 3rd St., Clinton, Iowa.

BE IT FURTHER RESOLVED, that proper public notification be given for the purpose of vacating the following described road ROW:

Original Establishment Description: Commencing at the northwest corner of Lot 1 of Block 2, of the Malone Plat, thence running east for 396 feet, thence north 60 feet, thence back west 396 feet to a point 60 feet north of the starting point.

Portion Proposed for Vacation: Commencing at the northwest corner of Lot 3 of Block 2, of the Malone Plat, thence running east for 264 feet, thence north 60 feet, thence back west 264 feet to a point 60 feet north of the starting point (vacating the eastern 264 feet of 251st Street easement).

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

Clinton County Auditor, David Troester

RESOLUTION 2025-120

RESOLUTION REIMBURSING CLINTON COUNTY'S MISCELLANEOUS GRANTS
FUND FROM THE CLINTON COUNTY OPIOID SETTLEMENT FUNDS FOR PREVIOUS
CONTRIBUTION MADE TO REDISCOVER RECOVERY COMMUNITY CENTER

WHEREAS, Clinton County joined class action lawsuits against various opioid manufacturers and vendors; and

WHEREAS, Clinton County has received a substantial amount of funds from the settlement of said lawsuits to be used for specific aspects of fighting back the effects of the opioid crisis in Clinton County; and

WHEREAS, on February 19, 2024, the Clinton County Board of Supervisors approved Resolution 2024-50 awarding the Rediscover Recovery Community Center with \$50,000 of Clinton County Opioid Settlement Funds to meet the obligation of a state grant requirement; and,

WHEREAS, on or about February 26, 2024, a payment in the amount of \$50,000 was issued to the Rediscover Recovery Community Center from Clinton County's Miscellaneous Grant fund as the funding was immediately available, and with the intention to reimburse the Miscellaneous Grant fund from Opioid Settlement fund when funding was available; and,

WHEREAS, due to an administrative oversight and unclear directives from the County's external auditors at the time the reimbursement did not occur in Fiscal Year 2024; and,

WHEREAS, the oversight was identified during the Clinton County's Workgroup meeting on April 23, 2025, and the County's external auditors are now in support of this reimbursement; and,

THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors directs the County Auditor's office to initiate a claim in the amount of \$50,000 from the Opioid Settlement fund to reimburse the Clinton County Miscellaneous Grants fund for the previous contribution made to the Rediscover Recovery Community Center.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

MOTION by Supervisor _____ to approve the posting of an open position in the Auditor's Office for an Election Coordinator generated by the internal appointment of an employee within the office.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

MOTION _____.

May 12, 2025

RESOLUTION 2025-

RESOLUTION TO APPROVE CHANGE ORDER ONE TO LAW CENTER PARKING LOT
PROJECT AND ALTERATIONS CONTRACT WITH TSCHIGGFRIE EXCAVATING IN THE
AMOUNT OF \$11,380.00

WHEREAS, the Clinton County Board of Supervisors have reviewed the proposed change to the contract with Tschiggfrie Excavating for the Law Center Parking Lot Project and Alterations contract; and

WHEREAS, the Architect has determined that the changes are necessary to meet code and scope of the project; and

WHEREAS, the Architect has prepared Change Order #1 detailing the contract changes and negotiated lump sum price (\$11,380.00) and recommends approval; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the Architect recommendation that Change Order #1 for the contract change be approved; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said change order on behalf of Clinton County, Iowa.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

May 12, 2025

RESOLUTION 2025 - ____

WHEREAS, the Clinton County Board of Supervisors (Board) has substantially complied with the provisions of Iowa Code Section 331.301 and 331.443 to authorize Clinton County to enter into a 5-year lease/service agreement “Proposed Solution/Agreement” with Access Systems for printer equipment, parts, toner, training and service as outlined in the Notice of Public Hearing; now

BE IT RESOLVED by the Board the Clinton County Chairperson is authorized to sign the above outlined lease/service agreement with Access Systems.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

David Troester, County Auditor,
County of Clinton, State of Iowa

May 12, 2025

RESOLUTION 2025-

RESOLUTION TO ADOPT BUDGET AMENDMENT
TO THE FISCAL YEAR 2025 COUNTY BUDGET

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

General Basic Fund – Revenues	from	\$15,914,670.00	to	\$16,018,920.00
General Basic Fund – Expenses	from	\$17,118,045.68	to	\$17,551,753.68
General Supp. Fund – Expenses	from	\$8,108,839.52	to	\$8,147,027.52
Rural Basic Fund - Expenses	from	\$2,672,196.30	to	\$2,677,296.30
Secondary Roads Fund - Expenses	from	\$9,305,651.70	to	\$9,555,651.70
Conservation Land Acquisition Fund - Expenses	from	\$200,000.00	to	\$391,200.00

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments to the fiscal year 2025 County Budget.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester