

Board Members Present:

Jack Willey  
Nin Flagel  
Linda Hledik (Zoom)  
Sarah Hogan  
Lindsey Burken  
Gwen Deming  
Charlie Minnick  
Roberta Rosheim  
Dan Srp

Board Members Absent:

Peter Duytschaever

Staff Present:

Mary Kay Wirth

Guests:

Julie Hamann, LSI (Zoom)  
Chris McClimon, CCNC  
Alicia Wagner, CCR & R (Zoom)  
Christi Regan (Zoom)

## **Clinton/Jackson Early Childhood Iowa Board Meeting Minutes May 27, 2025**

Jack Willey called the meeting to order at 4:01 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

April 28, 2025 minutes: Sarah made a motion to approve the minutes from the last meeting; Lindsey seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the April 2025 Director's expenditure report and the FY25 Expenditures. Sarah made a motion to approve the expenditure reports as presented, Nin seconded the motion. Vote: All Ayes, motion carried. Preschool Scholarships: Currently have 40 slots.

The board received a quote from the Clinton County IT Dept. for a new computer for the director. The cost of the computer is \$814.14. Nin made a motion to approve the purchase of the computer for \$814.14, Lindsey seconded the motion. Vote: All Ayes, motion carried.

Mary Kay shared director's activities. All preschool visits were completed. Mary Kay's director evaluation results were shared. Mary Kay proposed a salary increase. Dan made a motion to approve the salary presented in the budget of \$30 per hour up to 25 hours per week with an option to amend once compared with other director salaries, Roberta seconded the motion. Vote: All Ayes, motion carried.

Only three board members completed the board self evaluations at this time. Others felt it wasn't necessary due to the uncertainty of the local ECI at the time they were requested.

An amendment to the Child Care Nurse Consultant Contract was presented to add \$910.32 to the budget to pay for the cost of the fire extinguishers that did not qualify for the ICAP Grant. Gwen made a motion to approve the amendment, Lindsey seconded the motion. Vote: All Ayes, motion carried.

The ICAP Insurance Grant for the board was discussed. Board members shared more ideas for what to use the grant for. Mary Kay will check into possibilities including an office chair, stand up desk, solar power charger, and tools.

The FY2026 budget information was shared and discussed. The FY2026 ECI Board Allocation for Clinton/Jackson ECI was presented. The board discussed the need for the board chair to sign the State ECI agreement. Sarah made a motion to allow Jack the Board chair to sign the State ECI agreement, Roberta seconded the motion. Vote: All Ayes, motion carried.

The contract renewals from Bright Beginnings, HACAP Head Start, I-Smile, New Parent Program, and Nurse Family Partnership were reviewed. Julie Hamann from LSI answered questions. The board approved adding 1 more slot to the New Parent Program budget. Christi Regan from HACAP Head Start shared how she developed the unit rate for the scholarships. Contract renewal scoring is assigned by the director.

Tool O and Tool G were shared. The new service types included in the FY2026 Budget were shared and discussed. They include Quality Improvement for Early Childhood, Essential Needs, Public Awareness Fair, Car Seat Safety, in addition Literacy will be funded.

The FY2026 Clinton Jackson ECI Budget was presented. Sarah made a motion to approved the FY2026 Budget as presented with the rates listed in the family support budget proposals and adding one additional slot to New Parent Program, Roberta seconded the motion. Vote: All Ayes, motion carried.

The Office Rental Agreement and Fiscal Agent Agreement were shared. There will not be any increases in fees for these for FY26. Roberta made a motion to approve the Office Rental Agreement and the Fiscal Agent Agreement, Lindsey seconded the motion. Vote: All Ayes, motion carried.

New Business/Community Input: This summer the director will check into participating in Art in the Park in Maquoketa, the Farmer's Market in DeWitt, and Fun Time Friday at the Felix Adler in Clinton. The director will check into joining the National Association for the Education of Young Children.

Adjourn/Next Meeting Date: Meeting adjourned at 5:33 PM. Dan made a motion and Charlie seconded to adjourn.

The next regular C/J ECI Board meeting will be held on **June 23, 2025**, at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt. If the meeting needs to be moved to Zoom only, this will be posted.

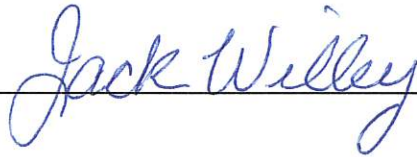
Executive Meeting:

**June 9, 2025** at 7:30 AM/ via Zoom

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at [mwirth@clintoncounty-ia.gov](mailto:mwirth@clintoncounty-ia.gov) or call 563-659-3651.

Board President Signature



Date

6-23-25