

# Clinton County Board of Supervisors

**Erin George, Chairperson**

**Jim Irwin, Vice-Chairperson**

**Dan Srp**

**Clinton County Administration Building  
1900 North Third Street; Clinton, Iowa 52732  
563-244-0575      [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, July 28, 2025, 9:00 A.M., Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. As a courtesy and depending on internet capabilities, the public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also participate online by following this web address: <https://zoom.us/join>. Enter the meeting Code: 9341856401 and the password: clinton23.

**9:00 a.m.**      Review Correspondence & Claims      Call to Order – Pledge of Allegiance

**9:15 a.m.**      Formal Action & Motions      Claims Approval

## CONSENT AGENDA

- RESOLUTION 2025-201: Appointment County Attorney's Office
- RESOLUTION 2025-202: Resignation Medical Examiner Transporter
- RESOLUTION 2025-203: Tax Abatement (445.16)
- RESOLUTION 2025-204: Home Base Iowa award Garver
- RESOLUTION 2025-205: Approve Fireworks Permit
- RESOLUTION 2025-206: Approve ISAC Voting Members

## RESOLUTIONS

- RESOLUTION: Approve a text amendment to the zoning ordinance of Clinton County, Iowa
- RESOLUTION: Approve a temporary pay increase in Veterans Affairs
- RESOLUTION: Approve Conservation Board Commercial Driver license policy
- RESOLUTION: Approve the adjustment of the hourly rate Treasurer clerk
- RESOLUTION: Approve the adjustment of the hourly rate Treasurer clerk
- RESOLUTION: Approve the adjustment of the hourly rate Treasurer deputy
- UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

1. 28E agreement Communications
2. Letter in support of Sheriff reserves
3. Renewing the county farm lease
4. Historic Preservation Commission

**9:30 a.m.** Public Hearing with possible action to follow

The Board of Supervisors will hold a public for the purpose of soliciting public comment on a proposed map amendment to the Clinton County Zoning Ordinance changing the designation of certain property in Section 8, Township 82 North, Range 4 East of the 5<sup>th</sup> P.M. from A-1 (Prime Agriculture) to R-1 (Suburban Residential)

July 28, 2025

RESOLUTION #2025-201

RESOLUTION TO HIRE TRUANCY COORDINATOR/LEGAL SECRETARY III

WHEREAS, the Clinton County Attorney is an elected official and the Board of Supervisors does neither consider nor appoint personnel for elected officials, but needs to authorize payroll for the County Auditor; and

WHEREAS, the Clinton County Attorney's Office has an opening for the position of Truancy Coordinator/Legal Secretary III; and

WHEREAS, the Clinton County Attorney completed interviews for the position and offered the position to Christine Hartman, who successfully completed her pre-employment screening through the oversight of Clinton County Human Resources to qualify for the position of Truancy Coordinator/Legal Secretary III; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks from the County Attorney's General Basic Fund to Christine Hartman, as Truancy Coordinator/Legal Secretary III. This will be in effect at an hourly rate of \$21.49. Christine Hartman's starting date of employment with the Clinton County Attorney's Office will be Monday, July 28, 2025.

Roll Call:

Srp:                Yes     No

Irwin:            Yes     No

George:          Yes     No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 28, 2025

RESOLUTION 2025-202

RESIGNATION OF MEDICAL EXAMINER TRANSPORTER

WHEREAS, the Clinton County Emergency Management Coordinator has accepted the resignation of Tony Cooley, Medical Examiner Transporter, effective July 23, 2025.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Medical Examiner, to Tony Cooley, after his last day of employment on July 23, 2025.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 28, 2025

**RESOLUTION # 2025-203**

**RESOLUTION REQUESTING ABATEMENT OF UNCOLLECTABLE TAX  
PURSUANT TO 445.16**

WHEREAS, the parcel 1003240001 of Unknown, has outstanding taxes, interest, and fees due. It is the recommendation of Treasurer, Dustin Johnson, that it is impractical to pursue collection of these taxes, and they should be abated.

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that property tax abatement as detailed shall be made for the 2021 tax year totaling \$8.00. The Assessor's Office has removed value from parcel 1003240001.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
George:	Yes	No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 28, 2025

RESOLUTION 2025-204

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA  
HOME PURCHASE CLOSING COST REIMBURSEMENT OF \$1,500 TO MARK GRAVER

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Mark Graver the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Mark Graver from the General Basic Miscellaneous Fund.

Roll Call:

Srp:                Yes    No

Irwin:            Yes    No

George:          Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 28, 2025

**RESOLUTION 2025-205**  
**RESOLUTION APPROVING FIREWORKS PERMIT**

**WHEREAS**, the Clinton County Board of Supervisors has established a policy pursuant to Code of Iowa Section 727.2 to require a permit to operate a fireworks display in Clinton County.; and

**WHEREAS**, J and M Displays has submitted a full and complete application for a fireworks display on August 2, 2025, at 2769 110<sup>th</sup> Ave, Wheatland, IA

**THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLINTON COUNTY, STATE OF IOWA**, that a Clinton County Permit to Display Fireworks be issued to J and M Displays per its filed and accepted Clinton County Fireworks Display Application.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
George:	Yes	No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 28, 2025

RESOLUTION NUMBER 2025-206

RESOLUTION To Designate Voting Representatives for the Iowa State Association of Counties

WHEREAS, Clinton County (“County”) is a member of the Iowa State Association of Counties; and

WHEREAS, the ISAC Articles of Incorporation were updated in November 2024 to require the County to designate, through resolution by its Board of Supervisors, its County Voting Representatives; and

WHEREAS, only the designated County Voting Representatives have the power to vote on behalf of the County at ISAC; and

WHEREAS, the County Voting Representatives must be either elected county officials or the **principal** officer for each county department represented by an Affiliated Association of ISAC.

NOW, THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors, effective immediately, hereby designates the following persons as County Voting Representatives for ISAC:

Iowa State Association of County Supervisors: **Dan Srp, Erin George, Jim Irwin Jr.**

Iowa State Sheriffs’ and Deputies’ Association: **Bill Greenwalt**

Iowa County Attorneys Association, Inc.: **Mike Wolf**

Iowa State Association of County Auditors: **David Troester**

Iowa State County Treasurers Association: **Dustin Johnson**

Iowa County Records Association, Inc.: **Scott Judd**

Iowa County Engineers Association: **Todd Kinney**

Iowa State Association of Assessors: **Brian Tiesman**

Iowa Community Services Association: **Kim Ralston**

Iowa Emergency Management Association: **Chance Kness**

County Conservation Directors Association of Iowa: **Philip Visser**

Iowa Environmental Health Association, Inc.: **Shane McClintock**

Iowa Counties Public Health Association: **Michele Cullen**

County Zoning Officials of Iowa: **Thomas Barnes**

Iowa Counties Information Technology Organization: **Paul Banowetz**

Iowa Association of County Commissioners and Veterans Service Officers, Inc.: **Nicole Rickertsen**

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester



July 28, 2025

RESOLUTION # 2025 - \_\_\_\_\_  
RESOLUTION APPROVING A TEXT AMENDMENT TO THE ZONING ORDINANCE OF  
CLINTON COUNTY, IOWA

WHEREAS, on the matter herein, the Clinton County Planning and Zoning Commission held a Public Hearing on July 1, 2025 and following said hearing the Commission recommended approval of the attached text amendments to the Clinton County Zoning Ordinance; and

WHEREAS, the Clinton County Board of Supervisors held a public hearing and first reading of the proposed text amendments on July 21, 2025 to consider said amendment and to hear comments for and against; and

WHEREAS, the Clinton County Board of Supervisors held a second reading of the proposed text amendments on July 28, 2025;

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors as follows:

1. The attached ordinance numbered 2025-03 is hereby adopted. And Resolution 2025-176 is rescinded.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call:

Srp:           Yes   No

Irwin:        Yes   No

George:      Yes   No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 28, 2025

RESOLUTION 2025-

RESOLUTION FOR TEMPORARY PAY INCREASE IN THE VETERANS AFFAIRS  
DEPARTMENT

WHEREAS, The position of Veterans Affairs Director of Clinton County is currently vacant;  
and

WHEREAS, Nicole Rickertsen is temporarily increasing her scope and responsibility to meet the  
need of the County in the Director's absence;

THEREFORE, BE IT RESOLVED that Nicole Rickertsen's pay will temporarily increase to  
\$24.00 per hour, effective 7/28/2025 and will automatically revert to \$21.17 effective upon the  
start date of a newly hired Director.

BE IT FURTHER RESOLVED that payroll is authorized to make the listed increase and  
subsequent decrease, on the effective dates.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 28th, 2025

RESOLUTION 2025-

RESOLUTION TO APPROVE THE CLINTON COUNTY CONSERVATION BOARD  
COMMERCIAL DRIVER LICENCE BONUS POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Conservation Board and the Human Resources Department have reviewed the Clinton County Conservation Commercial Driver License Bonus Policy, now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Conservation Commercial Driver License Bonus Policy be and is hereby adopted effective this date;

BE IT FURTHER RESOLVED that this policy be distributed to all Clinton County Conservation Board employees.

Roll Call:

Srp:                      Yes    No

Irwin:                    Yes    No

George:                  Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 21, 2025

RESOLUTION NUMBER 2025-

RESOLUTION TO ADJUST THE HOURLY RATE FOR TREASURER CLERK DIANE  
MILLER IN THE COUNTY TREASURER BUDGET

WHEREAS, the Board of Supervisors determines pay for county employees; and

WHEREAS, the Treasurer Clerk is a key role for Clinton County; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the adjustment of Diane Miller for position of Treasurer Clerk at the hourly rate of \$23.16 effective July 21, 2025; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the General Basic Fund, Treasurer office without further order of the Board.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 21, 2025

RESOLUTION NUMBER 2025-

RESOLUTION TO ADJUST THE HOURLY RATE FOR TREASURER CLERK ELLISSA  
CARTER IN THE COUNTY TREASURER BUDGET

WHEREAS, the Board of Supervisors determines pay for county employees; and

WHEREAS, the Treasurer Clerk is a key role for Clinton County; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the adjustment of Ellissa Carter for position of Treasurer Clerk at the hourly rate of \$20.86 effective July 21, 2025; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the General Basic Fund, Treasurer office without further order of the Board.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

July 21, 2025

RESOLUTION NUMBER 2025-

RESOLUTION TO ADJUST THE HOURLY RATE FOR TREASURER DEPUTY KRYSTAL ROTH IN THE COUNTY TREASURER BUDGET

WHEREAS, the Board of Supervisors determines pay for county employees; and

WHEREAS, the Treasurer Deputy is a key role for Clinton County; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the adjustment of Krystal Roth for position of Treasurer Deputy at the hourly rate of \$27.81 effective July 21, 2025; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the General Basic Fund, Treasurer office without further order of the Board.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester