

# Clinton County Board of Supervisors

Dan Srp, Chairperson

Erin George, Vice-Chairperson

Jim Irwin

Clinton County Administration Building  
1900 North Third Street; Clinton, Iowa 52732  
563-244-0575      [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, July 13<sup>th</sup>, 2026, 9:00 A.M., Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join via the internet by following this web address: <https://zoom.us/join>. Enter meeting code 9341856401, then password clinton23.

9:00 A.M.      Review Correspondence & Claims      Call to Order – Pledge of Allegiance

9:15 A.M.      Formal Action & Motions      Claims Approval

## CONSENT AGENDA

- RESOLUTION: 2026-176: End Payroll-Early Childhood
- RESOLUTION: 2026-177: End Payroll-Treasures Office
- RESOLUTION: 2026-178: Authorize New Pay Rate-Budget Director

## RESOLUTIONS

- RESOLUTION: Approve Lease Agreement-CSAC
- RESOLUTION: Approve Final Plat-Planning and Zoning
- RESOLUTION: Approve Signing of 28E Agreement with IDNR-Sanitarian
- RESOLUTION: Approve Employment Verification Policy-Human Resources
- RESOLUTION: Approve Road Closure-Secondary Roads
- RESOLUTION: Approve Highway Bridge Program Funding Agreement-Secondary Roads

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

- Funding for Iowa Ports Authority

**10:00 a.m.** Public Hearing for the purpose of approving the plans, specifications, form of contract, and cost estimate on Timber Plank Materials Letting.

- RESOLUTION: Approve BID Documents for FY 2027 Timber Materials Letting

July 13, 2026

RESOLUTION 2026-176

RESOLUTION TO END PAYROLL FOR MARY WIRTH  
AS THE EARLY CHILDHOOD IOWA DIRECTOR FOR  
CLINTON COUNTY

WHEREAS, the Clinton/Jackson Early Childhood Board (“LOCAL BOARD”) and the Clinton County Auditor amended the Fiscal Agent Agreement effective July 1, 2026; and

WHEREAS, the LOCAL BOARD merged with Dubuque County effective July 1, 2026; and

WHEREAS, ECI Director Mary Wirth is no longer a part-time regular employee of Clinton County, after June 30, 2026; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor is hereby authorized to stop issuance of biweekly paychecks on the Clinton/Jackson Early Childhood Iowa Fund in payment of wages without further order of the Board.

Irwin:        Yes    No

George:      Yes    No

Srp:         Yes    No

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Chairperson, Dan Srp

ATTEST:

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County Auditor, David Troester

July 13th, 2026

RESOLUTION NUMBER 2026-177

TERMINATION FROM PAYROLL FROM THE  
TREASURER'S OFFICE

WHEREAS; the Clinton County Treasurer has accepted the retirement resignation of Tami Stoddard as a Treasurer's Clerk; and

THEREFORE, BE IT RESOLVED by the Board of Supervisor of Clinton County, Iowa that the Auditor be and is hereby authorized to stop issuance of biweekly paychecks on July 24th, 2026, from the Auto License fund, Treasurer Office to Tami Stoddard. Tami's last day of employment is July 22nd, 2026. We thank Tami for her service to the citizens of Clinton County over the past 29 years and wish her a happy retirement. The Treasurer will post and backfill this position not to start prior to 7-22-26.

Roll Call:

Irwin:           Yes    No

George:         Yes    No

Srp:             Yes    No

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Chairperson, Dan Srp

ATTEST:

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County Auditor, David Troester

July 13, 2026

RESOLUTION 2026-178

RESOLUTION TO AUTHORIZE CHANGE OF PAY RATE FOR AMBER SHEPARD,  
BUDGET DIRECTOR FOR THE BOARD OF SUPERVISORS

WHEREAS, the Board of Supervisors of Clinton County Iowa, upon recommendation from the Clinton County Board of Supervisors to approve the salary change for Amber Shepard due to reaching her 6 month probationary period and is now eligible for the 1.5% ATB wage increase that was approved for FY27.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County Iowa, to approve Amber Shepard's salary of \$82,695.70, effective July 26,2026.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Board of Supervisors fund in payment of salaries without further order of the Board.

Roll Call:

Irwin:        Yes    No

George:      Yes    No

Srp:         Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, David Troester

RESOLUTION 2026-

RESOLUTION TO RENEW A LEASE  
AGREEMENT WITH CLINTON SUBSTANCE  
ABUSE COUNCIL

WHEREAS, Clinton County and the Clinton Substance Abuse Council (CSAC) have negotiated terms and conditions of a lease agreement for space, internet, and phone services in the Clinton County Administration Building, 1900 North Third Street, Clinton, to account for less leased square footage; and

WHEREAS, the lease with CSAC has been updated accordingly for the Subtracted square footage; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that said lease agreement dated to begin July 13, 2026, and expire June 30, 2028, be and are hereby approved. The Chairman is hereby authorized to sign said lease agreement with CSAC.

Roll Call:

Irwin:            Yes     No

George:           Yes     No

Srp:                Yes     No

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Chairperson, Daniel A. Srp

ATTEST:

County Auditor, David Troester

July 13, 2026

RESOLUTION 2026 - \_\_\_\_\_  
RESOLUTION APPROVING THE FINAL PLAT OF  
GEFFRE HOMESTEAD NO 2, CLINTON COUNTY, IOWA

WHEREAS, Aaron and Amanda Geffre have filed subdivision application 4566 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as Geffre Homestead No 2, located in the NW ¼ of the SW ¼ of Section 26, Township 81 North, Range 3 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS, the Clinton County Planning and Zoning Commission held a public meeting on July 7, 2026, in DeWitt, Iowa to consider this application, and

WHEREAS, it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of Geffre Subdivision NO 2, Clinton County, Iowa, be and the same is hereby approved and the Chair is authorized to sign the final plat prior to recording.

Roll Call:

Irwin:            Yes      No

George:         Yes      No

Srp:              Yes      No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, David Troester

July 13<sup>th</sup>, 2026

RESOLUTION 2026-

RESOLUTION TO APPROVE THE 28E INTERGOVERNMENTAL AGREEMENT  
BETWEEN CLINTON COUNTY AND THE IOWA DEPARTMENT OF NATURAL  
RESOURCES

WHEREAS it is necessary to establish terms and conditions for authority in regards to the permit issuing authority with respect to private well water construction and reconstruction; and

WHEREAS, the Iowa Department of Natural Resources wishes to update and modify the 28E agreement with Clinton County in regards to such permitting regulations; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the 28E Intergovernmental Agreement between Clinton County, Iowa and The Iowa Department of Natural Resources be approved.

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors Chairperson be authorized to sign the agreement on behalf of the board.

Roll Call:

Irwin:           Yes    No

George:         Yes    No

Srp:             Yes    No

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Chairperson, Dan Srp

ATTEST:

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County Auditor, David Troester

July 13, 2026

RESOLUTION #2026- \_\_\_\_\_

RESOLUTION TO APPROVE ROAD CLOSURE REQUEST FOR ANDOVER  
KINDERFEST RACE

WHEREAS: Clinton County has received a completed request form for temporary road closure as follows:

Request From:	Andover Kinderfest Committee
Purpose of Closure:	Walking/running race
Date & Time:	Saturday, September 5 <sup>th</sup> , 8:00A.M.-11:00A.M. (Approx.)
Roads Involved:	Beginning at Faith Lutheran Church in Andover north on 432 <sup>nd</sup> Avenue to Teeds Grove turning west on 115 <sup>th</sup> Street and then south back to Andover on 432 <sup>nd</sup> Avenue

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors, in a spirit of cooperation do hereby approve the aforementioned road closures for the above specified time and the event sponsor has requested that the Secondary Road Department provide the proper road closure signage and the Secondary Road Department will not be reimbursed by the Kinderfest committee.

Roll Call:

Irwin:        Yes    No

George:      Yes    No

Srp:         Yes    No

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Chairperson, Dan Srp

ATTEST:

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County Auditor, David Troester

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July 13, 2026

RESOLUTION # 2026-\_\_\_\_\_

RESOLUTION TO APPROVE HIGHWAY BRIDGE PROGRAM FUNDING AGREEMENT  
FOR K-2250 (E-63) FHWA 123540 DECK OVERLAY REHABILITATION PROJECT

WHEREAS: To receive Federal Aid funds in accordance with the Bridge Formula Program (BFP) it is necessary for Clinton County and the IDOT to enter into an agreement for administration and funding of project BHS-CO23(149)—63-23; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the IADOT Agreement No: 6-26-HBP-S-012; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call:

Irwin:           Yes    No

George:         Yes    No

Srp:             Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

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Chairperson, Dan Srp

July 13, 2026

RESOLUTION # 2026-\_\_\_\_\_

RESOLUTION TO APPROVE BID DOCUMENTS AND COST ESTIMATE FOR THE  
FISCAL YEAR 2027 DAY LABOR TIMBER PLANK MATERIALS LETTING

WHEREAS, in accordance with Iowa Code Section 26.12, it is required that a public hearing be held to approve the bid documents, form of contract and cost estimate for timber plank materials with an estimated cost greater than the competitive quote threshold; and

WHEREAS: The Clinton County Board of Supervisors held a public meeting on July 13, 2026, at 10:00 a.m. to solicit public input regarding the project.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, approves the bid documents, and estimated cost for the Fiscal Year 2027 Day Labor Timber Plank Materials Letting.

Roll Call:

Irwin:           Yes    No

George:         Yes    No

Srp:             Yes    No

\_\_\_\_\_  
Chairperson, Dan Srp

ATTEST:

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County Auditor, David Troester