

Board Members Present:

Jack Willey  
Nin Flagel  
Linda Hledik (Zoom)  
Sarah Hogan (Zoom)  
Peter Duytschaever (Zoom)  
Roberta Rosheim

Board Members Absent:

Gwen Deming  
Dan Srp  
Charlie Minnick  
Lindsey Burken

Staff Present:

Mary Kay Wirth

Guests:

Julie Hamann, LSI (Zoom)  
Chris McClimon, CCNC  
Liz Crane, LSI (Zoom)

## **Clinton/Jackson Early Childhood Iowa Board Meeting Minutes June 23, 2025**

Jack Willey called the meeting to order at 4:04 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

May 27, 2025 minutes: Roberta made a motion to approve the minutes from the last meeting; Nin seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the May 2025 Director's expenditure report and the FY25 Expenditures. Roberta made a motion to approve the expenditure reports as presented, Linda seconded the motion. Vote: All Ayes, motion carried. Preschool Scholarships: No report

Mary Kay gave an update on CCR&R (BIP) expenditures. The BIP is finishing up with approximately 20 programs/providers participating. With this business investment program, centers were offered \$2000 and homes \$500 through the Care Cart store or another vendor. With the remaining funds two special projects are being supported. A home provider is receiving \$5,000 to replace fencing and Little River Hawks is receiving (\$5,000-\$7,000) for fall surfacing on the playground.

LSI (NPP) requested a 2<sup>nd</sup> amendment to their contract to add staff bonuses and family support kits. Nin made a motion to approve the 2<sup>nd</sup> Amendment to LSI (NPP)'s contract, Roberta seconded the motion. Vote: All Ayes, motion carried.

Director's Activities were shared. Mary Kay shared that her total expected earnings for FY25 will be \$28,376. Jack and Dan were able to obtain the ECI Directors salaries from other areas. The board decided to form a committee to study possible benefits or salary increases for FY26.

Mary Kay reported to the board that they need to assign an authorized user for the credit card account. Nin made a motion to appoint Mary Kay Wirth, Director, as the authorized user on the TCM Bank credit card, effective immediately. Linda seconded the motion. Vote: All Ayes, motion carried.

The FY26 Clinton/Jackson ECI Board State contract was signed on 6.18.25 by our Board Chair.

Contracts between Clinton/Jackson ECI and the following contractors will begin on July 1, 2025: Bright Beginnings, Nurse Family Partnership, New Parent Program, I-Smile, and HACAP Head Start. Thank you to Linda and Sarah for working on the contract renewal scoring for the above contracts. The director noted that HACAP Head Start will be using the Wage Enhancement service type.

Mary Kay explained her plan for the following service types: Quality Improvement for Early Childhood will provide mini grants for programs that support young children. This will be administered by the director. Car Seats will be ordered by the director and delivered to LSI and MercyOne for distribution. Public Awareness Fairs will be put on by the director and other community partners. The director will target programs to contract for Essential Needs and Literacy. Nin made a motion to approve the director's plan for these service types, Roberta seconded the motion. Vote: All Ayes, motion carried.

Preschool Early Care and Education Scholarships and monthly rates were discussed. Nin made a motion to pay preschool scholarships at the rate of \$120 per student for FY26 and to review in December, Roberta seconded the motion. Vote: All Ayes, motion carried.

Mary Kay shared information about the ECI State Board Meeting on 6.6.25. A workgroup has been put together to work on future districting plans.

Conflict of Interest forms were handed out. Board members should sign/date and return to the director.

The Board Matrix needs to be updated and shared.

Election of officers was held. Nin made a motion to keep the elected officers the same for FY26: Jack chair and Linda vice chair, Roberta seconded the motion. Vote: All Ayes, motion carried.

New Business/Community Input: Chris McClimon thanked the board for supporting the Child Care Nurse Consultant position for many years. Mary Kay is participating in Maquoketa's Art in the Park and DeWitt's farmers market.

Adjourn/Next Meeting Date: Meeting adjourned at 5:05 PM. Nin made a motion and Roberta seconded to adjourn.

The director may call for an evote meeting to approve contracts for Essential Needs and Literacy if needed. The next regular C/J ECI Board meeting will be held on **August 25**, at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt. If the meeting needs to be moved to Zoom only, this will be posted.

Executive Meeting:

**August 11, 2025** at 7:30 AM/ via Zoom

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at [mwirth@clintoncounty-ia.gov](mailto:mwirth@clintoncounty-ia.gov) or call 563-659-3651.

Board President Signature\_\_\_\_\_Date\_\_\_\_\_